

## BY-LAWS

### GALLATIN VALLEY SNOWMOBILE ASSOCIATION

#### ARTICAL I. NAME

The name of this organization shall be the GALLATIN VALLEY SNOWMOBILE ASSOCIATION INC. It shall hereafter be referred to in these by-laws as the ASSOCIATION.

#### ARTICLE II. PURPOSE

THE PURPOSE OF THIS ASSOCIATION shall be to pretext and promote snowmobiling through member approved activities. It shall be our further purpose to encourage family snowmobiling fun through organized snow tour, rallies, races, and trail rides, to forward the development of safety and good sportsmanship and to increase our good will with the general public.

#### ARTICLE III. MEMBERSHIP

SECTION 1. ACTIVE MEMBER - Any person actively participating in snowmobiling and interested in the promotion and enjoyment of snowmobiling and those whose dues are current shall be an Active Member in this ASSOCIATION.

Only Active Members shall be eligible to vote and or hold office in this ASSOCIATION. Active Members shall have one vote. All other privileges and benefits of this ASSOCIATION shall extend to the immediate family of the Active Member.

SECTION 2. HONORARY MEMBERSHIP - May be conferred by the membership to any person or persons who by their act or position have shown an outstanding interest in this ASSOCIATION and have contributed to the advancement of snowmobiling Honorary members shall have all the privileges of Active Members, except to vote and hold office.

SECTION 3. ACTIVE LIFE MEMBERSHIP - Any active member who has demonstrated exemplary efforts toward meeting and carrying through the objectives of the ASSOCIATION and who has contributed time and effort without expectation of personal gain shall be eligible for Active Life Membership. An Active Life Membership shall have all the privileges and benefits of an active member for the life of the member. Active Life Membership will be conferred by a majority vote of the membership at any regular meeting at which such an election is announced as an item of business.

SECTION 4. ASSOCIATE MEMBER - Any person, business, or association interested in the promotion of snowmobiling may become and Associate Member for a yearly payment of dues, fee to be set by the Board of Directors.

All applications for membership shall be made to the ASSOCIATION Treasurer.

## ARTICLE IV. OFFICERS AND DUTIES

**SECTION 1. OFFICERS** - The officers of the ASSOCIATION shall be a President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer, and immediate past President. The term of office for all officers shall be for one year, and shall run from June 1 following their election to the following May 31, following the election of their successors. Any officer may be reelected to more than one term in succession. Resignation of any officer may be accepted by a majority vote of the remaining members of the Board of Directors. The vacancy of an office by resignation or otherwise shall be filled by election of a new officer to fill the unexpired term. The election shall be by the ASSOCIATION membership at the next regular ASSOCIATION meeting for which due notice has been given.

**SECTION 2. DUTIES** - The President shall be the chief executive officer of the ASSOCIATION, and shall provide leadership in carrying to the policies of the ASSOCIATION.

1. The President shall be executive officer of the Association and shall preside over the meetings. The President shall be a de-facto member of all the committees and shall perform such duties as usually pertain to the office of President. The President shall serve as chairman of the Board of Directors.
2. The Vice President shall perform the duties of the President in his/her absence or at his/her request and shall be the chairman of the standing committee to increase membership with the authority to appoint his/her own committee members.
3. The Recording Secretary and the Corresponding Secretary shall divide the following duties:
  - a. Conduct all official correspondence for the ASSOCIATION on behalf of the officers and Board of Directors.
  - b. Notify all members of the Board of Directors of all regular and special meetings.
  - c. Notify all members of all regular meetings and of any special meetings as described in Article VII.
  - d. Keep minutes of all meeting of the Board of Directors and of the ASSOCIATION.
  - e. Be custodian of the official minute and records of the ASSOCIATION.
  - f. Publicize the activities, meetings, and functions of the ASSOCIATION.
4. The Treasurer shall have the following duties:
  - a. Be custodian of the books and keep and accurate accounting of the transactions of the ASSOCIATION and render a detailed report with voucher at any meeting when requested.
  - b. Be responsible for all funds of the ASSOCIATION which shall be deposited to the ASSOCIATION account in the designated bank.

