

## Add Pass

Select Type  Quick Pass  Reservation

License Plate (Required)  License Plate State (Required)

Vehicle Year (Required)  Vehicle Color (Required)

Vehicle Make (Required)  Vehicle Model (Required)

Phone Number (Optional)  Recipient Email (Optional)   Send me a copy

Start Time

Duration

Group Selector  Promotion

**Price Total : \$0**

Passes can be edited during 10 minutes after their creation

For best results all the applicable fields **must** be completed. Guest passes **must** be printed and placed on the driver's side dashboard face up. The pass cannot be obstructed and must be completely visible from the front of the vehicle.



- 1 (Quick Pass): Select when a visitor pass is needed for the current date.
  - 2 (Reservation): Select when a visitor pass is needed for a future date.
  - 3 (Recipient Email): Enter the email address you would like the pass to be sent to in order to be printed.\*
  - 4 (Send me a copy): Select when you would like the pass sent to your account email to be printed.\*
  - 5 (Start Time): Select the time your visitor pass will become valid.
  - 6 (Duration): select how long your visitor pass will be valid, up to 24hours.
- \*Must select at least one email option to print pass*