

**Regal Pet Care**  
**Somerset NJ 08873**  
**732-319-8857**

**Policies and Procedures**

**Reservations:**

It is advisable to plan a minimum of 4 weeks in advance to obtain services on the dates you desire. An in-home interview is required for all new clients, prior to reservation confirmation.

**Deposits and Payments:**

Regal Pet Care accepts cash, checks, Venmo and Zelle. Deposits are not required.

- Petsitting services – payment is due on the first day of service
- Boarding services – payment is due at the completion of service

**Keys/access codes:**

House key and/or access code will be obtained when service agreement is confirmed.

It is recommended your key remain in your Regal Pet Care file for future use of my service. If you choose to retain your key, it will be mailed to you within 2 days of service completion. Alternatively, you may retrieve your key personally from me.

**Alarm System:**

Create a pseudo access code. This will maintain the integrity and privacy of your current passcode.

**Early Returns / Cancellations:**

As a courtesy, please provide 24-hour notice for a change in plans. Refunds will be provided for any unused service, in full day increments.

**Visitors:**

Regal Pet Care must be notified in writing of all visitors (housekeeper, service personnel, family, friends, etc) who will have access to your home while my services are engaged. Regal Pet Care, all agents, assigns, successors and heirs are held harmless and are completely indemnified for any and all liability stemming from the act(s) or failure to act, of third parties, whether known or unknown, including ,but not limited to, family, friends, neighbors, or other service persons that enter your residence for any purpose while Regal Pet Care is caring for your pet(s). **INITIAL** \_\_\_\_\_

**Unsecured pets:**

It is the pet owner's responsibility to "pet proof" any areas of the home and/or property to which the pet has access. This includes thoroughly inspecting fences, gates, latches, doors and other devices meant to contain the pet, or restrict access to specific areas. Regal Pet Care does not assume responsibility and assumes no liability for any injuries the pet may incur, or property damage the pet may cause, while in its home/property. Pets must be kept inside the home for their safety and the safety of others.

**Privacy Policy:**

Your information is always kept confidential.