

MINUTES

Madden PTO Minutes

September 12, 2017

The meeting was called to order by Shainaaz Ibrahim at 8:34 PM. (Skype Meeting to make up for originally scheduled meeting displaced by Hurricane Harvey school closures.)

- **Attendance**

Kate O'Briant	Shannon Wahyudi	Gloria Olabisi	Jackie Townsend
Quincy Collins	Jamie Kastens	Sharon Sassen	
Shainaaz Ibrahim			

- **Old Business/Minutes Approval**

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- **Treasurer's Report**

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- **Principal's Update**

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- **Committee Reports**

- T-shirt and membership drive extended until 9/15. Dr. Baum requested an extension until Monday, 9/18 for teachers, which was granted. There are already a substantial number of orders at school which need to be counted and organized. Plans were made to count and organize orders each day until Monday, 9/18.
 - Sharon suggested that the orders be correlated to payments just to ensure a 1:1 relationship, then the money may be counted separately from organizing the orders.
- Carnival
 - Do we still believe we can plan and execute a carnival for November 11?
 - Shainaaz suggested we can and should
 - Quincy raised concerns that funding may be difficult, given the amount of giving that is happening in the local community due to the recent natural disaster.
 - Concerns were also raised regarding time remaining until the carnival, depending on if the vendors we used last year are available. Funding from parents may also be limited given the circumstances.
 - Consensus was to delay the carnival until Spring.
 - Shainaaz proposed moving the dance originally planned for Spring to Winter.
 - Proposed for December 8. Will need food (catering), decorations (will probably need to use Cafeteria & Gym, given expected attendance based on last year's Father/Daughter dance, if we are extending to the whole family)
 - Unanimous vote to swap Carnival & Dance, contingent on conversation with Mrs. Brown
- Teacher Appreciation
 - Option to move Teacher Appreciation to alternate months, rather than every month, and for Gloria to collaborate with Shannon

- Lunch was first day of school – August
- October is next. Shainaaz requested a date for proposed October Teacher Appreciation to verify with Mrs. Brown. Details for October plans can be shared at the October 3 PTO meeting.
 - Open House has been rescheduled for October 3. PTO Board Meeting will be rescheduled for Sept. 26 and the October or November meeting will be the General meeting.
- Mrs. Brown has requested moving PTO meetings earlier; however, due to Board member schedules 6 PM is the earliest that is feasible.
- VIPS
 - Sharon reminded the Board that off-campus volunteer hours need to be turned in
 - Donuts with Dad is scheduled for October 6, so if we plan to do Pumpkin Penny Wars, that will need to be the week of October 2.
 - PTO Board will be introduced at Open House, Penny Wars can be promoted at that event.
- Membership
 - Open House will be another opportunity for membership, although it has historically not been a large event for gaining new members. Promotion of meeting attendance and the ability to vote should be primary enticements for parents.
 - A decision for a table at Open House will be made at the September 26 meeting.
 - Current fundraising plans for this year include moving the Carnival to November 11, Pumpkin Penny Wars to coincide with Donuts with Dad, Sweetheart Dance (to replace Daddy/Daughter dance).
- **Questions/Comments (New Business)**
 - Next PTO Board meeting September 26, 2017.
- **Adjournment**
 - Meeting adjourned at 9:27 PM.