

Madden Elementary PTO: Meeting – December 13, 2022

Call To Order

- Kate O'Briant 6pm

Secretary – Avion Sylvester

- Review October Minutes
- Motion to approve November. Motion held minutes approved

Principal – Mrs. Durham

- Busy month with Wax Museum 3rd grade, Veteran's Day program, Wreath Contest, Garcia choir performance and Sugar land Space Cowboy's choir performance
- Congratulations to Lindsey Leiker who received **Houston Area Alliance of Black School Educators (HAABSE) Teacher of The Year.**
- Parents are invited to the winter party. **Only the PARENTS listed in Skyward.** No aunts, uncles, grandparents or siblings.
- We will be trying out cafeteria access in order to manage the volume of parents entering the building. All lunches will be over by 1:30 leaving sufficient time to set up. Parents will have to exit by 3:15 allowing sufficient time for dismissal

President – Kate O'Briant

Vice President – Jennifer Morgan

- Planning small carnival rides and will research what is permitted by the district
- Will start assembling committees next year
- Plan to begin procuring raffle items in the new year

Treasurer – Lauren Allaire

- Budget Update balance sheet total TX Bay **\$47994.06** checking account. Savings \$30.
- Income and expense donation 61.99 from Amazon smile. Field trips paid out \$3713 . Room parent crafts \$697.67. Cupcakes purchased for the winter party will come through next year.
- Please submit reimbursements within the 60 day window
- Class room enhancements paid out
- Profit and Loss spent under on boxtops spirit nights doing well
- We are running budget on a deficit ...We need to bring in more than projected in carnival profit or underspend on the garden project

Media Coordinator – Anne Simsuangco

- Continue to like, comment, and share to keep up engagement
- Will post tomorrow's spirit night at Texas Roadhouse

Membership – Ayesha Shoaib

- Membership numbers stable
- Gingles and Maredia received their treats

Room Parent Coordinators – Renuka Sannicandro, Jennifer Voges

- Wreaths over all winner Mrs. Shameka Hughes in kindergarten. The other grade level winner will be posted on social media
- Winter Parties December 15
 - Room parent lists submitted
 - Durham will send out all school party invite with instructions in email

- Parents can only sign out kids in the class party they are attending. Parents cannot sign out other peoples' kids.
- Parents have to be out by 3:15 for dismissal

Teacher Appreciation – Priyanka Sheth, Danielle McManus

- Y Taco Bar was provided for teacher appreciation this month. Event was fully sponsored by ? family dentistry gave out electric toothbrushes and gifts to the teachers and idea lab gave out computer tables and gifts
- January 13th will be the next event

VIPS – Michelle Atanu

- Submit your hours
- Please give advance notice when requesting sign up geniuses
- Planning to do a volunteer of the year award. Will coordinate with Ayesha

Fundraising – Dhruvit Shah

- Spring Creek Bar B Q earned \$700 plus. Incentives were sent to the school
- Kendra Scott raised \$331 plus
- January 16th will be the next Spirit event at Twisted Pizza and Curry on Harlem Road

Spirit Wear – Vicky Rodriguez

- Hoodies will be picked up tomorrow from Big frog. Gray youth not in yet will be in by the end of the week. Jennifer Morgan will contact affected parents for porch deliveries or save till next year when school starts

Yearbook – Jennifer Davis, Nikki Pimentel

- Black and white pics submitted last week. Mrs. Jackson should be returning those photos tomorrow
- Ms Ali's Jeremiah's party was done first week in December
- Please submit teacher accolades (such as teacher or the year and rookie of the year) for the book.
- Ms. Rebler will submit the faculty group photo
- January 10th is the first deadline for the book
- Need emails for sponsors to add to yearbook (Petit Maison , Kastens Group and Top Class)

Learning Garden – Nicole Shen

- Replaced plants earlier this month...
- Received 2nd quote...so we have two and will review, decide which phase of the project we will move forward with and submit the 2 quotes to the district
- Pea gravel removal is a priority
- Durham will get feedback from staff regarding what the school feels we should move forward with

Teacher Representatives

Mrs. Leiker

- Thanks for everything
- Grateful for parents
- Thanks Dhruvit for the taco bar sponsorship that supported the Teacher Appreciation this month

Ms. Hammond

- Y Taco Bar and the sponsors were amazing
- Wreaths were amazing
- Looking forward to class parties

Coach Dejesus

- Last meeting as a teacher. Will be moving on to a new career opportunity
- Thanks for all the love support and help given
- Looks forward to becoming a teacher rep as a parent partner in the future

New Business

Adjourn

Motion to adjourn. Motion passed 6:38

ATTENDEES

Name	Name
Kate O'Briant	Kristi Durham
Avion Sylvester	Aneela Farooq
Lauren Allaire	Meagan Rebler
Dhruvit Shah	Jennifer Davis
Hannah Hammond	Nikki Pimentel
Anne Simsuangco	Erikan Hernandez
Inci Kulte	Jennifer Morgan
Michelle Atanu	Renuka Sannicandro
Priyanka Sheth	Kara Bergerson
Sunny Shazam	Theresa Grahmann
Mrs. Wong	Cynthia Boon
Johnny DeJesus	Aneela Farooq
Amanda Smith	

