



Board of Director's Meeting Minutes
January 5, 2022
11:00 a.m.

VOTING MEMEBERS PRESENT

Dr. Scarlett Copeland
Mr. Kurt Davis
Dr. Sean Kelly
Ms. Kerry McLaughlin
Mr. Lonnie Roberts
Dr. Chris Roppe
Ms. Judy Rowland
Ms. Miki Thomaston (Secretary)

VOTING MEMBERS ABSENT

Mr. Sidney Wildes (Chair)
Mr. Roger Branch
Mr. James Futch (Vice Chair)
Mr. Derrin Wheeler

NON-VOTING MEMEBERS PRESENT

Ms. Laura Bloom
Dr. Glenn Deibert (CEO)
Mr. Kevin Ellis
Mr. Gary Evans
Dr. Ryan Flowers
Mr. Dell Keith

NON-VOTING MEMBERS ABSENT

Ms. Alana Douberly
Mr. Brian Hulett
Mr. Clint Johnson
Dr. Brett McDaniel
Ms. Keri Orvin
Mr. Greer Smith

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, January 5, 2022, at 11:00 a.m. Dr. Scarlett Copeland called the meeting to order and welcomed everyone. A quorum of voting members was present. Due to the recent rise in cases of the Omicron COVID-19 variant, the meeting was conducted virtually via ZOOM.

APPROVAL OF AGENDA

Upon a motion to approve by Ms. Judy Rowland, a second by Mr. Kurt Davis, the Board removed the invocation and welcome by the Board Chair and then unanimously approved the remainder of the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Dr. Scarlett Copeland, a second by Dr. Chris Roppe, minutes of the November 16, 2021, SPCAA Board of Directors' meeting were unanimously approved.

CHIEF EXECUTIVE OFFICER'S REPORT

New Board Members

Dr. Glenn Deibert, SPCCA CEO, had the opportunity to meet and provide an orientation to the two new SPCCA Board Members, Laura Bloom and Gary Evans. Dr. Deibert, traveled to Hazlehurst and met with Ms. Bloom November 30th and with Mr. Evans December 21st. Both will be great additions to the SPCCA Board of Directors.

Renovations at Coastal Pines Technical College (CPTC) Baxley Site

Renovations are officially underway at the CPTC Baxley Campus. Because the renovations have a significant impact on the offerings that will be available to College and Career Academy students, Dr. Deibert will continually give updates to the SPCCA Board members.

SPCCA Facility Design Progress

Dr. Deibert continues to work with Cogdell Mendrala Architects on specific details of the new building design. The preliminary submittal (the 60% progress on the design documents) was sent to the State Fire Marshall for a preliminary review. The State Fire Marshall's Office will review the completed design documents again prior to the bid.

Appling County Schools, Project No. 2008, SPCCA				
	Task Name	Duration	Start	Finish
	Kickoff Meeting	1	2/9/2021	2/9/2021
	Design Phase	207	4/15/2021	1/28/2022
	Programming & Pre-Design Phase/Review & Approval	55	4/15/2021	6/30/2021
	Conceptual Design Phase/Review & Approval	55	4/15/2021	6/30/2021
	Schematic Design Phase/Review & Approval	82	6/24/2021	10/15/2021
	Design Development Phase/Review & Approval	71	10/7/2021	1/12/2022
	Construction Documents/Coord/Review & Approval	75	1/5/2022	4/19/2022
	Bidding Phase	42	4/15/2022	6/13/2022
	Invitation to Bid	1	4/25/2022	4/25/2022
	Bid Opening	1	5/30/2022	5/30/2022
	Contract Award	1	6/13/2022	6/13/2022
	NTP	1	6/13/2022	6/13/2022
	Construction Phase	256	6/14/2022	6/6/2023
	Construction	217	6/27/2022	4/25/2023
	Material Completion	1	4/25/2023	4/25/2023
	Occupancy/Move In	1	5/2/2023	5/2/2023
	Final Completion	1	6/6/2023	6/6/2023
	Closeout	25	6/7/2023	7/11/2023

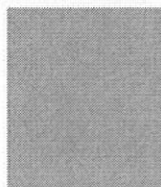
SPCCA Interior Finishes

The SPCCA logo was established with two official colors as outlined below. The architect is at the point of the design process where specific finishes such as carpet, paint and tile need to be selected. The two SPCCA logo colors are similar to the CPTC colors, but they have a bolder brighter look whereas CPTC campus finishes have a neutral softer color. The recommendation is to use the SPCCA logo colors as a basic starting point in the selection of interior finishes. Additionally, these colors blend well with CPTC colors.

