



Board of Director's Meeting Minutes
July 21, 2021
11:00 a.m.

VOTING MEMEBERS PRESENT

Mr. Sidney Wildes (Chair)
Mr. James Futch (Vice-Chair)
Dr. Scarlett Copeland
Dr. Chris Roppe (virtual)
Dr. Sean Kelly (virtual)
Mr. Kurt Davis
Mr. Lonnie Roberts (virtual)
Mr. Roger Branch (virtual)

VOTING MEMBERS ABSENT

Ms. Judy Rowland
Mr. Derrin Wheeler
Ms. Miki Thomaston
Ms. Kerry McLaughlin

NON-VOTING MEMEBERS PRESENT

Mr. Clint Johnson (virtual)
Dr. Glenn Deibert (CEO)
Dr. Ryan Flowers
Ms. Keri Orvin (virtual)
Mr. Kevin Ellis (virtual)
Mr. Dell Keith (virtual)
Dr. Brett McDaniel (virtual)
Mr. Brian Hulett (virtual)

NON-VOTING MEMBERS ABSENT

Mr. Greer Smith
Ms. Alana Douberly
Mr. Tim Taylor

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, July 21, 2021, at 11:02 a.m. via ZOOM. Mr. Sidney Wildes, Board Chair, called the meeting to order. A quorum of voting members was present.

INVOCATION

Mr. James Futch gave the invocation.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. James Futch, a second by Mr. Kurt Davis, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. Lonnie Roberts, a second by Dr. Sean Kelly, minutes of the May 5, 2021, SPCAA Board of Directors' meeting were unanimously approved.

CHAIRMAN'S WELCOME

Mr. Sidney Wildes, Chairman of the Board, welcomed everyone to the meeting.

CHIEF EXECUTIVE OFFICER'S REPORT
SPCCA Executive Committee Meeting

The SPCCA Executive Committee met June 10, 2021, to discuss several topics to bring forth to this meeting as action items. Those are presented below.

Career Academy Visit – Southeastern Early College and Career Academy

On June 24, 2021, the SPCCA CEO visited the Southeastern Early College and Career Academy (SECCA) in Vidalia, Georgia. During the visit the CEO toured the facility and spent several hours discussing operational aspects of SECCA including budget, enrollment, student transportation, marketing, and program offerings.

Calendar Year versus Fiscal Year – Bylaws (Action Item) (Handout Provided)

Currently, the SPCCA Bylaws state the College and Career Academy will operate on a calendar year. However, it is the recommendation of the Executive Committee to amend the Bylaws since all five educational partners of the Board operate on a July 1 through June 30 fiscal year. If approved, this will simplify the development of the budget and reporting of student data.

Upon a motion to approve by Mr. James Futch, a second by Dr. Chris Roppe, the SPCCA Board of Directors unanimously approved the edit to the Bylaws changing the operations of the College and Career Academy from the calendar year (January 1 through December 31) to the fiscal year (July 1 through June 30).

Annual Plan of Work (Action Item) (Handout Provided)

The proposed *Annual Plan of Work* the Board of Directors received by email was drafted by the CEO based upon best practices obtained from other College and Career Academies. The plan was reviewed and approved by the SPCCA Executive Committee on June 10, 2021. The CEO discussed some of the specifics and answered questions brought forth by the Board of Directors.

Upon a motion to approve by Mr. Kurt Davis, a second by Mr. Roger Branch, the SPCCA Board of Directors unanimously approved the Annual Plan of Work as submitted.

Conflict of Interest (Action Item) (Handout Provided)

The proposed *Conflict of Interest* document the Board received by email was drafted by the CEO based upon best practices obtained from other College and Career Academies. The document was reviewed by the SPCCA Executive Committee on June 10, 2021. If approved today, each Voting Board Member will need to sign the document and return it to the CEO to keep on file.

Upon a motion to approve by Dr. Scarlett Copeland, a second by Mr. Roger Branch, the SPCCA Board of Directors unanimously approved the Conflict of Interest document.

Committee Structure & Purpose

On June 24, 2021, the Executive Committee members discussed multiple options regarding how to engage and use the expertise of the SPCCA Board members. In lieu of forming official directional committees, the Executive Committee decided that at this point it would be more beneficial to form small groups to work with the CEO. Once these groups formulate a recommendation, one member of the group will provide their recommendation (or direction) to the full Board for consideration. These

groups will be formulated on an as-needed basis. After much discussion, the Board of Directors agreed with this process and will re-visit it at a later date.

Web Site Domain Name & Server Location

The new web site domain secured by the CEO was presented to the Executive Committee for input (southernpinesCCA.org). After no objections, the web site name was secured by the CEO. The web server location, where the domain and documents will be housed, is being researched and will be presented at a later date.

Board Member Roll-Off Dates

The Executive Committee and CEO are proposing to start the official appointment dates of our Board members as July 1, 2021, in lieu of using last November's date when the Bylaws were adopted. This means we will not count the partial year served in FY2021 and it enables the Board to elect officers in July, the beginning of the fiscal year.

Notebooks

The CEO has created three notebooks that will contain important SPCCA documents. A notebook was created for the Board Chair, Applying Superintendent's Office and the SPCCA CEO.

Pre-Design Documents

This morning an official letter of correspondence was received from the Georgia Department of Education's Facility Service Department approving the project's preliminary design (dated July 14, 2021). Therefore, Cogdell Mendrala can move forward with the next stage of the design process.

OPEN DISCUSSION

Mr. Sidney Wildes asked the Jeff Davis representative(s) if a new Development Authority Director has been selected to replace Ms. Andrea Taylor. Mr. Kurt Davis responded that the process is underway but no one has been officially hired at this time.

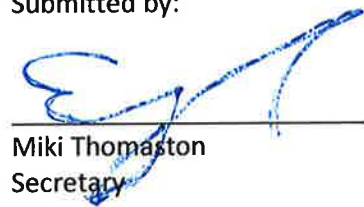
NEXT MEETING DATE

According to the newly approved *Annual Plan of Work*, Board members have online training on August 4 at 10am. The next official Board meeting will be September 1 at 11am.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:39 a.m.

Submitted by:



Miki Thomaston
Secretary