

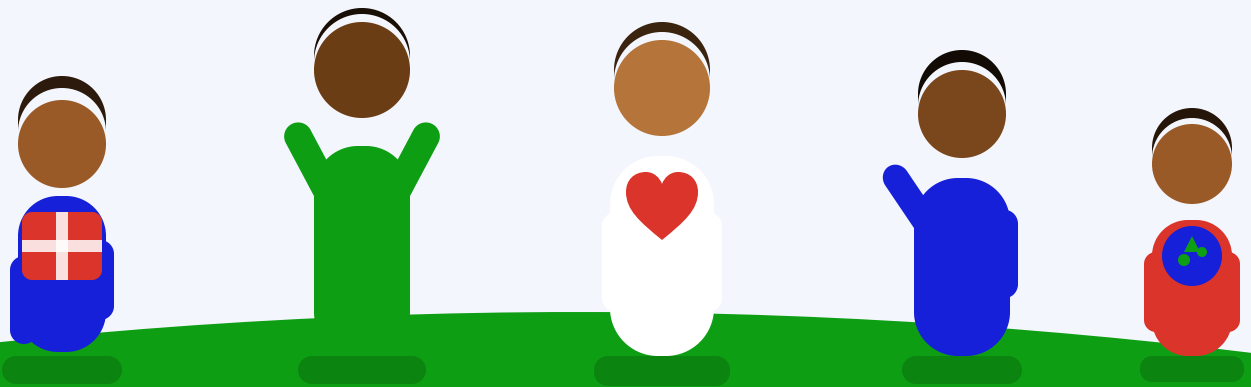


JOY IS GIVING

VOLUNTEER WELCOME GUIDE

Give a little.
Change a *lot*.

*Empowering generosity, one gift at a time
Together, we can make a difference.*



New

A brand-new nonprofit — you can help
shape it

100%

Of our events fund local nonprofits

You

Are the founding piece we've been hoping
for



ABOUT OUR ORGANIZATION

Organization *details*



Joy is Giving

Empowering generosity, one gift at a time

Together, we can make a difference

STATUS	501(c)(3) Tax-exempt nonprofit organization
TAX ID (EIN)	99-3956132
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WELCOME ABOARD

What's *inside*

Everything you need to get to know Joy is Giving and find your place on the team.

Welcome A note for our newest volunteer	04
Our Mission, Vision & Values What we stand for	05
Our Story Why Joy is Giving exists	06
How It Works From idea to impact	07
A Menu of Event Ideas Ways we'll raise funds	08
More Event Ideas Even more ways to gather	09
Why Volunteer With Us What's in it for you	10
Become a Founding Volunteer Why being early matters	11
Volunteer Roles Find your fit	12
More Ways to Help Even more roles	13
What We Ask of You Time & commitment	14
Our Community Values How we treat each other	15
Frequently Asked Questions Your questions, answered	16
First Meeting Agenda What we'll cover together	17
Your Next Steps A simple getting-started checklist	18
Volunteer Interest Form Tell us about you	19
Get in Touch Reach us any time	20

A NOTE FOR YOU

Welcome to the *Joy is Giving* family

Thank you for being here. The fact that you're reading this means you already believe what we believe — that small acts of generosity, multiplied across a community, add up to something extraordinary.

Who we are

Joy is Giving is a brand-new 501(c)(3) tax-exempt nonprofit with one mission: to help **other** nonprofits thrive. We raise funds for causes across our community so the organizations doing great work can keep doing it — and do more of it.

How we do it

We turn generosity into celebration. Through **local dances, theatrical and musical performances, car washes, dinners, evenings out**, and community gatherings, we create joyful events where giving feels like fun — and every dollar goes to a cause that needs it.

We're just getting started — and that's the exciting part. As one of our earliest volunteers, you're not just lending a hand; you're helping build something from the ground up. Whether you have two hours a month or two days a week, a specialized skill or simply a willing heart, there is a meaningful place for you here. This guide will walk you through who we are and the ways you can help by volunteering.

