

There are 4 iMac functions that require updates:

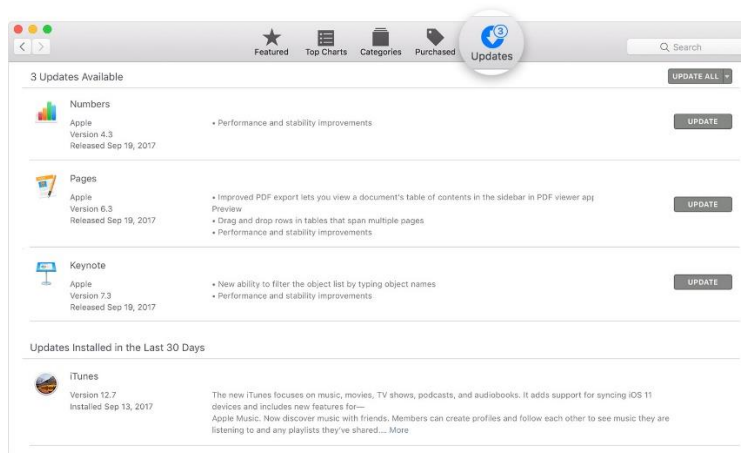
1. Operating System (OSX)
2. Browsers (Firefox and Chrome)
3. LogMeIn
4. Microsoft Office (Word, Excel, Outlook and PowerPoint)

1. OSX Updates

1. To check for Mac software updates, open the App Store app on your Mac.



2. Click Updates in the App Store toolbar, then use the Update buttons to download and install any updates listed.



2a. Browser (Firefox)

1. Open Firefox
2. Once Firefox is open, Click on the Firefox tab on top Menu
3. Click on 'About Firefox'
4. If there's an update you will see a 'Restart to update Firefox' button
5. Firefox will re-launch once update is completed

About Firefox

Restart to update Firefox

2b. Browser (Chrome)

1. Open Chrome

3. Once Chrome is open, Click on the three dots icon on the upper right corner



4. On the drop-down menu, Hover over the Help button

Help

5. Click on 'About Google Chrome'

About Google Chrome

6. If there's an update, Chrome will automatically start updating and will ask to relaunch when finished

RELAUNCH

7. Click on Relaunch

3. LogMeIn

1. Click on the LogMeIn icon in the system tray located on the lower right corner



2. Click on LogMeIn Control Panel

LogMeIn Control Panel

Connect to computers

Switch off

Exit

2. On the LogMeIn window, Click on About on the left

 About

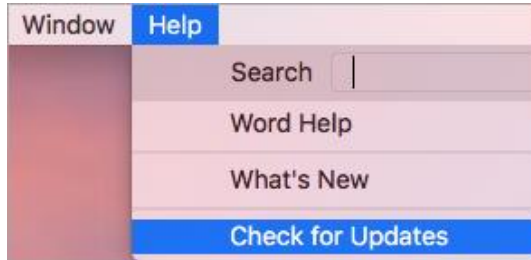
3. Click on the Check for Updates button

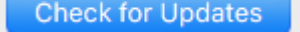
Check for Updates

4. LogMeIn will request an update if needed

4. Office

1. Open Microsoft Word and open a blank document
2. Click on Help tab on the upper Menu and click on Check for Updates



4. Click on the 'Check for Updates' button 
6. If there is an update, Office will download the update in the background. Once the download is finished, you will need to close all Office programs for the update to install.
7. You will need to wait a few minutes before restarting any Office programs.

Keeping your iMac up to date is a very important way you can protect yourself from viruses, spyware and even ransomware!