

**Downriver Mutual Aid**  
**Fire Service Division Meeting Minutes**

**July 17, 2013 0830 Hours**

**Chairperson: Chief Bruce Vick, Trenton; Vice Chair: Doug Gildner,  
Southgate; Secretary/Treasure: Chief Jeff Drouillard, Brownstown**

**Present:** Doug LaFond, Jeff Drouillard, Craig Carnell, Mike Moore, Bill Vack, Ed Gillman, Liam Carroll, Steve Densmore, Robert Cruz, Mitch Jensen, Dan Mercure, Dave Allison, Doug Gildner, Dan Reynolds, Bruce Vick, Jan Sikes

**Guests:** Ken Laird, Bob Heck, Chief Zalucki (Marathon Oil), Roger Harper and Jon Thomas (Detroit Fire Department)

**Roger Harper and Jon Thomas gave presentation on 2013 Michigan Battle of the Badges being held August 23-25 on Belle Isle**

**Bob Heck gave update on new DMA 800 Radio System**

**Monthly DMA Logistics Officer update Presentation by Ken Laird Logistics Officer.**

- Graphics have been installed on all Wayne Co./DMA response units
- The Title for the new Haz Mat Truck is now in DMA name
- Generator on the new Haz Mat Truck has a problem
- Full maintenance on the unit will cost around \$2,100.
- Ken and Haz Mat members are working on mounting equipment.
- A request to UASI is being made for a tow vehicle (F-250) for the new foam trailer as well as a request for a new mobile cascade system
- Ken needs direction on the old ER-1
- There was discussion on the new foam trailer and the training as well as developing SOP's for response.

**Approval of minutes:** May 15, 2013 **Approved**  
**No June Meeting**

**Treasurers Report:** Verbal Information given on the DMA Fire Budget status approx YTD Balance \$163,406.49 which includes expenditures from Oct 2 thru July 15th of approx \$58,738.81 Motion to Approve **Passed**

**(ALL TEAM REPORTS TO BE IN WRITTEN FORMAT AND SENT TO CHIEF DROUILLARD WHO WILL FORWARD TO ALL CHIEFS FOR REVIEW) [marshal@wdl.net](mailto:marshal@wdl.net)**

- **REMINDER:** All departments please update their on line resources list on the DMA web site to include those departments that now have trucks with foam capabilities and administration changes.

**DERT Report: (Written Report Submitted) (Accepted)**

- No call outs
- Mike Harper has retired from Lincoln Park Fire and the team, he would like to remain on the team as a consultant
- Still working on SOP's
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**FITF Report: (Written Report Submitted) Accepted**

- 4 call outs
- Two arrest made in connection to the Melvindale fires
- Training was conducted in May with MSP Bomb Squad
- Several members have not turned out for training, call outs, or meetings. Letters will be sent to theirs chiefs.

**Dive Team: (No Written Report Submitted) Accepted**

- No Report

**HEMS Report: (No Written Report Submitted) Accepted**

- Chief Drouillard gave brief update on HEMS meeting
- HEMS is off for the summer break
- HEMS is working towards implementing a secure E-mail system for agencies to e-mail EPRC reports to hospitals to elevate having to have a printer in the units or relaying on faxing.

**Purchasing Committee: (No Written Report submitted) Accepted**

- No Report

**Wayne County LEPC: (No Written Report submitted)**

- Advanced Haz Mat Training coming soon

**LTP Report: (No written Report)**

- Meeting will be held on August 19<sup>th</sup> to submit DMA requests for Foam Trailer Tow Vehicle and Portable Cascade System. DMA Fire Executive Board will attend as well as Chief Vack and Chief Mecure.

**ALL Team Reports Accepted**

**Old Business:**

- DERT SOG's status –Tabled still working on them. Chief Carnell Spoke on this
- Head count needed for the CISD Class July 19<sup>th</sup>
- Departments need to turn in their Alias ID's form you haven't already done so. This is needed to program the new radios
- No update Cell phone use policy, Chief Carley and LaFond would like anyone who has polices to email them a copy
- Press release event being held on July 24<sup>th</sup> at DCC reference the Wayne Co/DMA response units. DMA Fire Executive members and Team leaders to attend.

**New Business:**

- Motion to support DMA/ACC with pursuing one regional DMA Central Dispatch Center  
**MOTION APPROVED**
- Motion to begin using plain language vehicle identification designators over the radio and for vehicle labeling. **MOTION APPROVED**
- Annual Pump Testing, Chief Gildner to look into and get back with us on pricing, dates and times.
- Chief Densmore gave update on Melvindale/Dearborn merger with a start up date of August 25<sup>th</sup> or September 1. The merged department may become part of DMA. Dearborn is looking into it with DCC.
- Motion to have Chief Carroll fill the LPT(Urban Fire Service Seat) as the DMA Fire representative with Chief Reynolds as alternate seat. **MOTION APPROVED**
- Motion to have Chief Gilman as alternate seat for (Rural Fire Service Seat) Primary being Chief Vack **MOTION APPROVED**
- Motion to have Chief Mercure as LPT (Hazmat Seat) with Chief Densmore as Alternate.  
**MOTION APPROVED**

- Motion to Auction or Sell old ER-1 and remove all equipment. **MOTION APPROVED**
- Chief Reynolds is looking for concurrence with DMA to upgrade its engines to echo units.
- Discussion on setting up SOP's for the new Foam Trailer **Tabled**

**Good of the Order:**

- Chief Carroll would like to ghost write a letter for the chiefs review for retired Lincoln Park, Haz Mat Team member Harper
- Retired Chief Kevin Gregnon passed away he founded Haz Mat Team
- Allen Park Fire will be doing a flyer drop for their millage Sat July 20<sup>th</sup> 9:30am
- Huron Twp will be adding Haz Mat Members to the team
- Direct number to Wayne Co Home land security assets and resources 734-942-3600

**Next meeting: August 21<sup>st</sup>, 2013 @ 8:30 a.m. – Brownstown Fire Headquarters, 24150 Sibley Rd, Brownstown, MI 48174**

- **Adjournment: 10:30 hours**