

Downriver Mutual Aid
Fire Service Division Meeting Minutes

June 20, 2015 0830 Hours

**Chairperson: Chief Jeff Drouillard, Brownstown; Vice Chair: Chief Jan Sikes
Woodhaven; Secretary/Treasurer: Chief Doug Gildner, Southgate**

Present: Ed Cann, Jeff Drouillard, Mike Evans, Bill Vack, Pat Valentine, James Katona, Steve Densmore, Dan Mercure, Dave Allison, Steve Portis, Jan Sikes.

Guests: Ken Laird, Dennis Andrews

Dennis Andrews: MIPS

- MTIE class to teach responders how to position themselves to be safe on Highway. July 23 & 25. Free 1 day class 4 ½ hours. Hosted in Brownstown. 24 per class.

Monthly DMA Logistics Officer updates Presentation by Ken Laird Logistics Officer.

- Wayne County- Full equipment audit. Return all out dated equipment. Will be visiting departments.
- Downriver- Graphics work not paid for. \$1050.00 (-Pick-up, compressor, 2 Hazmat trucks), Graphics applied.
- Knox Box has been justified for purchase.
- 2 air monitors in for service with Ray rep.
- Radios being programmed for Logistics Team.
- Training vehicle may be available for training.

Approval of Agenda: Motion to Approve. To include #8 graphics pricing. **Approved**

Approval of minutes: April 15, 2015 **Approved** (June meeting minutes taken by Jan Sikes)

Treasurers Report: Verbal Information given on the DMA Fire Budget. Report given for expenditures in May 2015. **Approved**

DERT Report: (No Written Report Submitted)

- Nothing to Report

FITF Report: (No Written Report Submitted)

- Nothing to Report

Dive Team: (No Written Report Submitted)

- Nothing to report

HEMS Report: (No Written Report Submitted)

- Shortage on EPI
- Narcan in, possibly P.D
- Co-Op agreements with regions in lieu of full consolidations of MCAs

Purchasing Committee: (No Written Report submitted)

- Nothing to report.

Wayne County LEPC: (No Written Report submitted)

- Nothing to report.

LTP Report: (No written Report submitted)

- Nothing to report.

Motion to accept all Team reports: Passed

Old Business:

1. **CTC:** Fireworks money for classes to finish up money
2. **DCC:** Sub-committee analyzing community assessment fees, team structures, consolidated dispatch.
3. **MABAS:** Close to submitting for Downriver Division working on by-laws. 11 communities have submitted all documentation so far. Get in by end of June if interested.
4. **DCC:** Dearborn officially in DMA agreements.
5. **DMA:** Driving procedures to drive trucks - –need committee to draft Guidelines where DMA equipment and vehicles can be taken & not taken – need to have Policies in place for risk management purposes, need Committee for Chief Procedures/guidelines on DMA Structure and team activation procedures

New Business:

1. Modification of By-laws: Add CTC Reps and Logistics Team Chief Motion to approve first reading. **Motion Approved.**
2. **DERT Training:** Cancelled
3. **Active 911 system for team notification:** Current 911 support. Cost \$800.00 annually-Google for additional info. If interested contact Chief Drouillard. DMA has a trail account active now
4. **Interim Logistics Chief:** Motion to approve Chief Mercure from Rockwood Fire. **Motion Approved Still need team members**
5. **LPT Rep for Hazmat seat:** Motion to approve Steve Densmore, Dearborn Fire. **Motion Approved.**
6. Permission for DCC Counsel to investigate team authority outside their jurisdiction. **Motion Failed (If team is requested a city must have an investigator representation present or the team is not be used).**
7. **Tech equipment purchase:** Resource network on server with use of IPAD for every department – Department would need to pay \$40.00 for sim card. **Motion to purchase tablets. Motion approved. Motion to pay for Sim card with leftover balance on hardware. Motion approved**
8. **Motion to approve payment for new graphics package for \$1050.00 MOTION APPROVED**

Good of the Order:

- Airport Disaster Drill worked out great- Chief Evans Thanked everyone for their support and response
- Reminder to submit Mutual aid form after use of mutual aid
- State training software changing to program called SMOKE, training happening soon – this is a new system

Next meeting: July 15, 2015 @ 8:30 a.m. – Brownstown Fire Headquarters, 24150 Sibley Rd, Brownstown, MI 48174

- **Adjournment: 10:30 hours**