Dr. Deibert asked for comments and requested permission to work with the architects and their interior designer to develop an "electronic" schematic board that will include pictures of carpet, paint and tile for the building.



Pantone 176-11 C
CMYK 76/44/53/20
RGB 65/105/104
HTML 416968



Pantone 160-14 C
CMYK 32/7/84/0
RGB 184/200/85
HTML b8c855

Updated Building Renderings

Tuesday, January 4, 2022, Dr. Deibert emailed updated renderings to the SPCCA Board members. For future reference, these will be attached to this month's Board meeting minutes.

SPCCA Construction Classroom and Lab Equipment

Dr. Deibert thanked Dr. Flowers for suggesting that a request for a recommended equipment list be submitted to the State. The architect requested and obtained a recommended equipment list for the Construction Lab from the Georgia Department of Education. Although it is not all inclusive, it does include approximately \$47,000 worth of items that need to be purchased for the classroom/lab once the new building is completed.

Dr. Deibert met with CPTC President, Mr. Lonnie Roberts, and asked Mr. Roberts to consider funding the equipment. Mr. Roberts approved the request, and the purchasing process has begun. The equipment will be stored by the College until completion of the SPCCA construction classroom/lab.

Electrical Lineworker Program

Dr. Deibert thanked the Board members who volunteered to serve on the Electrical Lineworker project. Two tasks are in process: (1) Dr. Deibert has contacted Mr. Jim Tucker at Satilla EMC and will establish a meeting this month with him and those working on this project who would like to attend and (2) Coastal Pines Technical College is gathering information for the group that will outline the curriculum, sample schedules, contact hours, equipment lists and other pertinent details. Group members include:

- Scarlett Copeland
- Kurt Davis
- James Futch
- Dell Keith
- Lonnie Roberts
- Judy Rowland
- Sidney Wildes

Board of Directors Training (February 2)

The SPCCA Annual Plan of Work indicates there will be Board training by the Technical College System of Georgia (TCSG) on February 2, 2022, via ZOOM. However, since SPCCA has been granted the authority by TCSG staff to deliver in-house training, SPCCA will do so on February 2, 2022, via ZOOM at 11 a.m. This is the perfect opportunity for one or more of the Board members working on the Electrical Lineworker program to deliver their findings to the Board and discuss the feasibility of offering this program.

Mr. Pinson and Ms. Myers, the College and Career Academy trainers from TCSG, have reviewed and approved the draft training agenda. Three workforce development training contact hours will be issued to each board member who attends the training.

As a reminder, only voting Board members are required to attend the training. Dr. Deibert recommends all Board members who can attend the training should do so and the training hours for non-voting Board members be recorded as well.

OPEN DISCUSSION

Dr. Copeland thanked CPTC President Roberts for assisting with the equipment purchases for the construction lab and classroom. Assisting with the equipment purchases helps to keep the costs at a minimum for the College and Career Academy.

After viewing the rendering emailed to the Board by Dr. Deibert, Dr. Copeland recommended inserting the College and Career Academy name on the front of the new building. Dr. Deibert indicated the architect has already revised the renderings to show that change and the new version will be emailed to the Board later today. Ms. Thomaston suggested instead of sending the larger .jpg file, simply use the Snipping Tool and insert the picture into the body of the email. Dr. Deibert agreed that was a good idea and the updated rendering will be sent in this new format.

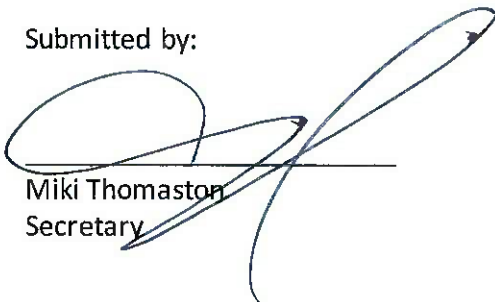
NEXT MEETING DATE

The next Board of Directors meeting is scheduled on March 2, 2022, at 11 a.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:28 a.m.

Submitted by:



Miki Thomaston
Secretary