



7850 Ulmerton Road, Ste. 2A
Largo, Florida 33771
Orlando 407.377.5453
Clearwater 727.683.6353
Fax 407.377.5462

RULES FOR FILLING OUT YOUR FINANCIAL AFFIDAVIT:

1. Yes, you will be filling out the long form financial affidavit. It does not matter to me you earn more or less than \$50,000 per year. The long form affidavit is a much better form to ensure you capture all of your income and expenses.
2. Do NOT guess... use 6 to 12-month averages.
3. Do NOT round. I want to see the change....
4. If you pay cash for something so that you cannot average an expense from your bank, credit card statements or bills, put a note that your number is estimated.
5. NOTES NOTES NOTES... Mark up your initial FA with all kinds of notes... this is a Worksheet Not the final.... Treat it as such.
6. Save the documents you refer to when filling this out in a folder, I will be challenging your numbers – you will want them handy.
7. Do NOT leave this to the last minute to fill out. This is the MOST important document in your case – you should take several hours to fill this out properly. I will know if you haven't done the work in filling this out. Plan on 2-3 hours -- at the least.
8. Do NOT sign this document until I've told you it's ready for your final review. Once you have returned this Worksheet to me, I will be inputting the data into our system, reviewing the document, and will be asking you questions where numbers seem out of line. When it



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is in a form ready for submission, you will review it and then sign it and swear to the accuracy of the document before a notary.

9. Lastly, if you have any questions, please ask. We are here to assist you. But we cannot appropriately assist you if you do not put the time and effort in gathering your documents and filling out forms accurately. There are no dumb or wrong questions. Let us be your team in this matter – your family matters to us.

Sincerely,

A handwritten signature in cursive script that reads "Annabelle S. Catania". The signature is written in dark ink on a light-colored background.

Annabelle S. Catania, Esquire