WOLFE LAKE ASSOCIATION WESTPORT

Constitution Amended July 17, 2021, by unanimous vote

I Name

The name of the association will not be changed.

II Objects

- The association is dedicated to the care and enhancement of Wolfe Lake, its natural areas, fish and wildlife and shall promote the welfare of Wolfe Lake. In so doing the association's activities will include, but not be limited to:
 - provide information on environmental aspects for cottages;
 - encourage measures and take measures to prevent pollution;
 - encourage measures and take measures to improve fishing;
 - encourage that all future development to be orderly and not harmful to the lake, the surrounding area or to wildlife;
 - represent the wishes of its members to the Township of South Frontenac, Township of Rideau Lake and other levels of government; and
 - engage in such other activities so as to attain the above objects.

III Membership

- Membership shall be open to all lot owners on Wolfe Lake. A lot is any property for which a description is registered in a Registry Office.
- Where a lot is owned by a corporation or by tenants in common and contains more than one dwelling, each shareholder or owner who has the exclusive right to occupy a dwelling is entitled to membership. Where more than one person or family has the right to occupy a particular dwelling, there shall be one membership only associated with such dwelling
- Where a person owns a trailer located in a trailer park and the trailer is permanently situated in the trailer park or is in the trailer park for the cottage season, such owner is entitled to membership in the association.
- Persons who are not lot owners on Wolfe Lake or Green Lake may join the association as non-voting Friends of the Association.

IV Voting

- Save as set out in this constitution all decisions of the association shall be by majority vote of the members.
- There shall be only one vote per lot, save for those lots referred to in Article III (2) or III (3) wherein there shall be one vote associated with each dwelling or each trailer as the case may be.
- All members who are not in default in payment of their annual membership dues shall be entitled to vote.

V Government

The association shall be governed by a board of directors consisting of a president, immediate past president, vicepresident, secretary, treasurer and a minimum of three and a maximum of eleven directors at large, all of whom shall be elected annually by the membership. The number of directors a large shall be determined annually at the annual meeting of members.

- In so far as possible, the annual meeting of the association shall be held on a weekend in late July or early August.
- A quorum at a meeting of members shall be 25% of the membership, present in person or by proxy.
- A meeting of members may be called by the president or the Board of Directors and shall be called upon the requisition in writing of ten members to the Board of Directors.
- At least two week notice shall be given of a meeting of members.
- At an annual meeting the members shall decide on the dues for the coming year.
- A quorum at a meeting of the Board of Directors shall be five members
- A meeting of the Board of Directors may be called by the President on his initiative or shall be called by the President upon the requisition in writing of five members of the Board of Directors.
- Save in the case of an emergency, unless waived in writing, no meeting of the Board of Directors shall be called without two weeks notice.
- There should be a minimum of three meetings of the Board of Directors per year.
- At meetings of members and the board of directors, the person acting as chairman of the meeting shall be entitled to a deciding or casting vote.
- The Board of Directors shall appoint a person to inspect the financial accounts of the Association for the current year.

VI Fiscal Year and Membership Year

- The term of office of the Board of Directors shall be from one annual meeting to the next.
- The membership year of the association shall be from January 1 to December 31.

VII Amendment of By-laws

- Bylaws shall be passed and amended by the Board of Directors and shall be Confirmed by a two-thirds vote of those members voting at the next annual meeting or at a special meeting of members called for such purpose. Unless a bylaw or an amendment to a bylaw specifies to the contrary, it shall take effect when passed by the Board of Directors, but if not confirmed by the membership, shall cease to be of any effect as of the close of the meeting of members which has failed to confirm the bylaw or amendment.
- Any bylaw or amendment to a bylaw which is not confirmed by the membership may be passed at a subsequent meeting of the Board of Directors, but if so passed will not take effect until confirmed by the membership.

VII Annual Reserve Fund

• The Board shall establish, when funds permit, an annual reserve fund not to exceed \$5,000 in any one calendar year, for the purpose of accomplishing the Objectives as articulated in Section II of this Constitution. These funds are separate from those utilized for the day-to-day operation of the association and are to be designated for use by the Board during that calendar year [following a vote of agreement by not less than 75% of all elected board members] with due diligence and in good faith.