Volunteer Commitment Statement

Joy Is Giving values the time and service of all volunteers and is committed to using volunteer contributions responsibly and effectively. Volunteers will be provided with clear role expectations, appropriate support, and acknowledgement of the important role they play in advancing the organization's mission.

WHAT WE STAND FOR

Our mission, vision & *values*

Our Mission

At Joy Is Giving, our mission is to support other nonprofit organizations, groups, and individuals in achieving their philanthropic goals by providing innovative fundraising support services locally, nationally, and internationally.

Our Vision

A community where giving is woven into everyday life — where every neighbor has a fun, easy way to support the causes they care about, and no good cause goes unfunded.

The values that guide us



Generosity at our core

Everything we do begins and ends with giving — freely, joyfully, and without strings.



Community first

We lift up local causes and neighbors. The community's needs lead the way.



Joy in the work

Doing good should feel good. We celebrate every step and every win, together.



Radical transparency

We show exactly where every dollar goes. Trust is earned in the open.



Everyone belongs

Every background, ability, and skill set has a home here. We welcome all who want to help, and we build events the whole community can enjoy.



WHY WE EXIST

A new organization with a *timeless idea*

Many wonderful nonprofits struggle for one reason: funding. Joy is Giving was founded to close that gap — by throwing the kind of events people actually want to attend, and sending the proceeds where they're needed most.

The need we saw

Local nonprofits do heroic work on shoestring budgets. Grants are competitive, donations are unpredictable, and too much energy goes into fundraising instead of the mission itself.

Our answer

We become their fundraising team. We plan, promote, and run joyful community events — then hand the proceeds to the cause, so they can focus on what they do best.

We're at the very beginning

Joy is Giving is brand new — which means our story is still being written, and you get to help write it. The volunteers who join us now will set the tone, shape the traditions, and plan the very first events that define who we become. There's never been a better time to step in.

FROM IDEA TO IMPACT

How an event comes *together*

Every event follows the same joyful path — and volunteers power every step of it.

1 Pick a cause & an idea

We choose a local nonprofit to support and dream up an event the community will love.

2 Plan the details

Venue, date, budget, permits, vendors and a run-of-show — the coordinator and field reps lead here.

3 Spread the word

Designers, social media and outreach volunteers fill the room with flyers, posts and personal invites.

4 Host the celebration

Setup crew, hospitality, AV and photographers bring the joy to life on event day.

5 Hand over the proceeds

Accounting tallies it up and we deliver the funds — transparently — to the chosen cause.

6 Celebrate the impact

We share the results so everyone sees exactly whom their effort helped, then do it again.

So many ways to give

Dances, dinners, performances, car washes, game nights, markets, galas and more — turn the page for a whole menu of event ideas we can bring to life. The best one might be the one *you* suggest.

WAYS WE'LL RAISE FUNDS

A menu of *event ideas*

Every event is a chance to bring the community together and fund a great cause. Here's a starting menu — mix, match, and dream up your own.

Music & Performance

- ♪ Local dances
- ♪ Live band nights
- ♪ Theatrical performances
- ♪ Talent shows
- ♪ Open-mic & karaoke nights
- ♪ Comedy nights
- ♪ Battle of the bands
- ♪ Outdoor concerts
- ♪ Variety event

Food & Dining

- 🍴 Community dinners
- 🍴 Pancake breakfasts
- 🍴 Chili cook-offs & bake-offs
- 🍴 Wine & paint nights
- 🍴 Pop-up supper clubs
- 🍴 Food-truck rallies
- 🍴 Bake sales
- 🍴 BBQ & picnics
- 🍴 Community potluck
- 🍴 Ice cream social
- 🍴 Wine & cheese tasting
- 🍴 Chocolate lovers' event

Active & Outdoors

- ★ Car washes
- ★ Fun runs & charity 5Ks
- ★ Walk- & dance-a-thons
- ★ Golf tournaments
- ★ Sports tournaments
- ★ Bowling nights
- ★ Community clean-up days
- ★ Bike rides

