

**Downriver Mutual Aid**  
**Fire Service Division Meeting Minutes**

**January 16, 2013 0830 Hours**

**Chairperson: Chief Bruce Vick, Trenton; Vice Chair: Doug Gildner,  
Southgate; Secretary/Treasure: Chief Jeff Drouillard, Brownstown**

**Present:** Doug LaFond, Jeff Drouillard, Craig Carnell, Bill Vack, James VanCalbergh, Duncan Murdock, Ed Gillman, Steve Densmore, Mitch Jensen, Dan Mercure, Dave Allison, Doug Gildner, Bruce Vick, Jan Sikes, Jeff Carley

**Guests:** Ken Laird, Marathon Oil Chief George Zalucki, Detroit Fire Chief Craig Dougherty, Bob Heck, DMA/DCC Radio Administrator

**Guest introduced themselves and their agencies. Bob Heck gave a brief update on the new DMA 800 radio system. All portables and mobiles are in and ready for programming, Infrastructure is still being built, acceptance is scheduled for first week of April, new system may be on line by May in the testing mode.**

**Monthly DMA Logistics Officer update Presentation by Ken Laird Logistics Officer.**

- Chief Carnell completed the paperwork for the new DMA Foam trailer and has been submitted and approved.
- The new Wayne County Homeland Security Director may not want to continue with the Salamander accountability program software updates.
- Haz Mat Team air monitor not working correctly needs a \$60.00 part
- A new wireless printer is needed on the haz mat truck along with printer cartages not to exceed \$200.00.
- Any County Issued CF-19 Tough Books that are no longer being used for EMS software data collection should be returned.

**Approval of minutes:** November 21, 2012 Motion to Approve

**Treasurers Report:** Verbal Information given on the DMA Fire Budget status approx YTD Balance \$187, 974.51 which includes expenditures from Oct 2 thru Jan 15th of approx \$11,950.27 Motion to Approve **Passed**

**(ALL TEAM REPORTS TO BE IN WRITTEN FORMAT AND SENT TO CHIEF DROUILLARD WHO WILL FORWARD TO ALL CHIEFS FOR REVIEW) [marshal@wdl.net](mailto:marshal@wdl.net)**

- **REMINDER: All departments please update their on line resources list on the DMA web site to include those departments that now have trucks with foam capabilities and administration changes.**

**DERT Report: (No Written Report Submitted) (Accepted)**

- No call outs
- Training with the 51<sup>st</sup> went well they have great resources if needed.
- River Rouge has a new member on the team.
- Would like to request expenditures approval for the upcoming joint team meeting not to exceed \$1000.00

**FITF Report: (No Written Report Submitted) Accepted**

- No report
- Taylor had a conviction on a arson of a vehicle

**Dive Team: (Written Report Submitted) Accepted**

- No call outs
- No trainings

**HEMS Report: (No Written Report Submitted) Accepted**

- There continues to be drug shortages of Lidocaine and sodium bicarb

**Purchasing Committee: (No Written Report submitted) Accepted**

- No Report

**Wayne County LEPC: (Written Report submitted)**

- See Written report

**ALL Team Reports Accepted**

**Old Business:**

- Update on the new Haz Mat Vehicle – vehicle is being checked over should be ready for use soon
- Chief Gildner gave a brief update on the State Training Committee funding program – there have been no meetings, however there is approximately \$7,000 that needs to be split among the departments within the county for training.
- The 800 radio update was given by Bob Heck, agencies that are not on the Downriver system need to have their equipment re-banded by Sprint, Downriver has received a variance on this due to the new equipment that will be placed in service and is already narrow banded.
- DERT SOP's are still being worked on

**New Business:**

- DCC Open house is January 24<sup>th</sup> from 4pm to 6pm at the DCC offices in Southgate, representatives and displays are needed from all DMA teams contact Cari Eggleton at DCC.
- Discussion was held on adding assistant team leaders into bi-laws as well as requiring candidates to submit resumes for review when there is a vacant position available and shall only be approved by the membership. Bi-laws will be amended and brought back for readings. **MOTION TO APPROVE PASSED**
- **Motion to approve the \$60.00 expenditure for the Haz Mat Monitor repair PASSED**
- **Motion to approve the purchase of a wireless haz mat printer and ink cartages not to exceed \$200.00 PASSED**

**Good of the Order:**

- Update on the status of the performance evaluation for Ken Laird requested by DCC. Chief Vack and Chief Gildner to complete after the meeting.
- Chief Drouillard will be working with Kim Donahey at DCC to come up with communities cost amount for the Accumed Software 50% match for the 2014 fiscal year budgets.
- **MOTION TO APPROVE** expenditure of not to exceed \$1000.00 for the upcoming joint team meeting with that cost being reimbursed by DMA/DCC **MOTION APPROVED**

**Next meeting: February 20<sup>th</sup>, 2013 @ 9 a.m. – Southeast Michigan Transportation Operations Center (SEMTOC), 1060 W. Fort Street Detroit, MI. 48226**

- **Adjournment: 9:34 hours**