

MINUTES
SAN JUAN COUNTY FIRE DISTRICT #4
BOARD OF COMMISSIONERS
Special Meeting
February 25, 2020

Chair Rebecca Smith called the Special meeting of the Board of Fire Commissioners for SJCFD #4 to order at 4:00 PM. The meeting held at the District Office that is located at 2228 Fisherman Bay Road on Lopez Island.

Those present were Commissioners Rebecca Smith and Duane Bordvick, Phil Paige, Chief J Havner. Guest Jim Ghiglione and staff Susan Sanchez.

Chair Smith called for Executive Session under RCW 42.30.110 (g) to discuss Personnel for approximately one hour. This will be an exit interview with Chief J Havner. Chair Smith adjourned the executive session at 5:00 PM.

Chair Rebecca Smith called the open session of the Special meeting to order at 6:10 PM.

A letter of resignation from Chief J Havner was accepted by the Commissioners. Commissioner Bordvick made a motion to accept the letter of resignation. Commissioner Paige seconded the motion, all approved, motion carried.

An Interim Chief Contract between SJCFD#4 and Jim Ghiglione for a March 1, 2020 to June 30, 2020 time frame was presented. Commissioner Paige made a motion to accept the contract. Commissioner Bordvick seconded the motion, all approved, motion carried. Contract was signed.

Chair Smith had made a job offer to Barbara Christensen who accepted the Administrative Assistant position. The accepted offer included \$28.00 per hour, 30 hours per week maximum with a starting date of March 16, 2020. Commissioner Bordvick made a motion to accept and appoint Barbara Christensen for the position of Administrative Assistant/Secretary to the Board. Commissioner Paige seconded the motion, all approved, motion carried.

At 6:30 PM the Commissioners remain in Open Session to attend the volunteer's drill for a question and answer period.

Chair Smith adjourned the Special meeting at 6:50 PM.

Chair Rebecca Smith

Secretary Susan Sanchez