EVEN MORE WAYS TO GATHER

More *event ideas*

Games & Game Nights

- ◆ Trivia / quiz nights
- ◆ Bingo nights
- ◆ Casino nights
- ◆ Game-show nights
- ◆ Raffles & 50/50 draws
- ◆ Scavenger hunts
- ◆ Game night (board, video & more)

Arts & Culture

- ◆ Cultural festival
- ◆ Art auction
- ◆ Photography exhibition

Film & Screen

- ▶ Outdoor movie night
- ▶ Film screening

Markets & Sales

- ◆ Craft fairs & holiday markets
- ◆ Rummage & yard sales
- ◆ Plant & flower sales
- ◆ Art shows & gallery nights
- ◆ Silent & live auctions
- ◆ Pop-up shops

Community & Family

- ♥ Toy drive & distribution
- ♥ Back-to-school bash
- ♥ Holiday party for kids

Signature Celebrations

- ✦ Galas & black-tie balls
- ✦ Seasonal & holiday parties
- ✦ Festivals & carnivals
- ✦ Fashion shows
- ✦ Gift-wrapping fundraisers
- ✦ Anniversary celebrations
- ✦ Themed costume party

Have an idea that isn't here? That might just be our next big event — tell us about it!

WHAT'S IN IT FOR YOU

More than a good deed — a *good time*

Volunteering with Joy is Giving means real impact and real fun. Here's what you can look forward to.

**Real impact**

See exactly which causes your work funds — no guessing.

**Great people**

Join a warm, welcoming community of doers and dreamers.

**New skills**

Build experience in events, marketing, finance, graphic designer & more.

**Résumé & references**

Meaningful experience and genuine references for school or work.

**Flexible & fun**

Help when you can. Most "work" happens at parties and shows.

**Belonging**

Be part of something bigger than yourself, right in your own town.

Give what you can

There's no minimum to make a difference. An hour of your time, a skill you already have, or simply a friendly face at the door — it all adds up to something wonderful.

WHY BEING EARLY MATTERS

Become a *founding volunteer*

Joy is Giving is brand new — and you've arrived at the perfect moment. The people who join now don't just help; they help decide what this organization becomes.

**Shape our future**

Your ideas help set our traditions, our events, and our culture from day one.

**Ground-floor experience**

Learn how a nonprofit is built — a rare, resume-worthy front-row seat.

**Room to grow**

Early volunteers are first in line for team-lead and coordinator roles as we expand.

**Founding recognition**

We'll always remember — and celebrate — the team that helped us begin.

Your fingerprints, all over it

The first flyer, the first dance, the first dollar handed to a local cause — these milestones are still ahead of us, waiting for the people who will make them happen. Be one of them.

FIND YOUR FIT

Ways you can *help*

Every event takes a team. Below are the roles we're actively looking to fill — pick the one that fits your talents, or tell us where you'd love to grow.



Social Media Manager

Run our Instagram, Facebook & TikTok — post events, share wins, grow our reach and rally the community online.



Photographer / Videographer

Capture the joy. Shoot photos & video at events for promotion, recaps, and thanking our supporters.



Graphic Designer

Design flyers, posters, tickets, social graphics & signage that make our events impossible to ignore.



Event Coordinator

The glue of every event — plan logistics, manage timelines, wrangle vendors and keep the day running smoothly.



Grant Writer

Research funding opportunities and craft compelling proposals that bring in grants and major gifts.



Accountant / Bookkeeper

Keep our finances clean and transparent — track funds, manage budgets, and help with 501(c)(3) reporting.



Legal / Attorney / Paralegal

Advise on contracts, permits, liability, and compliance so every event is buttoned-up and protected.



Field Rep & Location Scout

Hit the streets — find & secure venues, build relationships with local businesses, and represent us in the community.

EVEN MORE ROLES

Other ways you might *shine*

Beyond the core roles, here are more spots where helping hands make a huge difference. Don't see your superpower? Tell us — we'll find a place for it.

