

BOULDER BROOK CLUB PERSONAL FUNCTION REQUEST FORM

Boulder Brook Members are welcome to host personal special functions at the facilities of Boulder Brook with prior written approval from The Board of Governors. A personal special function is an event where the member will host a large number of guests (more than the normal capacity of their cabin) and use the club facilities, such as for a wedding, birthday, anniversary or similar function. Commercial functions will not be approved by the Board of Governors.

The member sponsor assumes the responsibility for all their guests and all of the facilities used by the function. The Club rules will prevail at all times. The sponsoring member is responsible for all trash disposal, clean up or any damage to the facilities.

To assist you with your request, listed below you will find examples of the pertinent information that should be included in your request.

I. Sponsor--Responsible Member:

II. Event Purpose:

III. Planned Date and Planned Elapsed Time:

IV. Number of Guests:

Overnight?

Cabins Used?

VI. Requested Facility required:

How to be used: Meal? Party? Ceremony? Gathering? Catered?
Music and/or Live Entertainment? etc.?

Clubhouse -

Beach -

Fire Pit -

Picnic Area -

Tennis Court -

Gazebo -

Docks -

Parking -