



Board of Director's Meeting Minutes

May 4, 2022

11:00 a.m.

VOTING MEMEBERS PRESENT

Mr. Roger Branch (virtual)
Mr. Kurt Davis (virtual)
Mr. James Futch (Vice Chair)
Dr. Sean Kelly (virtual)
Ms. Kerry McLaughlin (virtual)
Mr. Lonnie Roberts (virtual)
Dr. Chris Roppe (virtual)
Ms. Judy Rowland (virtual)

VOTING MEMBERS ABSENT

Dr. Scarlett Copeland
Ms. Miki Thomaston (Secretary)
Mr. Sidney Wildes (Chair)
Mr. Derrin Wheeler

NON-VOTING MEMEBERS PRESENT

Ms. Laura Bloom (virtual)
Dr. Glenn Deibert (CEO) (virtual)
Mr. Gary Evans (virtual)
Dr. Ryan Flowers (virtual)
Dr. Brett McDaniel (virtual)

NON-VOTING MEMBERS ABSENT

Ms. Alana Douberly
Mr. Kevin Ellis
Mr. Brian Hulett
Mr. Clint Johnson
Mr. Dell Keith
Ms. Keri Orvin
Mr. Greer Smith

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, May 4, 2022, at 11:02 a.m. Dr. Glenn Deibert called the meeting to order and welcomed everyone. A quorum of voting members was present.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. Roger Branch, a second by Dr. Chris Roppe, the Board unanimously approved the revised agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. Lonnie Roberts, a second by Ms. Kerry McLaughlin, minutes of the February 18, 2022, SPCAA Board of Directors' meeting were unanimously approved.

CHIEF EXECUTIVE OFFICER'S REPORT

State Fire Marshall (SFM)

On March 1, 2022, Cogdell Mendrala Architects received preliminary comments from the SFM. Dr. Deibert worked with the architects and submitted the SPCCA responses to their questions. Unfortunately, due to staff turnover and COVID related activities, the SFM's review took approximately five weeks longer than expected (scheduled).

Design Schedule Update – Milestone Dates

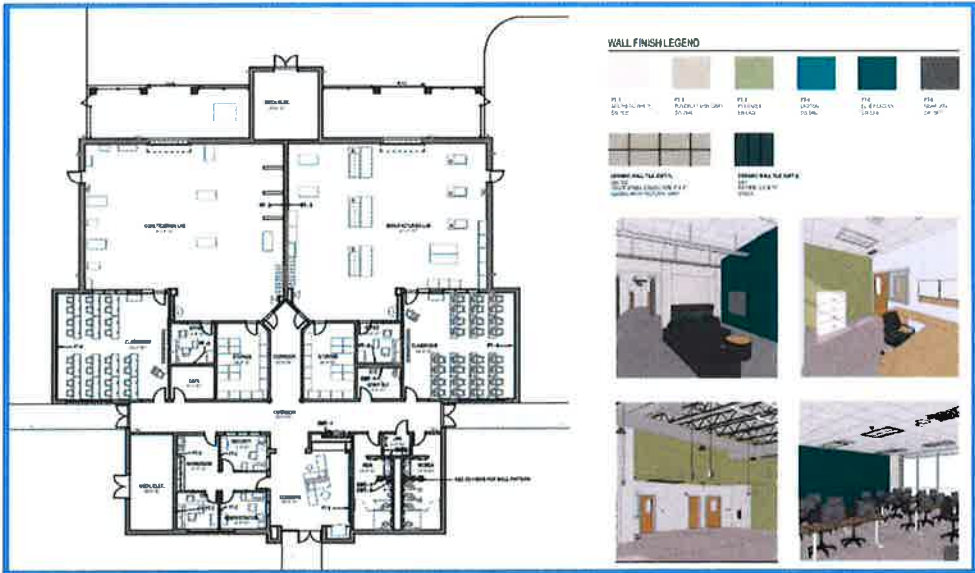
A table with the SPCCA updated milestone dates was emailed to everyone May 3, 2022. These dates reflect the five-week delay caused by the SFM’s office. The start of the bidding phase of this project has been moved from April to May. With this updated schedule it becomes a little more challenging, but not impossible to meet the Fall 2023 opening date.