**Volunteer Coordinator**

Recruit, welcome, schedule and cheer on our growing volunteer team.

**Fundraising / Development**

Drive donation campaigns, peer-to-peer drives and donor stewardship.

**Email & Newsletter**

Keep supporters in the loop with warm, well-written updates.

**Corporate & Sponsorships**

Build partnerships with local businesses to sponsor our events.

**Web & Tech Support**

Maintain JoyIsGiving.org, ticketing pages and event sign-up tools.

**AV / Sound & Lighting**

Run mics, music and stage lighting at dances and performances.

**Set-up & Hospitality Crew**

Set up, greet guests, run check-in, and break down after the fun.

**Outreach & Translation**

Spread the word and help us welcome every member of our community.

Bring your own idea

Baker? DJ? Carpenter? Storyteller? Have a connection to a venue or a band? Every skill can become an event. If you've got a passion, we've got a way to put it to work for good.



TIME & COMMITMENT

What we ask of *you*

Volunteering here is flexible by design. Choose the level that fits your life right now — you can always change it.

Event Helper

A few hrs

Lend a hand at a single event when you're free. Zero ongoing commitment.

Ongoing Role

2–4 hrs/wk

Take on a role like design or social media and help between events too.

Team Lead

Flexible+

Coordinate a function or event and help guide other volunteers.

What we ask of you

- ✓ Show up for the commitments you make, or give us a heads-up if plans change.
- ✓ Communicate openly — questions and ideas are always welcome.
- ✓ Represent Joy is Giving with kindness and respect.
- ✓ Help keep events safe, welcoming and inclusive for all.
- ✓ Just have fun!

What you can expect from us

- ✓ Clear expectations to succeed.
- ✓ Flexibility that respects your time and your life.
- ✓ Genuine appreciation for everything you give.
- ✓ Opportunities to learn new skills and grow.
- ✓ Proof of the impact you helped create.

No experience needed

We'll show you the ropes. Enthusiasm and reliability matter far more than a perfect résumé — the rest we'll learn together.

HOW WE TREAT EACH OTHER

Our community *values*

A few simple commitments keep Joy is Giving a place where everyone — volunteers, guests and the causes we serve — feels respected and safe.



Respect & kindness

Treat every person with patience, courtesy and good humor.



Inclusion & belonging

Welcome all backgrounds and abilities. No discrimination, ever.



Safety first

Follow event safety guidance and speak up if something feels off.



Confidentiality

Protect the personal information of donors, guests and fellow volunteers.



Integrity

Be honest with funds, time and one another. Do what's right.



Represent with pride

You're the face of Joy is Giving in public — wear it well.

If something isn't right

If you ever feel unsafe or witness behavior that conflicts with these values, tell a team lead or email Info@JoyIsGiving.org. We take every concern seriously — and confidentially.

YOUR QUESTIONS, ANSWERED

Frequently asked *questions*

Q. Do I need any experience?

Not at all. We'll provide guidance and training for every role. Reliability and a willingness to help matter most.

Q. How much time do I need to give?

As much or as little as you like — from a few hours at a single event to an ongoing weekly role. You choose.

Q. Is there a minimum commitment?

No. There's no minimum and no contract. Help when you can; step back when life gets busy.

Q. Do I have to attend every event?

No. We'll share the calendar and you sign up only for what works for you.

Q. Can students or teens volunteer?

Yes — many roles are great for students, and we're happy to verify service hours. Minors may need a parent/guardian's permission for certain activities.

Q. Is there any cost to volunteer?

No. Volunteering is always free. Pre-approved out-of-pocket expenses can typically be reimbursed. Simply inform us before any purchases you wish to be reimbursed for.

Q. Can I help remotely?

Absolutely. Roles like design, social media, grant writing and bookkeeping can be done from anywhere.

Q. How do I get started?

Come to a first meeting (agenda on the next page), fill out the interest form, and we'll match you to a role.

