Ujima Academy Privacy Notice

Honoring. Mentoring. Building.

Last Updated: August 01, 2025

## 1. Information We Collect

* Student and parent/guardian names
* Contact information (phone numbers, email addresses, mailing addresses)
* Emergency contact information
* Medical or allergy information (as provided)
* Birthdates and school information
* Photographs and video (for program documentation and celebration purposes)
* Mentor/volunteer information, including CORI authorization forms and headshots

## 2. How We Use Your Information

* Program registration and communication
* Emergency response and health-related accommodations
* Group assignments and mentor pairings
* Event planning and celebrations
* Promotional materials (only with your written consent)
* Internal reporting, program evaluation, and ministry growth

## 3. How We Protect Your Information

* Stored securely in password-protected digital systems or locked file storage
* Accessed only by authorized ministry leaders and administrative staff
* Never sold, rented, or shared with outside organizations
* We comply with applicable privacy laws and church safety protocols, especially concerning minors

## 4. Consent and Opt-Out

* Update your information
* Withdraw your consent for photos or media use
* Request deletion of your or your child’s data after the program concludes
* Contact us at [Insert Church Contact Email] or call [Insert Church Office Number]

## 5. Media Release

* A separate Media Consent Form will be provided. No photographs, video, or student presentations will be shared publicly without explicit permission.

## 6. Questions or Concerns?

We welcome your questions and take privacy seriously.

Contact:

Ujima Academy Director

Metropolitan Baptist Church

393Norfolk St, Dorchester, MA 02148

Email: Admin@MBCBOSTON.ORG

Phone: 617-436-0479

Ujima means “collective work and responsibility.” This includes caring for one another’s privacy and dignity. Thank you for being part of this life-giving journey.