



Board of Directors' Meeting Minutes
February 7th, 2024

VOTING MEMBERS PRESENT

Mr. Kurt Davis, (Treasurer)
Mr. James Futch (Vice Chair)
Ms. Kerry McCarty (Virtual)
Ms. Keri Orvin
Dr. Chris Roppe
Mr. Sidney Wildes (Chair)(Virtual)
Mr. Lonnie Roberts

VOTING MEMBERS ABSENT

Mr. Roger Branch
Ms. Traci Martin
Mr. Derrin Wheeler
Dr. Janet Goodman

NON-VOTING MEMBERS PRESENT

Dr. Glenn Deibert (CEO)
Dr. Ryan Flowers (Virtual)
Mr. Dell Keith (Virtual)
Mr. Tyler Salter
Ms. Sara Beth Swain (Virtual)

NON-VOTING MEMBERS ABSENT

Ms. Jessica Boatright
Mr. Kevin Ellis
Mr. Gary Evans
Mr. Brian Hulett
Ms. Kelly Shanklin

SPCCA STAFF

Ms. Jamey Collins
Ms. Christy Simmons

GUESTS

Ms. Amanda Towns (Virtual)

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, February 7, 2024, at 1:30 p.m. Mr. Sidney Wildes called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Mr. James Futch.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. Lonnie Roberts, a second Mr. James Futch, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. Lonnie Roberts, a second by Mr. James Futch, minutes of the January 10, 2024, SPCAA Board of Directors' meeting were unanimously approved.

CHAIRMAN'S WELCOME AND COMMENTS

Mr. Sidney Wildes welcomed everyone and thanked them for taking time to attend the meeting. Mr. Wildes mentioned we were off to a busy start in 2024, with the addition of new programs and different functions at the partner school systems.

BOARD MEMBERSHIP (Action Item)

Dr. Chris Roppe is requesting approval from the Board to change the Jeff Davis High School non-voting member of the Board from Dr. Greer Smith to Ms. Sara Beth Swain. Ms. Swain is the Assistant Principal of Curriculum at Jeff Davis High School and does all of the scheduling and communication with the career academy for their high school students.

Upon a motion by Ms. Keri Orvin, a second by Mr. Kurt Davis, the Board unanimously approved the addition of Ms. Sara Beth Swain to the SPCCA Board.

Dr. Deibert is also requesting Board approval to add Mr. Tyler Salter, the Interim Director of the Development Authority of Appling County, to the Board as a non-voting member. The SPCCA Bylaws states the Board includes, "One Economic Development Authority Member from each of the three counties." As the Interim Director, Mr. Salter would serve on the Board until such time a permanent Director is employed by the Development Authority of Appling County.

Upon a motion by Mr. James Futch, a second by Dr. Chris Roppe, the Board unanimously approved the addition of Mr. Tyler Salter to the SPCCA Board.

BUDGET UPDATE

Mr. Kurt Davis, Secretary/Treasurer, provided the SPCCA budget update to the Board which covers the period of January 2024. Mr. Davis stated that our budget is very healthy. We are at the 50% mark of the year and have only spent/encumbered 30% of the budget.

CHIEF EXECUTIVE OFFICER'S REPORT

SPCCA Board Member Name Tags

It was suggested in the past that we order name tags for the SPCCA Board members and the staff. After comparing prices and researching different basic styles, two styles were presented to the Board for input. The name tags proposed can be obtained from Atlantic Advertising at a cost of \$10 each. The Board indicated we should purchase the oval style name tags and we should move forward with purchasing them.

CCRPI Changes

Recently, there has been a lot of discussion around CCRPI changes. Some articles on this subject have been very confusing. Some clarification (and explanation) from the Technical

College System of Georgia (TCSG) was recently shared with the College and Career Academy CEO's (see below).

It is our understanding that there will be more than 3 high demand pathways. This sentence is misleading "Three student pathways will qualify schools for the additional credit. Students can complete either technical certificates of credit through dual enrollment at TCSG institutions, accelerated career diplomas, or CTAE programs in high-demand areas. " It should be read as there are three ways for students to access the additional credit: TCCs through DE, Accelerated Career, or CTAE programs in high demand areas.

The eligible pathways will not be identified until after the legislation around the definition of high-demand is completed during this session, and then DOE and TCSG meet regarding the list. Schools should look for a list of eligible pathways or programs to come out in August or September 2024.

These changes are meant as an incentive or add on so there is no penalty to districts on CCRPI. School systems will begin receiving credit on their CCRPI report starting in the Summer of 2025 for student participation during the 2024-2025 school year.

501(c)3 Foundation

Dr. Deibert updated the Board on the process (and cost) of establishing a 501(c)3 for SPCCA. He visited with Higginson & Paulk P.C. (certified public accountants) to obtain their opinion, process and cost to formulate a SPCCA Foundation. The estimated cost is \$600 for the Government Fee and \$500 for the accounting firm to complete the FORM 1023. Should the Board agree to move forward, Dr. Deibert stated he would be responsible for gathering all of the information required and working with the accounting firm to complete additional requirements such as obtaining a Federal Identification Number and an SPCCA financial history (budget) from August 2023 through December 2024.

Mr. Lonnie Roberts offered to approach the Coastal Pines Technical College Foundation about establishing a Memorandum of Understanding (MOU) and continuing to take funds designated for SPCCA. He reminded the Board that this is what took place in November when Cogdell Mendrala Architects donated \$25,000 for SPCCA graduates who wanted to continue their education at CPTC after high school graduation. Mr. Roberts stated the MOU could be written whereas the agreement could be terminated at any point should the SPCCA decide to move forward with establishing its own 501(c)3 and the funds could be moved over to the newly established Foundation. Mr. Roberts will report his finding back to the SPCCA Board.

