



Board of Director's Meeting Minutes

June 1, 2022

11:00 a.m.

VOTING MEMEBERS PRESENT

Mr. Roger Branch
Dr. Scarlett Copeland
Mr. Kurt Davis
Mr. James Futch (Vice Chair)
Ms. Kerry McLaughlin
Mr. Lonnie Roberts
Dr. Chris Roppe
Mr. Sidney Wildes (Chair)

VOTING MEMBERS ABSENT

Dr. Sean Kelly
Ms. Judy Rowland
Ms. Miki Thomaston (Secretary)
Mr. Derrin Wheeler

NON-VOTING MEMEBERS PRESENT

Dr. Glenn Deibert (CEO)
Mr. Gary Evans
Dr. Ryan Flowers
Ms. Keri Orvin
Mr. Greer Smith

NON-VOTING MEMBERS ABSENT

Ms. Laura Bloom
Ms. Alana Douberly
Mr. Kevin Ellis
Mr. Brian Hulett
Mr. Clint Johnson
Mr. Dell Keith
Dr. Brett McDaniel

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, June 1, 2022, at 11:05 a.m. Mr. Sidney Wildes called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Mr. James Futch.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. Lonnie Roberts, a second by Mr. James Futch, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. James Futch, a second by Dr. Chris Roppe, minutes of the May 4, 2022, SPCAA Board of Directors' meeting were unanimously approved.

CHAIRMAN'S WELCOME AND COMMENTS

Mr. Wildes thanked everyone for attending the meeting and stated he was happy to be able to meet more face-to-face since the worst of the COVID pandemic seems to be behind us. He also thanked all the school administrators for attending because this is a very busy time for them trying to conduct graduation and preparing for next fall.

TEACHER EDUCATION PROGRAM PRESENTATION

Ms. Amanda Morris, Executive Vice President and Vice President for Academic Affairs at Coastal Pines Technical College (CPTC), presented a new technical certificate of credit that the SPCCA Board can consider piloting this fall semester.

The Education Paraprofessional program is a series of five courses designed to prepare students for a position as a paraprofessional in the public-school system. The program emphasizes education theory and practical application competencies necessary for successful employment. Upon high school graduation, completers will be eligible to take the GACE paraprofessional licensure exam to qualify to apply for a position as an entry-level paraprofessional in various educational settings.

Four of the five courses are included in the AAS in Education degree offered by the College. Coastal Pines Technical College has an articulation agreement with South Georgia State College, Valdosta State University and Fort Valley State University. The College is also working on an agreement with the College of Coastal Georgia. If this program is offered this fall, classes will be offered first block.

Numerous questions were asked by the Board members and the decision was made to offer the certificate if enough students sign up for the classes.

CHIEF EXECUTIVE OFFICER'S REPORT

Georgia Department of Education Approval

On May 4, 2022, a letter was received from the Georgia Department of Education (DOE) approving the documents prepared by Cogdell Mendrala Architects for bidding and construction of the SPCCA.

Office of Insurance and Safety Fire Commissioner

On May 18, 2022, a letter was received from the Office of Insurance and Safety Fire Commissioner issuing a construction permit (Permit #ENG21-000460) for the SPCCA.

Bid Process and Project Schedule

At Dr. Deibert's request, Cogdell Mendrala Architects updated the project schedule chart that outlines the bidding and construction process steps and dates. Some of the milestone dates discussed are listed below. These dates will continually be adjusted as this project moves forward.

100% Construction Drawings (CDs) Completion Date (June 13, 2022)

4/27/22	Georgia DOE Approval
5/18/22	State Fire Marshall Approval
5/19/22	First Review of CDs by SPCCA
6/13/22	Final Review of CDs by SPCCA

Project Bidding Stage Completion Date (August 2, 2022)

6/16/22	Advertise for Bidders
6/17/22	Bidding Period (Closes 7/19/22)
7/19/22	All Bids Received
7/25/22	Received ACSS Board Approval
8/02/22	Notice to Proceed

Construction Schedule (8/03/22 through 8/23/2023)

8/17/22	Construction Period Begins (214 days) (Completed 6/12/23)
6/12/23	Material Completion
6/19/23	Occupancy/Start Furnishing Building
7/24/23	Punch List Corrections Completed (30 days)
7/24/23	Final Completion
8/23/23	Project Closeout

The past couple of weeks Dr. Deibert, Cogdell Mendrala Architects and Appling School System staff have spent time reviewing the construction drawings, equipment lists, specifications and other related items.

Community Needs Assessment

Dr. Deibert informed the SPCCA Board that CPTC is conducting a community needs assessment. The community needs assessment is collecting data separately for all thirteen counties in the College's service delivery area. A regional four-county needs assessment can be extracted from the data collection to develop a more specific workforce development needs assessment for Appling, Bacon, Jeff Davis and Wayne Counties. The results from the community needs assessment will be available in June and presented to the SPCCA Board in August.

Budget Meeting

This morning at 10:00 a.m. a SPCCA Budget meeting was held to discuss a proposed Fiscal Year (FY) 2023 and FY 2024 budget for the College and Career Academy. Dr. Deibert also developed a detailed Memorandum of Understanding outlining budget responsibilities for each entity involved in funding the SPCCA. Dr. Deibert will personally present the proposal to the Superintendents who were unable to attend the meeting. The budgets will be submitted to the SPCCA Board for approval at the August 3, 2022, meeting.

Planning Meeting (High School Principals & CTAE Directors)

On June 7, 2022, a planning meeting will take place with the High School Principals and CTAE Directors from Appling, Bacon, Jeff Davis and Wayne counties as well as three secondary initiatives staff from CPTC. The purpose of this meeting is to start coordinating class schedules and other calendar related topics ensuring a smooth registration process for fall 2023.

OPEN DISCUSSION

No further discussions were brought before the board.

NEXT MEETING DATE

The next Board of Directors meeting is scheduled on August 3, 2022, at 11:00 a.m.

ADJOURNMENT

There being no further business, Mr. Wildes adjourned the meeting at 11:55 a.m.

Submitted by:



Glenn Deibert (CEO) on behalf of Miki Thomaston
Secretary