



**Board of Directors' Meeting Minutes**

August 3, 2022

11:00 a.m.

**VOTING MEMEBERS PRESENT**

Mr. Roger Branch (Virtual)  
Dr. Scarlett Copeland  
Mr. Kurt Davis (Virtual)  
Mr. James Futch (Vice Chair)  
Ms. Kerry McLaughlin (Virtual)  
Mr. Lonnie Roberts  
Dr. Chris Roppe  
Ms. Judy Rowland (Virtual)  
Ms. Miki Thomaston (Secretary) (Virtual)  
Mr. Derrin Wheeler (Virtual)  
Mr. Sidney Wildes (Chair)

**VOTING MEMBERS ABSENT**

Dr. Sean Kelly

**NON-VOTING MEMEBERS PRESENT**

Dr. Glenn Deibert (CEO)  
Ms. Laura Bloom  
Mr. Kevin Ellis (Virtual)  
Mr. Gary Evans (Virtual)  
Dr. Ryan Flowers  
Mr. Dell Keith  
Mr. Greer Smith

**NON-VOTING MEMBERS ABSENT**

Ms. Alana Douberly  
Mr. Brian Hulett  
Mr. Clint Johnson  
Ms. Keri Orvin  
Dr. Brett McDaniel

**CALL TO ORDER**

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, August 3, 2022, at 11:00 a.m. Mr. Sidney Wildes called the meeting to order and welcomed everyone. A quorum of voting members was present.

**INVOCATION**

The invocation was provided by Mr. James Futch.

**APPROVAL OF AGENDA**

Upon a motion to approve by Dr. Chris Roppe, a second by Mr. Roger Branch, the Board unanimously approved the agenda for the meeting.

### **APPROVAL OF MINUTES**

Upon a motion to approve by Dr. Scarlett Copeland, a second by Mr. Kurt Davis, minutes of the June 1, 2022, SPCAA Board of Directors' meeting were unanimously approved.

### **CHAIRMAN'S WELCOME AND COMMENTS**

Mr. Sidney Wildes thanked everyone for attending the meeting, stated the Board has a full agenda to address and turned the meeting over to Dr. Deibert for his report.

### **CHIEF EXECUTIVE OFFICER'S REPORT**

#### **FY2023 Plan of Work (Action Item)**

Dr. Deibert distributed the FY2023 Plan of Work by email to the Board on July 27, 2022. The Plan of Work outlines the projected SPCCA Board meeting dates, some of the training dates and the Lt. Governor's Business and Education Summit. After some discussion, the Board decided to move the Board meeting time each month from 11:00 a.m. to 1:30 p.m.

Upon a motion to approve by Mr. Lonnie Roberts, a second by Dr. Chris Roppe, the Board unanimously approved the FY2023 Plan of Work as edited. Dr. Deibert will redistribute the document to the full Board by email with an explanation of the Board meeting time change.

#### **FY2023 Conflict of Interest Agreement (Action Item)**

Dr. Deibert emailed out the FY2023 Conflict of Interest Agreements prior to the meeting. Only voting Board members are required to sign the agreement; however, it is recommended that all Board members read, sign and return the agreement to Dr. Deibert. The only change in this year's agreement are the dates. The Board needs to approve the Agreement prior to obtaining everyone's signature.

Upon a motion to approve by Mr. Kurt Davis, a second by Ms. Miki Thomaston, the Board unanimously approved the FY2023 Conflict of Interest Agreement. Dr. Deibert asked that Board members attending the meeting in-person today sign and leave him a copy and that all Board members attending via ZOOM (virtually), send a signed copy to him via email.

#### **FY2023 Regional Community Needs Assessment (Information Item)**

Once again, this year the SPCCA partnered with Coastal Pines Technical College (CPTC) in the preparation of a FY2023 Regional Community Needs Assessment. The results obtained for Appling, Bacon, Jeff Davis and Wayne Counties were extracted from the 13 counties participating in the survey. The results were emailed to the SPCCA Board and covered during the meeting by Dr. Deibert. No significant change was noted in the results when compared to last year's Regional Community Needs Assessment.

Mr. Robert Evans asked if the results indicated a need for a logistics training program. He stated he believes one would be supported in the service area. Mr. Lonnie Roberts indicated a need for logistics was more prevalent along the coastal counties, Glynn and Camden, but the survey results did not indicate a great need for one within the SPCCA counties.

**FY2023 Budget Proposal** (Action Item)

Each year the College and Career Academy CEO is required to develop a budget and present it to the Board of Directors for their approval. On June 1, 2022, Dr. Deibert invited the four participating school system superintendents and the technical college president to a budget meeting and presented an FY2023 and an FY2024 proposed budget. For those who could not attend the meeting, Dr. Deibert met with them one-on-one. These proposed budgets were emailed to the full Board for review prior to today's meeting.

Dr. Deibert presented both budgets in detail to the Board. He thanked Mr. Roberts for his support through the purchase of some lab equipment, expanding the front entrance to the campus for buses, renovation of classroom space and adding a secondary entrance to the campus that will later be used as the bus entrance for the SPCCA.

Upon a motion to approve by Dr. Chris Roppe, a second by Mr. Lonnie Roberts, the Board unanimously approved the FY2023 budget.

**Mission Statement** (Action Item)

Dr. Deibert worked with a few Board members to develop a proposal to edit the SPCCA Mission Statement. The proposed Mission Statement was emailed to the Board and discussed during the meeting. Mr. Derrin Wheeler asked if we approve the proposed Mission Statement today could we revisit it again at a later time. Dr. Deibert suggested we periodically review it and suggested potentially reviewing it each year when we bring forth the budget, conflict of interest statement and other items review annually at this time.

Upon a motion to approve by Mr. Derrin Wheeler, a second by Ms. Kerry McLaughlin, the Board unanimously approved the proposed Mission Statement.

**Construction Bid Update** (Information Item)

On July 6, 2022, the request for bid documents was posted to the Georgia Procurement Registry and to the Appling School System website. August 9, 2022, at 2:00 p.m. is the bid submission deadline. All bids will be opened that afternoon at the Board of Education office and reviewed with the Appling County Board of Education.

**Presentations and Meetings**

- Appling BOE Presentation – June 6  
Topic: College and Career Academy Progress
- High School Principal, CTAE Director & CPTC HS Coordinators Meeting – June 7  
Topic: Start coordinating class schedules and other calendar topics
- Jeff Davis BOE Presentation – June 13  
Topic: Career Academy Overview and Budgeting

- Bacon & Wayne County Budget & General Update Meetings w/ Superintendents  
Topic: Career Academy in General Plus Budgeting

**Lt. Governor's Business and Education Summit**

This year the Lt. Governor's Business and Education Summit will be held September 29 at the Jones County College and Career Academy. The Georgia College and Career Academy CEOs' meeting will be held September 30 in Macon at the Central Georgia Technical College Campus.

**OPEN DISCUSSION**

No further discussions were brought before the board.

**NEXT MEETING DATE**

The next Board of Directors' meeting is scheduled on September 7, at 1:30 p.m. Board training will also be provided by the Secondary Initiatives staff from Atlanta.

**ADJOURNMENT**

There being no further business, Mr. Wildes adjourned the meeting at 11:55 a.m.

Submitted by:



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Miki Thomaston  
Secretary