

ARTICLE I – NAME

The name of the club will be: The Permian Basin Corvette Club, hereafter referred to as the Club, and it will be a nonprofit organization.

ARTICLE 11 – DURATION

Continuous unless voted to disband by 80% of the full members in good standing.

ARTICLE III – PURPOSE

To provide a local organization for Corvette enthusiasts. We will provide a cordial, informal atmosphere for discussing social, technical, and other topics pertaining to the Corvette. Examples of events will include cruises, car shows, dinners, etc.

ARTICLE IV – MEMBERSHIP

1. Full membership in the Club will be open to Corvette owners and their significant others.
 - A. A full member may attend all meetings and functions.
 - B. A full member may hold an elected office and may vote.
 - C. A full member of the Club who no longer owns a Corvette may retain his/her full membership status only through the current membership year.
2. An associate member is a non-Corvette owner who wishes to join the club.
 - A. An associate may attend all meetings and functions.
 - B. An associate member may not hold an elected office.
 - C. An associate member may vote
3. Honorary membership is open to anyone, provided the invitation to honorary membership is extended by majority vote of the members present at a business meeting.
 - A. An honorary member may attend all meetings and functions.
 - B. An honorary member may not hold an elected office.
 - C. An honorary member may not vote.
4. A junior membership is part of the full (family) membership and is available to any family member up to the age of 18, at no additional charge.
 - A. A junior member may attend all meetings and functions.
 - B. A junior member may not hold an elected office.
 - C. A junior member may not vote.
5. Persons wishing to join the Club will submit a completed application with the applicable annual dues to the treasurer or any officer of the Club.
 - A. Membership will not be denied on the basis of race, color, sex, religious preference or national origin.
 - B. If an applicant is not accepted, their dues will be promptly refunded.
6. All membership terms are for a period of one calendar year.

ARTICLE V – DUES

1. Dues will be assessed as stated in the Club's Financial Policies.
2. The amount of the dues can be reviewed by the membership and can only be changed with a 2/3 majority vote of the voting members present at a business meeting.
3. The individual, full/family and associate membership dues will be collected at the time of application.

4. Annual dues are nonrefundable and are due annually in January.

ARTICLE VI – VOTING

1. Every full member and associate member is entitled to one vote each.
2. Unless otherwise stated in these By Laws, a simple majority vote of those voting members present at a business meeting will carry a vote.

ARTICLE VII – MEETINGS

1. The business meeting will be held monthly at a location, date and time to be agreed upon by a consensus of the officers. The locations will be determined in advance and will be distributed via group e-mail.
2. The President will preside at all meetings. In the absence of the President, the Vice President or other designated officer will preside.
4. The minutes of the prior month's business meeting will be distributed via group e-mail and/or read at the monthly business meeting.
 - A. The published minutes will stand as published unless changes are submitted in writing, to the President, prior to the next business meeting
 - B. The minutes will be approved by a majority vote of the voting members present at a business meeting.

ARTICLE VIII - OFFICERS AND ELECTIONS

1. The officers of the Club will be the President, Vice President, Secretary, Treasurer, Assistant Treasurer, Event Coordinator, Newsletter Editor, Race Coordinator, and Webmaster.
2. The term of office for officers will be not more than two full, consecutive terms. Partial terms are not counted as part of a full term.

Each officer will be elected by a majority vote of the voting members. Officers will be nominated in October, voted on in November, installed in office in January and will serve for one calendar year. Any office that is not decided by majority vote will be decided by the majority vote of the voting membership that is present at the November business meeting.

3. To be nominated for office, a candidate must be a full member.
4. Nominations for office will be made from the floor by the membership at the October business meeting, or in writing to an officer prior to the October business meeting.
5. If the office of the President becomes vacant for any reason during the calendar year, the Vice President will assume the office of President.
6. If the office of any of the other officers becomes vacant during their elected term, that vacancy will be filled by an election for the remaining term.

