

Job Descriptions

Fulltime Firefighter/EMT

ADM-21-4-A

Section: Administrative
Effective: November 23rd 2021
Reference: San Juan County Fire District # 4

POSITION TITLE: FIREFIGHTER/EMT

JOB SUMMARY:

Under direction of Fire Chief, perform duties in response to fire, hazardous materials, water rescue, heavy extrication and rescue, aircraft rescue and firefighting, and emergency medical scenes providing basic life support and or advanced life support, maintain Fire Department equipment, apparatus, and buildings; perform other duties as assigned.

SPECIFIC DUTIES:

Perform fire suppression, ARFF, hazmat, rescue and extrication, and water/ice rescue operations as assigned or required; extinguish fires including structural, automotive, wildland, chemical, aircraft, marine and petroleum applying appropriate techniques, extinguishing agents, and basic life support.

Respond with and operate fire apparatus including engines, rescue squads, wildland pumpers to emergency scenes as assigned; place and operate equipment including pumping, hydraulic power tools, calculating water pressures, operation of electrical generators.

Perform emergency medical skills, initiate emergency care including assessment, triage, treatment, and transport. Perform skills within level of EMS certification including but not limited to; defibrillation, administer medication, control bleeding, bandaging, splinting and stabilization, receive and transport patients.

Respond with and operate ambulances as assigned or required; place and operate patient care equipment including stretchers, stair chairs, and crash stretchers.

Report shortage, malfunctions, or defects in equipment, supplies and apparatus to supervisors or other personnel as appropriate; maintain records of supplies restocked in ambulances.

Maintain, clean, and inspect Fire Department apparatus; check tires, batteries, fuel, oil and water levels, pumps, lights, horn and siren, cardiac monitors, oxygen systems, vacuum pumps, and related medical equipment, maintaining all appropriate service logs.

Assume command of emergency fire and medical incidents until relieved by a ranking Department member, providing leadership and control at emergency incidents.

SPECIFIC DUTIES cont.:

Assure safety of subordinates while on duty and during emergencies.

Prepare and maintain a variety of records and reports related to fire suppression, medical emergencies, hose testing, medical treatment and testing as directed; participate in the development and completion of goals and objectives.

Prepare, conduct, train others, participate in training drills and attend classes in various technical fire and EMS related activities, techniques, and procedures; assist in the development and review of prefire plans; read firefighting and EMS manuals, and participate in in-house training.

Maintain fire station by sweeping, mopping, and cleaning walkways, floors, windows and rooms; paint and perform minor building maintenance and repairs, including changing lights and cutting grass.

Conduct CPR and First Aid classes for public groups; conduct safety and emergency awareness presentations; conduct fire station tours and explain firefighting techniques, procedures, policies, and safety precautions.

Conduct prefire plans as directed.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Fire Department organization.
- National Incident Management System (NIMS) and Personnel Accountability
- Geographical location of hydrants in the District.
- Geographical location and street and road names on Lopez Island.
- Basic pump and hydraulic operations.
- Basic building construction (i.e. commercial and residential construction).
- Methods, materials, equipment, and techniques used in fire suppression, EMS, ARFF,
- Hazmat, rescue, and extrication.
- Basic principles and practices of fire science.
- Appropriate medical treatment in emergency situations.
- Record-keeping techniques.
- Oral and written communication skills.
- Interpersonal skills using tact, patience, and courtesy.
- Applicable laws, codes, regulations, policies, and procedures.
- Basic computer skills.
- Patient Care Guidelines
- Wildland Firefighting Practices and Procedures

ABILITY TO:

- Operate and maintain a wide variety of specialized Fire Department apparatus including ambulances, engines, brush and grass firefighting vehicles, and on-board equipment.
- Develop and implement maintenance schedules and inspect equipment for proper functioning and operation.
- Respond to emergency medical calls and provide treatment for sick and injured persons.
- Prepare, conduct, teach, train others, participate in training drills and attend classes in various technical fire and EMS related activities, techniques, and procedures.
- Drive fire apparatus, ambulance, and rescue vehicles to emergency scenes in a safe and efficient manner.
- Utilize appropriate fire suppression agents and techniques.
- Provide appropriate fire flows at fire scenes.
- Interpret, apply, and explain codes, rules, regulations, policies, and procedures.
- Establish and maintain cooperative and effective working relationships with others.
- Perform prolonged and strenuous work in adverse conditions.
- Prepare and maintain records and reports.
- Respond to fire emergencies and extinguish structural, automotive, chemical, aircraft, and other fires.
- Operate fire apparatus including engines, ambulances, and on-board equipment.
- Utilize appropriate fire suppression agents and techniques.
- Work proficiently at emergency scenes wearing Self-Contained Breathing Apparatus (SCBA).
- Maintain continuing education in suppression and EMS training.
- Dexterity of hands and fingers to operate all types of fire apparatus; climbing, crawling, stretching, walking, and standing for long periods of time; bending, pulling, pushing, lifting, and carrying heavy objects; physical agility and stamina, and reaching overhead, above the shoulders and horizontally; seeing to operate vehicles and equipment, and hearing to communicate with victims and firefighting personnel.

EDUCATION AND EXPERIENCE:

Any equivalent to:

- High school diploma or GED

LICENSES AND OTHER REQUIREMENTS

Valid State of Washington driver's license, Required

Valid State of Washington EMT-B certification. Required

Wildland Red Card, within 12 mo. of hire

Emergency Vehicle Accident Prevention (EVAP), Required

Senior EMT Instructor, Preferred

EMS Evaluator preferred
Hazardous Materials Awareness, Within 6 mo. of hire
IFSAC FF1, Within 12 mo. of hire
Hazardous Materials Operations, Within 12 mo. of hire
IFSAC FF2, Within 24 mo. of hire

WORKING CONDITIONS & PHYSICAL ABILITIES:

Residency within San Juan County Fire Protection District # 4 is required.

Indoor and outdoor work environment; subject to shift work 24 hours at a time; long duration without sleep, emergency callouts, adverse weather conditions, and driving to conduct work.

Employees may be exposed to extreme heat and flames, toxic smoke, fumes and gases, chemicals and hazardous materials, flammable liquids, bodily fluids, people with altered mental states, people acting violently, high voltage, working at heights, and working with and around high-pressure hoses.

Physical activities include dexterity of hands and fingers to operate all types of fire apparatus; climbing, crawling, stretching, walking, and standing for long periods of time; bending, heavy lifting, pulling, pushing and carrying objects weighing 150 pounds and more; swimming, physical agility and stamina, reaching overhead, above the shoulders and horizontally; seeing to operate vehicles and equipment, and hearing to communicate with victims and firefighting personnel.

Adam Bigby, Fire Chief