



Board of Directors' Meeting Minutes
September 13, 2023

VOTING MEMBERS PRESENT

Mr. Kurt Davis, (Treasurer)
Mr. James Futch (Vice Chair)
Dr. Janet Goodman
Ms. Kerry McLaughlin (Virtual)
Mr. Lonnie Roberts (Virtual)
Dr. Chris Roppe
Ms. Kelly Shanklin (Virtual)

VOTING MEMBERS ABSENT

Mr. Roger Branch
Ms. Judy Rowland
Mr. Derrin Wheeler
Mr. Sidney Wildes (Chair)

NON-VOTING MEMBERS PRESENT

Ms. Jessica Boatright (Virtual)
Dr. Glenn Deibert (CEO)
Mr. Kevin Ellis (Virtual)
Mr. Gary Evans (Virtual)
Dr. Ryan Flowers
Mr. John Henry
Mr. Greer Smith (Virtual)

NON-VOTING MEMBERS ABSENT

Mr. Brian Hulett
Mr. Dell Keith

STAFF

Ms. Jamey Collins (SPCCA)
Ms. Christy Simmons (SPCCA)

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, September 13, 2023, at 1:30 p.m. Mr. James Futch called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Mr. Kurt Davis.

APPROVAL OF AGENDA

Upon a motion to approve by Dr. Chris Roppe, a second by Dr. Janet Goodman, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. Kurt Davis, a second by Dr. Chris Roppe, minutes of the August 2, 2023, SPCCA Board of Directors' meeting were unanimously approved.

VICE-CHAIRMAN'S WELCOME AND COMMENTS

Mr. James Futch welcomed the group and thanked everyone for attending the meeting.

COMMUNITY NEEDS ASSESSMENT AND WORKFORCE DEVELOPMENT PRESENTATION

Mr. John Henry, Executive Director of the Appling County Development Authority, presented the FY2023 community needs assessment for Appling County and parts of the surrounding region. All Board members present, either in person or virtually, will receive one-hour of Board Member Certification Training for FY2023. Dr. Deibert also sent out a copy of the Community Needs Assessment to all Board members. Results of the Community Needs Assessment indicate the current programs offered at the SPCCA as well as future planned programs are all still relevant and needed by local business and industry.

BUDGET UPDATE

Mr. Kurt Davis discussed each budget line item and pointed out due to a number of factors, the SPCCA budget should have a significant surplus this year. The Board discussed how to address the surplus, agreeing to roll some over, and would make a specific recommendation this spring when the FY2025 budget is proposed for approval.

Mr. Davis also mentioned that two major items were not purchased in FY2023, the security camera system and the landscaping and sod, and those funds rolled forward into the FY2024 budget. Those funds are reflected in the current year's budget and have been encumbered. Dr. Deibert recommended we use some of the projected surplus on landscaping around the front of the SPCCA building. Mr. Roberts agreed to match up to \$5,000 to add additional landscaping around the SPCCA building.

Upon a motion to approve by Dr. Janet Goodman, a second by Dr. Chris Roppe, the Board approved to use up to \$5,000 of the FY2024 surplus funds for landscaping for the front of the SPCCA building and was unanimously approved.

Mr. Davis requested the next budget be updated for funds spent year-to-date for FY2024.

CHIEF EXECUTIVE OFFICER (CEO) SEARCH UPDATE

Mr. Futch opened the floor for comment. Mr. Kevin Ellis discussed how hard it would be to find another candidate with the experience and knowledge of Dr. Deibert. Dr. Roppe also stated the fact that he felt very pleased with the work Dr. Deibert has done and would like him to continue in his current role as part-time CEO if Dr. Deibert is willing to serve. Dr. Janet Goodman expressed her satisfaction as well and stated his experience from the technical

college side is invaluable and much needed, especially as SPCCA gets up and running to full capacity. Dr. Deibert agreed to continue in his role, as long as he has flexibility each month regarding his work hours, noting he would stay within the Teachers Retirement System guidelines for part-time employees. The board agreed unanimously.