ARTICLE IX - REMOVAL FROM OFFICE OR MEMBERSHIP

1. A request to remove for conduct unbecoming an officer or member will be presented in writing to the President of the Club. In the cases where the request is in regard to the President or relative or

significant other of the President, the request will be presented in writing to the Vice President of the Club.

2. The officers will appoint a committee within 15 days of receipt to investigate the allegations.
3. Copies of the request and charges must be presented to the accused, via registered mail, within 15 days of receipt.
4. The committee will investigate and report to the officers of the club within 30 days.
5. The findings and recommendations of the investigating committee must be reported at the first business meeting following the report to the officers. Removal will only be accomplished by a 2/3 vote of the voting members present at the business meeting.
6. At the conclusion of the investigating committee's report, the committee will be dissolved.
7. Any member or officer who circumvents or invalidates any By Laws without due process will be subject to removal.

ARTICLE X - PROPERTY AND FINANCE

1. The members of the Club will not be personally liable for the debts, liabilities or obligations of the Club.
2. Property and items purchased by the Club, will be the sole property of the Club.
3. If the Club disbands, the property of the Club will be disposed of in accordance with the majority vote of the voting members present at a business meeting.
4. Checks and other orders for payment of moneys in the name of the Club will be signed by the Treasurer or the President of the Club.
5. Financial policies may be changed by a majority vote of the voting membership present at a Club meeting.
6. The Treasurer will present a report on the finances of the Club at the monthly business meeting. The financial records of the Club shall be available at all reasonable times by contacting the Treasurer.

ARTICLE XI - AMENDMENTS TO THE BY LAWS

Amendments to the By Laws will be by a 2/3 vote of the voting members present at a business meeting. Amendments to the By Laws will not be voted on until the meeting following publication of the proposed amendments.

ARTICLE XII-OFFICER JOB DESCRIPTIONS

There will be a separate comprehensive written job description for all officer positions which will be reviewed annually by the officers. Any changes will be approved by a majority vote of the voting members present at a business meeting.

1. The duties of the President will include, but not be limited to:
 - A. Preside over all business and officer's meetings.
 - B. Appoint committees, as necessary, to meet the needs of the Club
 - C. Provide planning and strategies that support the Club's welfare and future success.
2. The duties of the Vice President will include, but not be limited to:

- A. Preside at the officer and business meetings in the absence of the President.
 - B. Assist the President, when required.
3. The duties of the Secretary will include, but not be limited to:
- A. Keep the minutes of the business meeting and present the same at the next following business meeting.
 - B. Assist the officers of the Club when required.
 - C. Maintain all officers' job descriptions.
 - D. Assume responsibilities of the Treasurer in his/her absence.
 - E. Maintain the Club By Laws.
4. The duties of the Treasurer will include, but not be limited to:
- A. Receive membership applications and dues.
 - B. Responsible for all payments and deposits of funds.
 - C. Keep said funds on deposit in a financial institution.
 - D. Supervise the purchasing and sale of merchandise.
 - E. Maintain an accurate accounting of all financial transactions.
 - F. Provide monthly financial statements.
 - G. Reconcile Club accounts.
5. The duties of the Event Coordinator will include, but not be limited to:
- A. Coordinate social events for Club members.
 - B. Coordinate activities with other clubs.
 - C. Coordinate activities to promote the club.
 - D. Distribute information of other events that follow the purposes of the Club.
 - E. Maintain Club calendar.
6. The duties of the Racing Coordinator will include, but not be limited to:
- A. Organize participation in racing activities – drag racing, auto cross, & rallies.
 - B. Distribute information of other racing related events that pertain follow the purposes of the Club.
7. The duties of the Newsletter Editor will include, but not be limited to:
- A. Produce the Club's monthly newsletter.
8. The duties of the Communications Officer will include, but not be limited to:
- A. Maintain the Web Site.
 - B. Maintain email list.

ARTICLE XIII -RULES OF ORDER

The current edition of Robert's Rules of Order will be the final source of authority in all questions of parliamentary procedures provided they are consistent with the By-laws of the Club.