

MINUTES

Madden PTO Minutes

February 2, 2018

The meeting was called to order by Shainaaz Ibrahim at 6:05 PM.

Attendance

Kate O'Briant	Shefali Patel	Avion Sylvester	Amina (Amy) Shah	Moriam Kadiri
Hajra Siddiqui	Genetha Turner	Gloria Olabisi	Pamela Brown	Erin Isom
Quincy Collins Shainaa	Shainaaz Ibrahim	Tanya Johnson	Pinda Romain	Sakina Kamdar
Erica Crawford	Shannon Wahyudi	Sharon Sassen		

Old Business / Minutes Approval

- Minutes for November and December approved
 - Move to approve by Quincy; motion seconded

Principal's Notes

- Very successful Chick-fil-a night, best of all schools who've gone there; over \$650
- Mock STAAR last week, lots of cooperation – no visitors in building
 - Teachers analyzing, results going home this week
- *Magic Kingdom* was 2nd 9-week champion
 - Spirit days this month
 - There will be school messenger
 - This Thursday will be red; Friday will be red/pink/white
- Book Fair this week and next
 - Students may attend w/ parents, or students will be goin during outclass
 - Muffins For Mom; also Book Fair
- Student Council selling \$2 stuffed animals, funds will go to school
- Valentine Party 2/14 – 2:30-3:10, please remember no outside food
- 2/13 Schoolology Parent class – Messenger will go out
- Tutoring starts next week
- Black History Month, 2/22 – Fifth grade program
- Next Friday ½ day
- Conferences coming up
- Monday Curriculum Night at HMNS Sugar Land
 - Choir will be singing
 - \$3.50 admission
 - Parent request to look at homework assignments for external activity dates

President's Notes

- Dancing Under the Stars
 - Cafeteria population was very comfortable
 - Big volunteer effort from parents
 - Feedback from Parents

- DJ tried to balance music styles, take requests (where appropriate)
- Teacher involvement – Perception that there wasn't any teacher involvement
 - Dr. Baum was here, outside of cafeteria
 - Quincy said that we understand teachers have families and obligations, too. Perhaps have a signup sheet for teachers next time, to get a feel for who's coming, also perhaps some sort of incentive for teachers. We want balance for everybody
- Food trucks went well, not long lines
- Kids had a lot of fun
- Suggestions: Boutonnieres & corsages next year
- Final ticket count?
 - Jackie will provide with Financial (will amend to Minutes)
 - Spent \$800-900 (DJ, decorations, security), Profit approx. \$1600
- Ticket Sales:
 - Carpool line doesn't work – traffic
 - Inside school in the afternoons also minimal at best
 - Suggest for lunch time sales
 - Better plan for door sales
 - Communication needs to be clearer and more persistent
 - Online sales are convenient, but does have a fee
 - Utilize homeroom parents
 - Earlier planning / communication
 - Quincy
 - Will continue to use online; Friday folders/fliers; work with Mrs. Brown to attract the most parents in a single setting
 - Shainaaz: Suggest getting all the planning handled at least a month prior to ticket sales opening for any future event
- On increasing teacher participation
 - Mrs. Brown may choose to provide incentives (especially for Carnival)
 - Quincy stressed that we want balance for our teachers, will request singsups in the future, just to have a rough idea
 - Fridays are difficult for teachers
- Carnival
 - Teachers suggested Saturday
 - Also gives PTO more flexibility for setup
 - April – 4 Saturdays : **APRIL 21**
 - STAAR testing April 10-11, May
 - Saturday will allow more use of grounds – More Bounce houses, in particular, were requested last year
 - Suggested times: 10-2; 12-5 (Show of hands vote)
 - 10-2: 3
 - 12-4: 8
 - Will be working from plan set out last year
 - Committees
 - Sponsorships
 - HEB and Target already approached
 - Booths \$100

- Vendors allotted 2 parking spaces
 - Silent Auction
 - Food trucks
 - Suggestions
 - Halal was good
 - PDQ
 - Pizza & Hot Dogs
 - Teacher Games
 - Player Games (bounce houses, dunking booths, etc)
 - Committees will meet weekly
 - Tickets
 - Will be open to Aliana
 - By March 6 (Open House) – need to have ticket sales plan; will be advertising and selling tickets
 - Avion suggested that a PeachJar message sent out with date
 - March 6 PTO meeting will be rescheduled to accommodate Open House
 - Sharon will set up SignUp Genius for Committee signups
- Approaching end of year, last year got a lot of feedback from parents that PTO seemed very exclusive.
 - Shainaaz will be advertising open Board positions and committee Chairs to the parents
 - Requested each Board member and Chair to provide a short writeup regarding job and honest assessment of time commitment
 - Would like to have all PTO members know who is running prior to final meeting / elections
 - Kate will need to get information to Mrs. Brown prior to meeting
 - Mrs. Brown suggested doing election meeting on a program night
 - Kindergarten has a program April 26 ; Election will be that night. 6 PM
 - Need to have information in no later than 3/29; Finalize ballot by 4/12
 - Shainaaz would like write-ups by Monday
 - Nominating form will include information about eligibility
 - Member inquiry if it is too late to pay dues for this year
 - No; we will need to set a deadline for membership to be eligible to vote this year

Treasurer's Update

- Field trips were expensive - \$6200; budget over-run
- Dance caused concern because it was supposed to be applied to last semester
- There was a cushion from last year, but we will need to ensure Carnival is successful
 - Fund raising this year needs to support next year
- Sharon asked if we need to make a motion to exceed budget
 - Tabled until next meeting
- See attached financial report

Committee Chair Updates

- Carnival
 - Jackie & Shainaaz will be chairing Carnival
 - Need to get communication out to community

- PeachJar for FBISD
 - Ms. Johnson suggested not doing pep rally during lunch – Teachers need to keep kids focused; suggests using announcements instead
 - Denise at Aliana – email
- Sharon has a form for sponsorships from last year

- VIPS – Sharon Sassen
 - Recognize two members
 - Amina Shah – Dance
 - Avion Sylvester – Parliamentarian, Food Trucks

- Parliamentarian – Avion Sylvester
 - Food truck review from Dance
 - \$37 PDQ
 - \$50 Maine Lobster
 - Cupcakes to provide a check this week
 - BBQ - \$5
 - Found a broker; also there are metrics for determining how many food trucks are needed for an event
 - Grove Donuts – usually 10%, but haven't received anything
 - Trucks are complaining – Too many trucks, not enough profit.
 - Shainaaz – Avion donated \$500 to PTO

- Room Parents – Hajra Siddiqui, Gloria Olabisi
 - Valentine's Party – 2/14 – Volunteers needed
 - Set up in Cafeteria 1 PM

New Business/Upcoming Events

- March Meeting to be rescheduled – Date TBD

Meeting Adjourned 7:30 PM