

Downriver Mutual Aid
Fire Service Division Meeting Minutes

April 15, 2015 0830 Hours

**Chairperson: Chief Jeff Drouillard, Brownstown; Vice Chair: Chief Jan Sikes
Woodhaven; Secretary/Treasurer: Chief Doug Gildner, Southgate**

Present: Jeff Drouillard, Joe Murray, Mike Evans, Bill Vack, Duncan Murdock, Ed Gillman, Steve Densmore, Robert Cruz, Mike Pool, Daniel Mercure, Dave Allison, Doug Gildner, Jan Sikes, Jeff Carley,

Guests: Ken Laird, John Hager, Bob Heck

Bob Heck: Reported that on the DMA EMS air channel. U of M Survival Flight has our talk group on C Band position 7. They are the only Survival Flight that has our channel the others you need to use a State event channel.

Monthly DMA Logistics Officer updates Presentation by Ken Laird Logistics Officer.

- Reported that the UASII reimbursement has been received by DCC. The check was 50.00 short. Wayne County will correct mistake.
- Wayne County requested that the title for the tow vehicle be transferred to DCC.
- Reported that he is waiting to hear on amount for UASII funding and is working on equipment project list to be submitted for UASII in the next round.
- The DERT trailer jack has been repaired. The system is in need of batteries and battery chargers.
- Requested guidance on the purchasing of vehicle cleaning supplies under the DCC purchasing policy.
- The paper work for the DMA Knox box has been completed.
- The Dive team was in for training and maintenance of Dive trailer.
- Looking at a new vendor for monitors from Ann Arbor.
- Question on the possibility of doing a regional hose purchase.

Approval of Agenda: Motion to Approve. **Approved**

Approval of minutes: March 18, 2015 **Approved**

Treasurers Report: Verbal Information given on the DMA Fire Budget. Report given for expenditures in March 2015. **Approved**

DERT Report: (Written Report Submitted)

- Reported no call outs for March
- Team participation still a concern
- Physical in the process of being scheduled
- Dan Wright is the new Haz-Mat coordinator

FITF Report: (Written Report Submitted)

- No Call outs
- Attendance still a concern
- The team does not track Chiefs attendance.

Dive Team: (No Written Report Submitted)

- Nothing to report

HEMS Report: (No Written Report Submitted)

- Chief Drouillard reminded the members that there EMS re-license packets are due to HEMS.
- HEMS still working on Radio conversion.
- Electronic EMS incident reporting is currently stalled.

Purchasing Committee: (No Written Report submitted)

- Nothing to report.

Wayne County LEPC: (No Written Report submitted)

- Nothing to report.

LTP Report: (No written Report submitted)

- Nothing to report.

Motion to accept all Team reports: Passed

Old Business:

1. **UASII reimbursement:** DCC received our reimbursement check from Wayne County. Check was \$50.00 short. Wayne County will make up the difference.
2. **Knox Box Key Policy:** Chairman Drouillard request guidance on the policy on the issuing of keys for the DMA Knox Box. It was decided that each DMA team leader will determine who are there team will receive a key.
3. **Dearborn Mutual Aid Status:** Dearborn Police and Fire have signed the DMA agreement, the agreement is at the DCC for final approval at the May DCC board meeting.

New Business:

1. **UASII Projects:** Chairman Drouillard submitted a project list for possible UASII funding. Discussion on the list. **Motion to Approve the project list. Motion Approved.**
2. **HEMS Regionalization Letter:** Chairman Drouillard requested permission to draft and submit a letter of support for the regionalization of MCA's. **Motion to Approve the drafting and submitting a letter of support. Motion Approved.**
3. **DMA team call-out/DMA usage and driving Policy:** Chairman Drouillard informed members that we are in need of a driving, call-out and equipment usage policy. The driving policy must meet P.A 300. Chairman will meet with the policy committee. The Chairman also reminded members that a City representative must be on scene in order for FITH team members in assisting with the investigation.
4. **Logistics Team:** Chief Mercure from Rockwood Fire will be taking over as chief of the Logistics team.
5. **DMA:** Chairman Drouillard reported on findings of his research into the DMA funding and answered questions concerning the new cost-recovery procedure and policy.

Good of the Order:

- Reminder the next Downriver Fire Chiefs Association meeting is May 11th.
- Reminder to submit both the MABAS resolution and Inter-local agreement.
- Reminder for the Airport disaster drill on June 3rd.
- Members had questions and discussion concerning the weather sirens.
- Discussion on the changes and usage for Narcan
- Reminder to submit the Mutual Aid request form
- Romulus Chief Allison reported that Romulus is now transporting BLS.

Next meeting: May 20, 2015 @ 8:30 a.m. – Brownstown Fire Headquarters, 24150 Sibley Rd, Brownstown, MI 48174

- **Adjournment: 9:43 hours**