

**▼ PLEASE READ THIS FIRST! ▼**

**1. Eligibility:** (for complete eligibility requirements, please visit [www.comoxvalleyrd.ca/woodstove](http://www.comoxvalleyrd.ca/woodstove))

- Applicants must be registered owners of legal dwelling units on properties **within the borders of the Comox Valley Regional District** which includes homes within the City of Courtenay, Town of Comox, Village of Cumberland and CVRD Electoral Areas.
- Must have replaced a functioning non-CSA\EPA wood stove appliance used as the home's primary heating source with a CSA\EPA certified wood burning unit, a high efficiency natural gas fireplace, electric insert, pellet stove or electric air-source heat pump.
- Application must be signed and completed by the applicant and participating retailer. The Tracking Number will be provided by the participating retailer.
- It is the responsibility of the applicant to submit the application to the CVRD.

Tracking Number:	
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**2. Applicant**

Name of Registered Owner(s) of Property	
Address	
Postal Code	Telephone
Number of Cords burned last year	Primary heating source

**3. Address of Installation**

Age of Home	Address <input type="checkbox"/> Same as above or	
City	Postal Code	

**4. Retailer Information**

<b>Participating Retailer Name:</b>
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**5. Appliance Rebate Information (To be completed by Retailer)**

Type	Quantity	Model Name	Model Number	Serial Number
\$250 <input type="checkbox"/> CSA\EPA Wood burning unit				
\$250 <input type="checkbox"/> CSA\EPA Wood Furnace				
\$250 <input type="checkbox"/> Electric Fireplace				
\$600 <input type="checkbox"/> Pellet Stove				
\$600 <input type="checkbox"/> High Efficiency Gas Stove				
\$1000 <input type="checkbox"/> Electric Heat Pump				

Was there an additional industry discount? **YES** or **NO** If yes, how much was the additional discount? \$

**Decommissioned Stove Information**

Type	Quantity	Model Name	Model Number	Serial Number

<b>Method of Decommissioning</b>	<input type="checkbox"/> Rendered non-usable by retailer <input type="checkbox"/> Recycled at Comox Valley Waste Management Centre (receipt attached)
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## 6. Applicant Declaration

**I declare:** that my property is **within the borders of the Comox Valley Regional District** which includes the City of Courtenay, Town of Comox, Village of Cumberland and CVRD Electoral Areas A, B and C; that I have removed a non-CSA\EPA Wood Burning appliance and have had it destroyed. That I have purchased a qualifying manufactured heating appliance. I understand that the CVRD is not responsible for the installation or functioning of the installed appliance. The CVRD reserves the right to inspect or verify that the above item has been installed.

Registered Owner Signature

Date Of Application

## 7. Retailer Declaration

**I declare:** that I have followed the requirements of the Wood Stove Rebate Program as detailed in the Guidelines for Participating Retailers; that the non-CSA/EPA approved stove has been removed from the address on this application and decommissioned; and that a qualifying manufactured heating appliance has been installed in accordance with local code requirements.

Retailer Signature

Date Of Application

**The CVRD will review submissions to verify eligibility and if you qualify, will mail you a rebate cheque. Rebate cheques will be issued to the property owners on title. Alteration of this requires the written consent of all owners. The submission of an application will not guarantee a rebate. Applications will be processed on a first-come, first-served basis while funding lasts.**

## 8. Submit Your Application

► **To avoid delays return your completed rebate form directly to:**

Wood Stove Exchange Rebate Program  
Comox Valley Regional District  
600 Comox Road, Courtenay, BC V9N 3P6

OR

via email: Wood Stove Exchange Rebate Program  
[wsrebate@gmail.com](mailto:wsrebate@gmail.com)

► **For further information:**

**Call:** 250-650-2302

**E-mail:** [wsrebate@gmail.com](mailto:wsrebate@gmail.com)

**Visit** [comoxvalleyrd.ca/woodstove](http://comoxvalleyrd.ca/woodstove)

**The personal information collected on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act and will be used solely for the purpose of delivering the wood stove exchange program. Should you have any questions about the collection, use and protection of your personal information, please contact the CVRD by emailing [communityservices@comoxvalleyrd.ca](mailto:communityservices@comoxvalleyrd.ca) or by calling 250-334-6000.**

**Thank you for participating.**