LET'S GET STARTED

Our first meeting *agenda*

Here's what we'll cover when we get together. Come as you are — bring your questions, your ideas, and your enthusiasm.

- 1 Welcome & introductions**
Meet the team and each other, with a quick icebreaker — for example, share the cause closest to your heart.
- 2 Our mission & story**
Who Joy is Giving helps and how we raise funds through joyful events.
- 3 How we work**
An overview of how an event comes together and how volunteers plug in.
- 4 Volunteer roles & matching skills, expertise and interest**
Walk through the roles, discuss what you bring, and find the spot that fits you best.
- 5 Time, commitment & expectations**
What we ask of volunteers, how flexible it is, and what you can expect in return.
- 6 Our first events**
A look at the ideas on the table and where we could use your help right away.
- 7 Selecting potential beneficiary organization**
Discuss and choose the local nonprofit or cause our first events will support.
- 8 Logistics & communication**
How we'll stay in touch, our group chat / email list, and any forms to complete.
- 9 Open floor — questions & ideas**
Your turn. Ask anything, share ideas, and tell us how you'd love to contribute.
- 10 Next steps & thank you**
Confirm your role, set your first task, and celebrate the start of something great.



READY WHEN YOU ARE

Three simple steps to *get started*

1

Reach out

Call, email, or message us on social and say you'd like to volunteer.

2

Come to a meeting

Join our first get-together (see the agenda) and find your role.

3

Make a difference

Jump into your first event and start changing lives — and having fun.

Your getting-started checklist

- ☐ **Let us know you're interested**
A quick call, email, or message gets the ball rolling.
- ☐ **Attend a first volunteer meeting**
Meet the team and get all your questions answered.
- ☐ **Complete the volunteer interest form**
See the next page — it helps us match you to the right role.
- ☐ **Choose your role**
Pick the spot that fits your talents and your schedule.
- ☐ **Join our volunteer chat / email list**
Stay in the loop on events and opportunities.
- ☐ **Show up to your first event**
The best part — bring your energy and a smile.

TELL US ABOUT YOU

Volunteer *interest form*

Fill this in and hand it to a team member, or snap a photo and email it to Info@JoysGiving.org.

FULL NAME

EMAIL**PHONE**

HOW DID YOU HEAR ABOUT US?

WHEN ARE YOU USUALLY AVAILABLE?

☐ Weekdays ☐ Weeknights ☐ Weekends ☐ Flexible

APPROXIMATELY HOW MANY HOURS PER MONTH WILL YOU BE AVAILABLE TO VOLUNTEER?

WHAT NON-PROFIT CAUSES ARE YOU PASSIONATE ABOUT?

ROLES I'M INTERESTED IN (CHECK ALL THAT APPLY)

- | | |
|--|--|
| ☐ Social Media Manager | ☐ Photographer / Videographer |
| ☐ Graphic Designer | ☐ Event Coordinator |
| ☐ Grant Writer | ☐ Accountant / Bookkeeper |
| ☐ Legal / Paralegal | ☐ Field Rep / Location Scout |
| ☐ Fundraising / Development | ☐ Email & Newsletter |
| ☐ Web & Tech | ☐ AV / Sound & Lighting |
| ☐ Set-up & Hospitality | ☐ Outreach & Translation |
| ☐ Wherever I'm needed most | ☐ Other (tell us below) |

SKILLS, INTERESTS, OR ANYTHING YOU'D LOVE TO DO**SIGNATURE****DATE**



Joy is Giving

Empowering generosity, one gift at a time

GET IN TOUCH

WE CAN'T WAIT TO MEET YOU

Let's make a *difference* together

Have a question before you commit? That's perfectly okay. Reach out any time using the details below — a real person will get right back to you.

Get in touch



EMAIL

Info@JoyIsGiving.org



PHONE

(805) 242-5093



WEBSITE

JoyIsGiving.org



FIND US

2060-D #302 Ave De Los Arboles,
Thousand Oaks, CA 91362



Thank you for considering a place in our story.

We'd be honored to have you among our founding volunteers.

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