Such money can be withdrawn for payment of obligations of the ASSOCIATION only after approval of the Board.

All payments of obligations shall be by check only signed by the Treasurer up to the amount of \$500.00. Any check of the amount of \$500.00 shall require the signatures of two of the following three: President, Treasurer, or Vice President.

Grooming Account:

All payments of obligations shall be by check only signed by the treasurer up to the amount of \$2000.00. Any checks over the amount of \$2000.00 shall require the signatures of two of the following three: President, Treasur, or Vice President.

- c. Be responsible for collection of all fees, dues, grants, and donations and to deposit these collections in the Association account.
- d. Maintain a current and accurate list of the membership of the Association. Provide current membership list to the officers by September 1.
- e. Any funds generated by standing committees shall be considered dedicated funds, and shall be dispersed at the direction of the Chairman of that committee after consultation

with the President and Treasurer. These disbursements will only be made by check, issued in accordance with subparagraph B, section 4 of these BY-LAWS.

- f. Disbursements of all other funds will be covered under Article V. of these BY-LAWS.

## ARTICLE V. BOARD OF DIRECTORS AND STANDING COMMITTEES

SECTION 1. The Board of Directors shall have general supervision and management of all activities of the ASSOCIATION consistent with the direction of the membership.

SECTION 2. The Board of Directors shall have the authorization to make expenditures up to \$500.00 on behalf of the ASSOCIATION without prior approval of the membership. Expenditures exceeding \$500.00 shall be approved by a vote of the ASSOCIATION membership at a regular meeting.

Grooming expenditures:

All expenditures other than grooming which is covered under ARTICLE IV, SECTION 4, Subparagraph b.

SECTION 3. The Board of Directors shall consist of the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, the most immediate Past President, and five (5) Technical Directors appointed by the elected officers of the Board, subject to approval by ASSOCIATION members.

### SECTION 4. TECHNICAL DIRECTORS -

1. Technical Directors shall serve on the Board of Directors for a term of one year. The term shall be the same as the term of office of the Officers.  
A Technical Director vacancy of the Board of the Directors may be filled by a majority vote of the remaining members of the Board.
2. The Technical Directors shall serve on the Board of Directors and assist in carrying out the duties and responsibilities of the Officers.
3. The Technical Directors shall organize and direct all tours, races, trail rides, and gatherings. They shall have the authority to appoint assistants. They shall contract no bills without prior approval of the Board of Directors.

### SECTION 5.

1. There shall be 6 (six) standing committees: Membership, Public Lands, Trails and Grooming, Search and Rescue, Races and Rallies, and Safety; all committees shall number at least (3) three members.
2. All committees with exception with the Membership committee, shall be appointed by the President with the Board of Directors approval and re-affirmed or replaced by the incoming President and Board of Directors.
3. The committee Chairman of each committee shall be chosen by the committee with the GVSA President's approval.

SECTION 6. The President shall appoint a nominating committee at the March meeting. The nominating committee shall provide a list of candidates for each office. Candidate willingness to hold office shall be determined by the committee prior to their being nominated.

SECTION 7. At the time of election, and audit committee of three members will be appointed by the outgoing President to audit the ASSOCIATION books and report at the next regular meeting. The three member audit committee should be appointed from the general membership and not include any seated officers, technical directors or committee chairman.

## ARTICLE VI. ELECTIONS

SECTION 1. The election meeting for the election of officers of the ASSOCIATION shall be the April meeting.

SECTION 2. All officers shall be elected by a majority vote as stated in ARTICLE IX, SECTION 1.

SECTION 3. Any active member may be nominated and elected or re-elected to the offices described in ARTICLE IV.

SECTION 4. The nominating committee shall seek from the general membership by personal contact or other means i.e; phone, letter, etc. and report nominations for all offices to members at the regular April business meeting.

#### ARTICLE VII. DUES AND FEES

SECTION 1. Annual dues to the ASSOCIATION shall be for the membership year and shall be paid to the Treasurer of the ASSOCIATION.