CHIEF EXECUTIVE OFFICER'S REPORT

Board Member Training and Certification

Dr. Deibert thanked Mr. Henry for the work he put into the Community Needs Assessment and for presenting his insight into current and future workforce training needs. All Board members present today will receive one hour of Board training towards their five hours or seven hours Board certification requirements for this fiscal year.

November 1, 2023, Ms. Sabrina Phelps will be here to conduct two hours of Board training. More details on that training will be made available when we get closer to November 1.

Construction Update

Material completion and the Fire Marshall's certificate of occupancy was issued one week prior to opening for classes. However, the front façade materials were delayed and not completed until two weeks later. The architect's punch list was issued/completed yesterday (Sept 12th) and should be 100% completed in two or three weeks.

Enrollment Update

Per a request at the last board meeting, Dr. Deibert presented specific enrollment numbers by program and by county. Total unduplicated enrollment for fall semester is 88 students, see table below.

Program	Appling County	Bacon County	Jeff Davis County	Total
Automotive Electrical Systems	5	0	8	13
Nurse Aide	9	0	9	18
Education Paraprofessional	2	2	5	9
Salon & Spa Support Specialist	10	0	0	10
Criminal Justice	1	2	8	11
Basic Electrical Systems	15	0	0	15
Certified Construction Worker	13	0	1	14
Totals	55	4	31	90
Percentages by County	61.1%	4.4%	34.4%	100%

Data Tracking System

Each year the Secondary Initiatives division at the Technical College System of Georgia collects data from each College and Career Academy and tabulates the state-wide totals for the Georgia Department of Education. Coastal Pines Technical College utilizes an in-house customized data system that will enable SPCCA to effortlessly pull the majority of the data for the annual report.

Additionally, it will also be utilized to ensure students graduating from postsecondary technical certificates of credit receive their postsecondary credentials.

SPCCA Grand Opening

Two \$500 sponsors for the Grand Opening have been secured to help pay for the expenses incurred by the Grand Opening. Those sponsors are Cogdell Mendrala Architects and Dabbs-Williams Contractors. A third sponsor, Coastal Pines Technical College, is paying for 50% of the dual enrollment t-shirts ordered for the students attending SPCCA.

Planning activities have been underway for several weeks and over 100 invitations have been emailed to various groups. Several board members suggested we ask the Appling, Bacon and Jeff Davis County Chamber of Commerce and Development Authority to send the invitation out to their membership. Currently, the Governor plans on attending the Grand Opening event.

SPCCA Plaque (Action Item)

If the SPCCA Board are in agreement, Cogdell Mendrala Architects has volunteered to fund the cost of a plaque that will be presented at the end of the Grand Opening. The architect will present the plaque and later install it on the exterior of the building near the entrance doors.

The plaque design was presented by Dr. Deibert and upon a motion by Dr. Chris Roppe and a second by Dr. Janet Goodman, the Board unanimously approved the design, presentation and installation of the plaque.

SPCCA Scholarship

Dr. Deibert has made a request for Cogdell Mendrala Architects to establish an annual scholarship fund for SPCCA students. The scholarship fund would be for one outstanding student from each high school (Appling County, Bacon County and Jeff Davis County) to continue their education at Coastal Pines Technical College after graduation. The annual scholarship amount per student can be worked out at a later date and will be based upon the overall amount contributed by the architectural firm.

There being no further discussion, Dr. Deibert turned the meeting back over to the Vice-Chairperson, Mr. Futch.

OPEN DISCUSSION

Dr. Deibert informed the Board that CPTC and SPCCA are working on the possibility of offering the Electrical Line Worker, Commercial Truck Driving (Class-B), Basic Heavy Equipment Operator and License Practical Nursing programs in a dual enrollment format either spring semester (January 2024) or fall semester (August 2024).

Board of Directors' Meeting Minutes

September 13, 2023

Page 5 of 5

NEXT MEETING DATE

The next Board of Directors' meeting is scheduled for November 1, 2023, at 1:30 p.m. on the SPCCA site.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:50 p.m.

Submitted by:

A handwritten signature in blue ink, appearing to read "Kurt Davis", with a stylized flourish at the end.

Kurt Davis

Treasurer/Secretary