Appling County 9th Grade Student Tours of SPCCA (Jamey Collins)

Mrs. Collins shared with the Board that on January 25th, the Spring cohort of Appling County High School's College and Career Readiness students came to tour our campus. This was the remaining half of Appling's 9th grade class (the first half came in the Fall). We had 4 groups come through SPCCA with almost 150 students. Each group started in the community room with presentations about our programs from SPCCA staff and Ms. Amanda Morris, Coastal

Pines' Executive Vice President of Academic Affairs. From there the students toured the Coastal Pines and Southern Pines classrooms and labs and received additional program details and information on some of the trainers and equipment that is used in the programs. The students seemed to enjoy themselves and asked some really good questions. A few lucky students had the opportunity to operate the heavy equipment simulator. Overall, this was a successful event that allowed us to expose a large group of potential future students to SPCCA and all it has to offer. Mrs. Collins reminded the Board that SPCCA is happy to accommodate any of our three counties with guided tours for students, businesses, or industry partners.

Update on Development of Program Videos (Staff)

Ms. Christy Simmons stated she is continuing to work with Mr. Nate Cason, CPTC Marketing Specialist, who is in the process of completing the remaining program videos for SPCCA. Mr. Cason was able to complete two more videos prior to today's meeting for us to share with you all today: NCCER Basic Electrical Systems Technician, and Automotive Technology. These videos were shared with the Board members.

Board Member Terms – Business and Industry Partners

According to the SPCCA Bylaws, **Section 3.3 Terms of Governing Board Members**, it states:

Staggered terms will be established as follows after the first appointment of members:

- *Educational affiliate members will serve a two-year term.*
- *Industry and business affiliates will serve a three-year term.*
- *Members can serve consecutively if it is agreed by the Board.*

On June 30, 2024, the terms of all business and industry Board members will expire. Therefore, we will need to bring forth to the Board a recommendation for reappointment at our May 1 or June 5 board meeting.

BOARD TRAINING (Work Session)

Program Curriculum Development

Although curriculum offerings for FY2025 (fall 2024 and spring 2025) are in place, we need to conduct our annual community needs assessment this spring to continue identifying workforce development needs for FY2026. Coastal Pines Technical College will lead this effort and SPCCA will extract data from their report that includes Appling, Bacon and Jeff Davis counties.

New Electrical Lineworker Certificate

Data from the 2023 workforce development study (community needs assessment) indicated a very strong need for commercial and residential electricians. Local energy companies (Georgia Power and Rural Electric Membership Corporations) have expressed their concerns regarding the lack of skilled employees available for their vacant lineman openings. The lineman poles were delivered January 25 and Satilla REMC committed to setting up the climbing stations within 30 days.

The institutionally developed **Electrical Lineworker with Pintle Hook Restrictions** certificate program is specifically designed to meet the needs of local energy corporations such as Georgia Power and Rural Electric Membership Corporations. The program will prepare graduates to be employed as electrical lineworkers and obtain a Class-A Commercial Driver's License with a pintle hook restriction.

NCCER Construction Programs

The National Center for Construction Education and Research (NCCER) Core is a prerequisite to all other Level 1 craft curriculum. The learning objectives and performance tasks cover topics such as Basic Safety, Communication Skills and Introduction to Construction Drawings. Course COFC 1080 will be offered in a variety of settings/formats and is the foundational course for the NCCER Carpentry Fundamentals, NCCER Plumbers Assistant and the NCCER Basic Electrical Systems Technician certificate programs offered by CPTC at SPCCA.

The work session included questions throughout the training.

OPEN DISCUSSION

Mr. Lonnie Roberts reported to the Board that Coastal Pines Technical College enrollment is up approximately 9% this semester, with the majority of the students being dual enrollment students. Satilla EMC will be setting up (very soon) the new Electrical Lineworker poll yard on the Baxley campus. Hyundai is donating \$10,000.00 for equipment on each campus that offers the Electric Vehicle Professional program at Coastal Pines Technical College. This will directly benefit the Baxley (SPCCA) dual enrollment students.

Mr. Sidney Wildes asked the SPCCA Executive Committee to set aside some time to meet to discuss a number of important items. Dr. Deibert stated he would email to them their contact information and will be happy to help coordinate a date and time for the meeting.

NEXT MEETING DATE

The next Board of Directors' meeting is scheduled for March 6, 2024, at 1:30 p.m. on the SPCCA site.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:40pm.

Submitted by:



Mr. Kurt Davis

Treasurer/Secretary




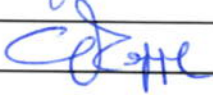


Southern Pines College and Career Academy


Sign In Sheet

Date: February 7th 2024

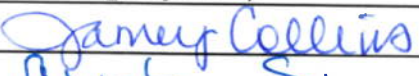
Voting Members

Name	Signature
Roger Branch	
Kurt Davis	
Dr. Janet Goodman	
James Futch	
Traci Martin	
Kerry Mccarty	
Keri Orvin	
Lonnie Roberts	
Dr. Chris Roppe	
Kelly Shanklin	
Derrin Wheeler	
Sidney Wildes	<i>Virtual</i>

Non Voting Members

Jessica Boatright	<i>1</i>
Glenn Deibert	
Kevin Ellis	
Gary Evans	
Dr. Ryan Flowers	<i>Virtual</i>
Brian Hulett	
Dell Keith	<i>Virtual</i>
Tyler Salter	<i>Tyler Salter</i>
Dr. Greer Smith	

SPCCA Employees / Guest

Jamey Collins	
Christy Simmons	