

Downriver Mutual Aid
Fire Service Division Meeting Minutes

March 18, 2015 0830 Hours

**Chairperson: Chief Jeff Drouillard, Brownstown; Vice Chair: Chief Jan Sikes
Woodhaven; Secretary/Treasurer: Chief Doug Gildner, Southgate**

Present: Doug LaFond, Jeff Drouillard, Mike Evans, Bill Vack, Rodney Branham, Ed Gillman, Al Dyer, Robert Cruz, Mike Pool, Daniel Mercure, Dave Allison, Doug Gildner, Dan Reynolds, Tom Bakos, Jan Sikes, Jeff Carley,

Guests: Ken Laird, John Hager, Ed Cann, Brian Hunter Marathon Fire Chief

Monthly DMA Logistics Officer updates Presentation by Ken Laird Logistics Officer.

- Reported Wayne County that Wayne County Homeland Security is looking for 1 rep from DMA to sit on a committee concerning the moving and transporting of Bakken Oil in Wayne County.
- Currently working on putting together projects and purchases for possible UASII funding.
- Due to new purchasing policy, a preferred vendor list via quotes needs to establish for maintenance of equipment.
- Argus – Scott has requested that we allow them to put on display our air trailer. In return they have agreed to provide maintenance on the equipment and provide Hotel for DMA rep to attend.
- Reported on maintenance issues and the foam trailer responded to the tanker fire in Dearborn.
- Reported that the UASII reimbursement check has been cut.

Approval of Agenda: Motion to Approve. **Approved**

Approval of minutes: February 18, 2015 **Approved**

Treasurers Report: Verbal Information given on the DMA Fire Budget. Report given for expenditures in February 2015. **Approved**

DETR Report: (Written Report Submitted)

- Reported no call outs for February
- Team attended Pipeline training in February

FITF Report: (Written Report Submitted)

- 1 Call out in February in Melvindale.
- F.M Hagar asked about status of Dearborn joining DMA

Dive Team: (No Written Report Submitted)

- Written report e-mailed to Chief Drouillard after meeting.
- 1 call out for a recovery in Gibraltar.

HEMS Report: (No Written Report Submitted)

- Chief Drouillard reported on the re-licensure period starting and that HEMS as re-done the licensure packet in order to streamline the re-licensure process.
- Wyandotte Henry Ford is now a level 3 trauma center.

Purchasing Committee: (No Written Report submitted)

- Nothing to report.

Wayne County LEPC: (No Written Report submitted)

- Nothing to report.

LTP Report: (No written Report submitted)

- No meeting took place.

Chief Gillman reported and recommended that DMA have projects prepared to submit for UASII funding from excess funds by the end of May.

Motion to accept all Team reports: Passed

Old Business:

1. **CTC training committee:** Chief Gildner and Chief Allison reported on last month's meeting in Highland Park. They reported on the committee make up and recommendation from the committee on possible classes that may receive funding including Fire Staff and Command class.
2. **AccUmed Software:** Chief Drouillard reported that AccUmed is forwarding new contracts to individual departments for the new software they are providing. Much discussion took place and Chief Drouillard informed DMA that the DMA contract expires in March of 2016 and no new discussions have taken place concerning an extension.
3. **UASSI reimbursement:** Chief Drouillard reported that the check is in the process, however DCC has not received the check as of today
4. **Mutual Aid reporting:** Chief Drouillard reminded everyone on the reporting Mutual Aid assistance on the form provided on the web site. The information is essential in the discussions with DCC Executive Board on the possibility of re-doing DMA dues.
5. **DCC Report:** The proposed new DMA cost recovery fees were approved by the DCC at last month's meeting. Working on logistics team approval at May's DCC meeting.
6. **Knox-Box Policy:** Chief Drouillard requested suggestions for key disbursements for the Knox box located at the DMA storage center. It was suggested that he get suggestions from team Chiefs on who should receive keys.
7. **MABAS moved from Good of Order.** Chief Drouillard reminded everyone that they need to get in signed copies of the approved inter-local agreements.

New Business:

1. **FDIC Ken Laird:** Discussion on Ken Laird taking the air trailer to FDIC in return for 1 year of maintenance and Hotel expenses. **Motion to Approve the request. Motion Approved.**
2. **Tow vehicle at Trade show in Novi on April 1st:** Ken Laird also informed members that the new tow vehicle was requested to be on display at the Southeastern Fire Chiefs Trade show. **Motion to Approve the taking and displaying of the new DMA tow vehicle at the trade show. Motion Approved**
3. **Representative to Wayne County Homeland Security Bakken Crude Oil Committee:** Chief Drouillard appointed Chief Jan Sikes to committee. Chief Brian Hunter from Marathon Oil made brief presentation on Bakken Oil and Marathons resources that are available to DMA.

Good of the Order:

- Chairman Drouillard reminded members that a short Downriver Fire Chiefs Association meeting will take place immediately following this meeting.
- Chief Mike Evans Airport Authority informed DMA of an upcoming training drill at the airport on June 3rd will need assistance from DMA and will be using MABAS.
- Tom Bakos Trenton Fire requested that fire hose be considered for future UASII funding.
- Chief Gillman informed DMA that HVA will be taking over transports on April 6th in Huron Twp. He also suggested that DIVE team equipment be considered for UASII funding.

Next meeting: April 15, 2015 @ 8:30 a.m. – Brownstown Fire Headquarters, 24150 Sibley Rd, Brownstown, MI 48174

- **Adjournment: 10:14 hours**