

## *Education ~ Spring Needlepoint Show*

*We are trying something different at the Orlando Spring Show. All classes will be exhibitor sponsored. Exhibitors who want to teach a class or sponsor a teacher should submit their idea to Meredith Willett.*

*(see attached form) Fill out as much information as possible.*

*Proposal Deadline: **September 3rd***

*Return to: [Meredith@thespringneedlepointshow.com](mailto:Meredith@thespringneedlepointshow.com)*

- 1. Sponsor will pay boardroom charge of \$50.00 charge for each class taught.*
- 2. Teacher will collect the class fee the day of the class. We have asked that shop owners bring cash or check,*
- 3. All of the classrooms are set up in a conference style. This cannot be changed.*

*We appreciate your continued support of the Orlando Spring Needlepoint show and the importance of continuing the education of the shop owners and their employees. Contact Meredith Willett by mail if you have any additional questions.*

*Sincerely,*

*Meredith Willett*

# Orlando Spring Needlepoint Show

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

Class Proposed \_\_\_\_\_ (i.e. Charley Harper, Cardinal Ornament)

Detailed Description (pictures if available) \_\_\_\_\_

Teacher \_\_\_\_\_

Teacher Phone \_\_\_\_\_ Email \_\_\_\_\_

Materials provided for class: \_\_\_\_\_

Complete Kit \_\_\_\_\_

Student to bring: \_\_\_\_\_ stretcher bars \_\_\_\_\_ size \_\_\_\_\_ x \_\_\_\_\_ normal supplies \_\_\_\_\_

Kit Cost to student (or Approx.) \_\_\_\_\_ To be paid to the teacher the day of the class unless other arrangements have been made in advance.

Dry Erase board needed, or any other classroom needs? \_\_\_\_\_

Preference class time \_\_\_\_\_

*Available times for classes. These times can be shifted to accommodate your time needs*

*Class rooms hold 10, 12 or 14 students*

*If there is a demand for the class would you consider teaching it twice? \_\_\_\_\_*

## **Friday**

9:00-11:30 (4 classrooms available)

1:00-3:30 (or) 12:30 -3:30 (4 Classrooms available)

4-6 (4 classrooms available)

## **Saturday**

8-9 (4 rooms available) only one hour available for welcome and special guest speaker from 9:15-10:00

## **Sunday**

8-10 (4 rooms available)

*I understand there is a 50.00 room charge for each class to be paid by the sponsor.*