

Campus Food Bank Society

Personal Information Protection

The Campus Food Bank Society is committed to safeguarding the personal information entrusted to us by our clients. This privacy statement outlines the practices we follow in protecting personal information.

This privacy statement applies to the Campus Food Bank Society and to any person providing services on our behalf. A copy of this privacy statement is provided to any client on request.

What is personal information?

Personal information means information about an identifiable individual. This includes an individual's name, home address and phone number, age, sex, marital or family status, student status, faculty, etc.

What personal information do we collect?

We collect only the personal information that we need for the purposes of providing services to our clients, including personal information needed to:

- enroll a client in our services; and
- perform aggregate statistical analysis on the use of our services.

We normally collect client information directly from our clients. We may collect your information from other persons with your consent or as authorized by law.

We inform our clients, before or at the time of collecting personal information, of the purposes for which we are collecting the information. The only time we don't provide this notification is when a client volunteers information for an obvious purpose (for example, providing their name or birthdate to look up their client profile).

How do we safeguard personal information?

We make every reasonable effort to ensure that personal information is accurate and complete. We rely on individuals to notify us if there is a change to their personal information that may affect their relationship with our organization. If you are aware of an error in our information about you, please let us know and we will correct it on request wherever possible. In some cases we may ask for a written request for correction.

We protect personal information in a manner appropriate for the sensitivity of the information. We make every reasonable effort to prevent any loss, misuse, disclosure or modification of personal information, as well as any unauthorized access to personal information.

Questions and complaints

If you have a question or concern about any collection, use or disclosure of personal information by the Campus Food Bank Society, or about a request for access to your own personal information, please contact the Executive Director at ed@campusfoodbank.com or at 780-492-8677.