

# Welcome to Your Rentec Tenant Portal

Your Tenant Portal gives you easy options to:

- Pay Rent Online
- Submit Maintenance Requests
- View Shared Files
- Obtain Renters Insurance
- View Your Payment History
- Update Your Contact Information

## How to Access Your Tenant Portal

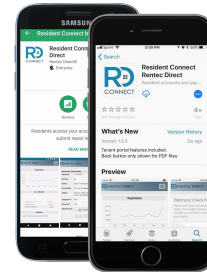
You will receive an email from [notices@rentecdirect.com](mailto:notices@rentecdirect.com) which will give you instructions for logging into your Tenant Portal.

You can also access your tenant portal with your login credentials by visiting [rentecdirect.com/tenants](http://rentecdirect.com/tenants).

If you did not receive an email with your login information call Sara for your information.

## Download the App - Resident Connect by Rentec Direct

Get quick access to your Tenant Portal from your smartphone with the Resident Connect app downloadable from either the [Google Play Store](https://play.google.com/store/apps/details?id=com.rentecdirect.residentconnect) or [Apple Store](https://apps.apple.com/us/app/resident-connect/id1444444444)



## How to Pay Rent Online

You can easily pay rent online through the Payments Tab in your Tenant Portal. To get set up follow these simple steps:

1. Log into your **Tenant Portal**
2. Click on the **Payments Tab**
3. Click the blue **Add Payment Account** button to take you to the *Manage Payment Accounts* page
4. Based on the payment type you choose, you will be prompted to *enter the appropriate information* for payment processing.\*
5. Payment options can be saved allowing for easy one-time or recurring monthly payments.

\*Note there is no fee for e-check (ACH) payments and a small transaction fee for all credit card payments.

If you have any questions about accessing your Tenant Portal, using the helpful features, or setting up Online Rent Payments, please contact Sara at (828) 222-3687