Appling County Schools, Project No. 2008, SPCCA

Task Name	Duration	Start	Finish
Kickoff Meeting	1	2/9/2021	2/9/2021
Design Phase	289	4/15/2021	5/24/2022
Programming & Pre-Design Phase/Review & Approval	55	4/15/2021	6/30/2021
Conceptual Design Phase/Review & Approval	55	4/15/2021	6/30/2021
Schematic Design Phase/Review & Approval	82	6/24/2021	10/15/2021
Design Development Phase/Review & Approval	71	10/7/2021	1/13/2022
Construction Documents/Cost/Review & Approval	100	1/5/2022	5/24/2022
Bidding Phase	42	5/20/2022	7/18/2022
Invitation to Bid	1	5/30/2022	5/30/2022
Bid Opening	1	5/30/2022	5/30/2022
Contract Award	1	7/5/2022	7/5/2022
NTP	1	7/18/2022	7/18/2022
Construction Phase	256	7/18/2022	7/10/2023
Construction	217	7/29/2022	5/29/2023
Material Completion	1	5/29/2023	5/29/2023
Occupancy/Move In	1	6/5/2023	6/5/2023
Final Completion	1	7/10/2023	7/10/2023
Closeout	25	7/11/2023	8/14/2023

Interior Finishes

On April 6, 2022, Cogdell Mendrala Architects completed the interior finishes boards outlining all tile, carpet, LVT, paint, floor finishes, etc. The SPCCA Board previously reviewed (and approved) the basic blue and green color scheme. Dr. Copeland and I reviewed the specific interior finishes drawings (and many of the actual physical samples) in March. A PDF file containing specifics (including a few renderings) was emailed to the Board May 3, 2022.



CPTC Front Entrance

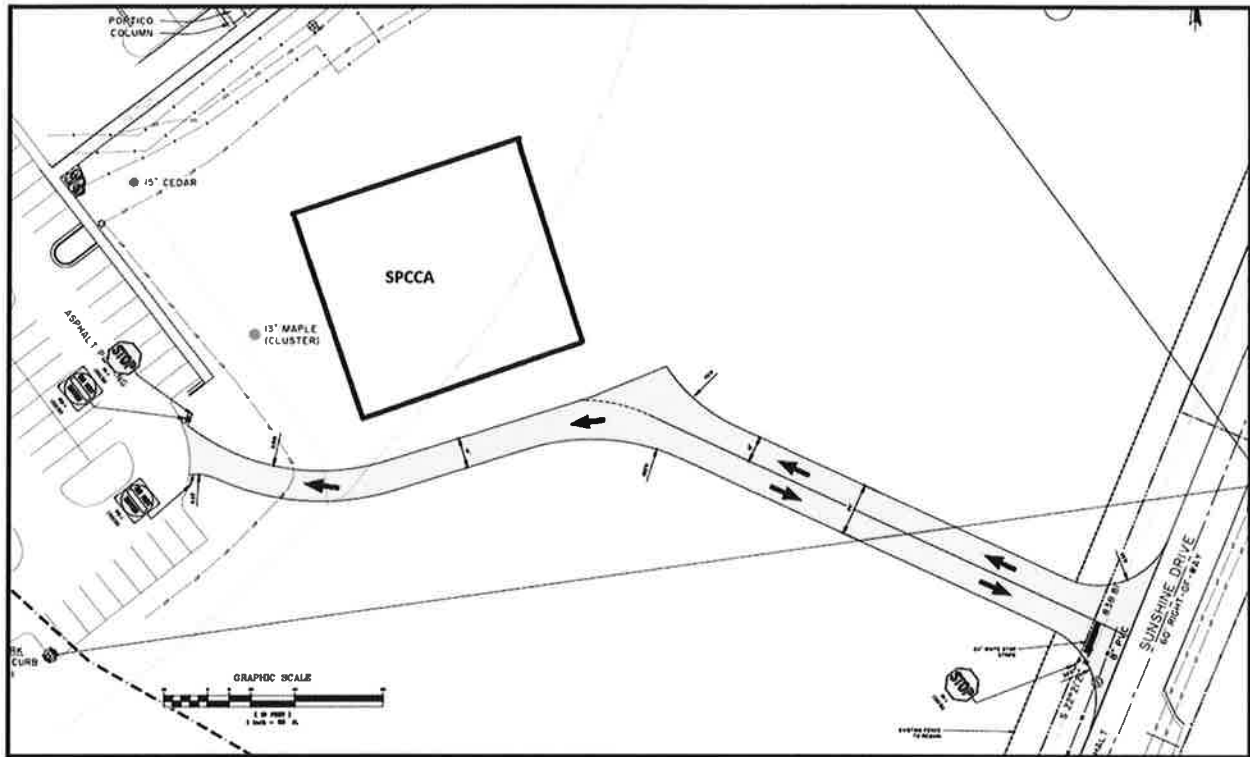
Coastal Pines Technical College (CPTC) plans to widen the front entrance to the CPTC Baxley Campus this fall; the project is currently out for bid. Included in this project is a longer deceleration lane and a large electronic sign that includes Southern Pines College and Career Academy on it (see sign rendering below).



