

**Fern Acres Board of Directors  
Minutes September 18, 2021**

**Members Present:** Sara Kritikos, Hank Schultz, Diane Joiner, Bob Cravalho, Scott Snair, Frank Commendador, JR Paikuli, Claudia Zirolì,

**Members Absent:** Tomek Bilan, Patti Pinto.

**Visitors:** Phil Galon.

**CTO:** 9:04am

**Minutes:** Review August minutes: Diane moves that we accept minutes as presented and written. Hank seconds. All in favor, Passed.

**President's Report:** Hank reports that the ballot count for the Board of Directors took place on September 4, with three write-ins with one vote each. New Board members are sworn in proforma. JR Paikuli, Frank Commendador and Claudia Zirolì are the new, duly elected officers for 2021-2024.

Hank questions the July profit and loss report (P&L) that the bookkeeper provided. There are some confusing ledger entries, which Hank and Scott would like to clarify with the bookkeeper.

From a financial standpoint, no errors... it is just an issue with the presentation of the information for MRMA. It would be helpful to have the month to month report on a spreadsheet format- as we have used previously to enable us to easily read the financials. Scott asks that we return to the previous report format, since we have fine-tuned the requested information over the years to suit our needs.

Additionally, Hank questions the \$14,000.00 loan we have in order to purchase the lot next door (HUB) it is listed under the MRMA budget, which paid their (MRMA) \$8,000.00 portion of their loan debt at that time. Looking at the spreadsheet, Hank sees a discrepancy with the monthly bank payment from FACA to service the loan. Hank wants that clarified with the bookkeeper. Diane asks why we didn't use some of the proceeds from the sale of the Plumeria lot to pay off the loan for the HUB lot. It is suggested that we use some of those funds. (Already designated to HUB and MRMA) or those from the pending sale of another donated lot. [see below]

Hank says that UA has requested that the Board raise the monthly payments from \$139.00 per month to \$239.00 on the lot to pay of the remaining balance owed on the lot. Currently paying 5%, which would reduce the payment horizon to 2 years.

**\*\* ACTION:** Diane to request an amortization schedule on the loan to determine what course we might take. Tabled until October meeting...

(continued)

Sara says that we have another lot which is in process of being donated by a Canadian owner. [Mr. McGowan, TMK 1-1-035-158] It will require a land attorney (Thomas Yeh) to handle the donation due to owed back fees.

Frank would like to make a motion that we accept and move forward in accepting the donation. He wants to move forward ASAP. Hank seconds. [Hank wants it earmarked due to the \$1,000.00 ceiling restriction. MUST be earmarked for resale. (Donated to FACA)] All in favor, passed.

**\*\*ACTION:** Hank and Frank to get the information to Thomas Yeh, and to follow up with the process.

**\*\*ACTION:** Hank will speak with her regarding the issue. Scott states that we really like having her on board and appreciate her work.

Ua is working on getting direct deposit set up for our employees. The fruit/food stand is set up at the bus stop in front of the center.

Nominations for officers for the Fern Acres Board of Directors 2021-2024:

Scott nominates Claudia for Secretary,

Hank Nominates Diane as Treasurer.

Hank nominates Sara as President.

Hank nominates Frank as Vice President.

Seconded and voted upon.

**Treasurer's Report:** Diane reports That she plans on meeting with our bookkeeper. She has questions regarding the loan payment and non-payment for two months– was it paid or not posted? See above.. cumulative costs and receipts on a monthly basis using old report format on spreadsheet, trial balance...

No financial report this month due to bookkeeper change over.

Scott moves that we accept the report, subject to audit,

**Road Committee:** Hank reports that he is seeking a bid for paving, and it seems that we have the money in the budget to get it done. All the shoulders and sides have been mowed in preparation. Hope it'll commence in mid-October. [LOL] Several shoulder areas need 1-1/2" drain rock to aid draining.

Road committee meeting is this coming Wednesday at 6:00pm. JR asked about the single pass that Loeffler did on Lehua. Hank had terminated the contract after a short piece of work due to the lack of quality.

3-man rock at 'ripper road' on Pikake? Need REALLY big rocks to stop traffic.

Sara asks about "The Gate" Julie has had some pressure to open the gate or make it available. Hank says that they are re-working the locking mechanism for the gate and having keys held by police and fire. The volunteer is on vacation... [Discussion of the history of gate history follows]

**FANW:** 6:15pm – Not in September. CPO not available.

**Budget:** N/A

**Policy:** No report

**F.A.C.T:** No Report – no meetings due to COVID Delta Variant.

**HUB Project:** Still waiting for a dozer operator to accept the job. The greenhouse has been ordered and we may have it in November sometime.

**Internet Committee:** No report.

**Old Business:** Food Basket is steadily growing and improving. Numbers are climbing. Scott reports that the majority come from Fern Acres, which means we are serving our community. Sara thanks Scott for his donation of lettuce. Phil considers the numbers- thinking that we are currently serving 48+ and he is not certain that we have the demand for 72 meal kits, but is willing to work towards that number.

**New Business:** Halloween Trunk or Treat: Due to COVID- we will table further discussion until October 16 meeting.

**Adjourn:** 10:28am.

Diane moves that we adjourn, Scott seconds. All in favor, passed.