Madden Elementary PTO

Balance Sheet

As of December 11, 2022

12/11/22

Accrual Basis

	<u>Dec 11, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
10010 · Texas Bay Checking Acct	47,964.06
10020 · Texas Bay Savings Acct	30.00
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Total Checking/Savings	47,994.06
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Total Current Assets	47,994.06
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TOTAL ASSETS	<u>47,994.06</u>
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LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	57,338.66
Net Income	-9,344.60
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Total Equity	47,994.06
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TOTAL LIABILITIES & EQUITY	<u>47,994.06</u>

Madden Elementary PTO
Profit & Loss Budget vs. Actual
 July 1 through December 11, 2022

	Jul 1 - Dec 1...	Budget	% of Budget
Ordinary Income/Expense			
Income			
43400 · Donations			
43406 · Donations - Box Tops	0.00	250.00	0.0%
43411 · Donations - Kroger Rewards	77.52	250.00	31.0%
43412 · Donation Amazon Smile	120.00	250.00	48.0%
43440 · Donations - Spirit Night	487.16	1,000.00	48.7%
43450 · Individ, Business Contributions	11,700.00	10,000.00	117.0%
Total 43400 · Donations	12,384.68	11,750.00	105.4%
47000 · Program Income			
47100 · Membership Dues	3,736.50	2,500.00	149.5%
47120 · Madden PTO Donation Income	0.00	250.00	0.0%
47200 · Spirit Merchandise Income	1,659.00	5,000.00	33.2%
47300 · Fundraising Income			
47310 · Boosterthon Income	0.00	15,000.00	0.0%
Total 47300 · Fundraising Income	0.00	15,000.00	0.0%
47400 · Carnival Income			
47401 · Carnival Income - Donations	0.00	5,000.00	0.0%
47402 · Carnival Income - Ticket Sales	0.00	10,000.00	0.0%
47403 · Carnival Income - Auction	0.00	250.00	0.0%
Total 47400 · Carnival Income	0.00	15,250.00	0.0%
47600 · Year Book Income	0.00	250.00	0.0%
Total 47000 · Program Income	5,395.50	38,250.00	14.1%
47700 · School Supply Sales Income	1,103.00	0.00	100.0%
Total Income	18,883.18	50,000.00	37.8%
Gross Profit	18,883.18	50,000.00	37.8%
Expense			
60000 · Program Expenses			
60005 · Unplanned/Contingency	0.00	1,000.00	0.0%
60015 · Boosterthon	0.00	2,500.00	0.0%
60020 · Field Trips	8,113.50	10,000.00	81.1%
60025 · Room Parents	697.67	4,000.00	17.4%
60030 · 5th Grade Party	0.00	350.00	0.0%
60110 · Year Book Expense	142.98	3,000.00	4.8%
60300 · VIPS - Volunteer Support	233.96	350.00	66.8%
60400 · Teacher Appreciation Expenses	1,593.14	4,000.00	39.8%
60500 · School Beautification	675.86	750.00	90.1%
60551 · Kindness Rocks Project	423.10	800.00	52.9%

8:42 PM

12/11/22

Accrual Basis

Madden Elementary PTO
Profit & Loss Budget vs. Actual
 July 1 through December 11, 2022

	Jul 1 - Dec 1...	Budget	% of Budget
60700 · Spirit Merchandise Expense			
60701 · School Supplies	250.62	500.00	50.1%
60702 · Spirit Wear	4,014.25	2,000.00	200.7%
Total 60700 · Spirit Merchandise Expense	4,264.87	2,500.00	170.6%
60800 · Fundraising Expense			
60815 · Membership Incentive Expense	169.87	250.00	67.9%
60816 · Booster Winning Party Expense	80.00	375.00	21.3%
60820 · Carnival Expense	0.00	2,000.00	0.0%
Total 60800 · Fundraising Expense	249.87	2,625.00	9.5%
Total 60000 · Program Expenses	16,394.95	31,875.00	51.4%
60450 · Classroom Enhancement Program	4,679.88	17,500.00	26.7%
62110 · Accounting Fees	75.00	400.00	18.8%
64100 · Learning Garden Renovation	5,767.33	10,000.00	57.7%
65000 · Operations			
65010 · Bank Charges	0.00	250.00	0.0%
65015 · Square Transaction Fees	264.25	100.00	264.3%
65020 · Postage, Mailing Service	180.00	180.00	100.0%
65040 · PTO Supplies	457.97	500.00	91.6%
65050 · Media	0.00	800.00	0.0%
65120 · Insurance	240.00	300.00	80.0%
65125 · Sales Tax	168.40	500.00	33.7%
Total 65000 · Operations	1,310.62	2,630.00	49.8%
Total Expense	28,227.78	62,405.00	45.2%
Net Ordinary Income	-9,344.60	-12,405.00	75.3%
Net Income	-9,344.60	-12,405.00	75.3%

Madden Elementary PTO
Statement of Financial Income and Expense
November 2022

	TOTAL
Ordinary Income/Expense	
Income	
43400 · Donations	
43412 · Donation Amazon Smile	61.99
Total 43400 · Donations	61.99
Total Income	61.99
Gross Profit	61.99
Expense	
60000 · Program Expenses	
60020 · Field Trips	3,713.00
60025 · Room Parents	697.67
60300 · VIPs - Volunteer Support	110.98
Total 60000 · Program Expenses	4,521.65
60450 · Classroom Enhancement Program	689.93
65000 · Operations	
65040 · PTO Supplies	240.00
Total 65000 · Operations	240.00
Total Expense	5,451.58
Net Ordinary Income	-5,389.59
Net Income	-5,389.59