Career Academy Entrance

In order to widen the front entrance, the College needs to build a secondary entrance into the campus. The secondary entrance will be located on Sunshine Drive and will be built to serve as the SPCCA entrance. When the SPCCA opens, this entrance will serve primarily as the bus entrance. Students will enter the CPTC main entrance and park in the student parking lot.

Coordinating this effort will save the SPCCA an estimated \$125,000 to \$140,000 in the Career Academy construction budget. A PDF file of the secondary entrance drawing was emailed to SPCCA Board members May 3, 2022.



Construction Drawings and Bid Specifications

Based upon the architect's updated schedule shown above, the Bidding Phase begins May 20, 2022, and runs through July 18, 2022 (42 days).

Certification Visit (Effingham County College and Career Academy - May 5 and 6)

The Technical College System of Georgia's Secondary Initiatives (College and Career Academies) division has requested a representative from the SPCCA to assist with the certification visit scheduled on May 5-6, 2022, in Effingham County. Dr. Flowers has volunteered to be a part of this on-site certification team. The team's task is to ensure the Effingham College and Career Academy is successfully demonstrating appropriate levels of student achievement, community sustainability, workforce development, and school-level governance. Dr. Deibert will also be participating on another certification visit this summer. Participating on this team will help prepare for SPCCA's certification.

Employability Skills & Internship Program

Eva Byrd, Special Projects Coordinator with CPTC, is working with Ms. Santina Fryer (Gents and Glam Program), Ashley Ramey (CPTC High School Coordinator) and Ms. Keri Orvin (Executive Director Appling County Chamber/Development Authority) to develop a Summer Internship Program.

This program will provide EMPL1000, an Employability Skills course, to rising 11th & 12th graders. In addition to the college course, the students will also be employed through the Gents and Glam program. Although the EMPL1000 course will be offered on the CPTC Baxley Campus, this program will include high school students from other surrounding counties as well.

CPTC already offers a similar program. Following this summer's pilot program, an assessment will be conducted to evaluate its effectiveness, and improvements will be made as needed.

OPEN DISCUSSION

None.

NEXT MEETING DATE

The next Board of Directors meeting is scheduled on June 1, 2022, at 11 a.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:42 a.m.

Submitted by:

A handwritten signature in blue ink, appearing to read "Glenn Deibert", written over a horizontal line.

Glenn Deibert (CEO) on behalf of Miki Thomaston
Secretary