SECTION 2. The membership year of the ASSOCIATION shall commence on July 1 and end on the following June 30. Unpaid dues for membership shall be delinquent after October 1. These dates are set to facilitate the supplementing of the treasury, to fund projects for the coming year.

SECTION 3. The dues for the membership shall be established by a vote of the Board of Directors and remain at that amount until such time as the Board of Directors may see a need for changing them.

SECTION 4. No member of the ASSOCIATION delinquent in dues or fees shall be eligible to vote.

SECTION 5. The Board of Directors may, if an emergency arises levy a one-time voluntary assessment for extraordinary expenses (i.e; insurance, public land issues, or preplanned projects that may fail.)

#### ARTICLE VIII. MEETINGS

SECTION 1. At least one meeting of the ASSOCIATION shall be held each month from September through May.

SECTION 2. Notice of the time, place and special items of business of any meeting shall be given to all Officers and Active Members not less than two days prior to the date fixed for holding of the meeting. The time and place of meetings shall be fixed by the Board.

SECTION 3. Regular or special meeting may be called at any time upon the call of the President, upon the call of the Board of Directors, or upon written request to the Board of Directors by ten (10) or more active members. Any meeting requested by members shall be held not more than ten (10) days after receipt of a valid request.

SECTION 4. The Board of Directors shall meet at least once a month. The time and place shall be fixed by the Board.

#### ARTICLE IX. VOTING AND RULES OF ORDER

#### SECTION 1.

- a. Voting for officers shall be by secret ballot this will apply regardless of nominees for an office.
- b. Voting on all other questions shall be by show of hands.
- c. A vote by secret ballot on a specific question may be requested and approved by a vote of members present.
- d. Only members in good standing shall be able to vote.
- e. Family memberships shall have one vote, the same as a single membership.
- f. Voting privileges (proxy) of a member may be assigned to an adult family member or carried in the form of a written proxy by another member in good standing.

SECTION 2. Ten (10) members eligible to vote in attendance at any meeting of the membership of the ASSOCIATION shall constitute a quorum. Five (5) members of the Board shall constitute a quorum for the Board of Directors meetings. A quorum shall be required to conduct all business of the ASSOCIATION.

SECTION 3. All meetings shall be conducted in accordance with "Roberts Rules of Order Revised" for all matter of procedure nor specifically covered by these BY-LAWS.

SECTION 4. Any family member reaching the age of (18) eighteen must obtain a new member application.

#### ARTICLE X. REMOVAL FROM OFFICE OR EXPULSION

SECTION 1. Any officer may be removed from office, or from the ASSOCIATION by a two-thirds affirmative vote of the Active Members present, and voting at any regular or special meeting called for that specific purpose for which due notice has been given. At such meeting the officer or member under charges will be accorded a full hearing prior to any vote being taken.

SECTION 2. Charges against any officer, member or chairperson of any committee be it standing or temporary may be preferred by any Active Member. Such charges will be filed with the Secretary, who will immediately notify the President. The President shall call an ASSOCIATION meeting within ten (10) days to hear the charges.

#### ARTICLE XI. AMENDMENTS OR CHANGES

SECTION 1. Any proposed amendments to these by-laws may be introduced by an Active Member at any regular or special meeting of the ASSOCIATION. Such proposed amendments shall be submitted to the Board of Director for their review and recommendations.

SECTION 2. After review by the Board, proposed amendments must be acted upon by the ASSOCIATION membership at a meeting called for that purpose for which due notice has been given. Written copies of the proposed by-law amendments and reasons will be furnished to the ASSOCIATION members with notice of the meeting.

SECTION 3. Amendments may be adopted by a two-thirds vote of the Active Members present and voting at the meeting called for that purpose. All Amendments to these by-laws shall be come effective at the close of the meeting at which they are enacted.

These by-laws were revised and submitted by the then Secretary Dorinne Christopherson on 7/1/91 ..and to my knowledge is the most up to date copy.

I have further researched the minutes of meetings back thru 1991 and to the best of my knowledge they incorporate any and all changes made and voted on at a regular meeting.

Submitted by Martin Reardon

These revised by-laws were approved on January 28, 1997.