



Board of Directors' Meeting Minutes
May 29, 2024

VOTING MEMBERS PRESENT

Dr. Chris Roppe
Mr. Kurt Davis, (Treasurer)
Mr. James Futch (Vice Chair)- Virtual
Ms. Kerry McCarty
Dr. Janet Goodman
Ms. Keri Orvin- Virtual
Ms. Traci Martin

VOTING MEMBERS ABSENT

Mr. Sidney Wildes (Chair)
Mr. Lonnie Roberts
Mr. Derrin Wheeler

NON-VOTING MEMBERS PRESENT

Dr. Ryan Flowers
Ms. Sara Beth Swain
Ms. Jessica Boatright
Mr. Gary Evans

NON-VOTING MEMBERS ABSENT

Mr. Dell Keith
Mr. Kevin Ellis
Mr. Tyler Salter

SPCCA STAFF

Dr. Glenn Deibert (CEO)
Ms. Jamey Collins

Ms. Christy Simmons

GUESTS

Larissa Carter (Guest of Kerry McCarty)

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, May 29, 2024, at 1:30 p.m. Mr. James Futch called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Ms. Keri Orvin.

APPROVAL OF AGENDA

Upon a motion to approve by Ms. Kerry McCarty, a second by Dr. Chris Roppe, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Ms. Keri Orvin, a second by Dr. Janet Goodman, minutes of the April 25, 2024, SPCCA Board of Directors' meeting were unanimously approved.

VICE-CHAIRMAN'S WELCOME AND COMMENTS

Mr. James Futch welcomed everyone and thanked them for taking time to attend the meeting. He expressed his appreciation for the leadership represented on the Board of Directors from education, industry, and SPCCA staff. Mr. Futch stated that on behalf of himself and our Chairman, Mr. Wildes, he appreciates the commitment our Board has to our community, the students in our region, and our local workforce development needs.

BUDGET UPDATE (Handout Provided)

Mr. Kurt Davis, Secretary/Treasurer, provided the SPCCA budget update to the Board which covers the period of July 2023 through April 2024. Mr. Davis shared that the SPCCA budget is ahead of target. At 83% of the fiscal year, SPCCA has spent only 50% of its budget. Mr. Davis shared that, due to obtaining an educational e-rate, the internet fees are scheduled to decrease drastically from around \$500/month to \$50/month beginning next fiscal year. Mr. James Futch expressed his appreciation to Mr. Kurt Davis for keeping the Board of Directors well informed in regards to SPCCA's budget.

CHIEF EXECUTIVE OFFICER/SPCCA STAFF REPORT

Annual Plan of Work (Action Item)

Based upon our experience with the past couple of Annual Plans of Work, Dr. Glenn Deibert proposed a slightly adjusted Plan of Work for FY2025. The changes include: a total of seven Board meetings instead of eight and moving the dates around so there is no Board meeting in June.

Upon a motion to approve by Dr. Chris Roppe, a second by Dr. Janet Goodman, the FY2025 Annual Plan of Work was unanimously approved.

Community Needs Assessment

Dr. Deibert reminded the Board of Directors that every year College and Career Academies are required to conduct some type of community needs assessments. Every other year, Coastal Pines Technical College conducts a community needs assessment (by county) and the SPCCA will pull the data from Appling, Bacon and Jeff Davis counties to formulate our community needs assessment. During the other years, our Development Authorities share their perspectives as to the current and future employment needs within our three (and surrounding) counties.

The results of the 2024 Community Needs Assessment were provided by handouts and discussed by the Board. Dr. Deibert thanked the Board of Directors for their efforts in encouraging their community to complete the needs assessment survey.

CPTC/SPCCA Graduates (FY2024 Fall & Spring)

Fall semester 2023 SPCCA enrolled 88 unduplicated students and spring semester 2024 SPCCA enrolled 84 unduplicated students. The number of Coastal Pines Technical College technical certificate of credit graduates for SPCCA during FY2024 was 87 and a breakdown by school systems is as follows:

Program Area	Appling	Bacon	Jeff Davis	Totals
Auto Electrical/Electronic Systems Technician	6	-	8	14
Certified Construction Worker	15	-	1	16
Criminal Justice	-	2	5	7
Diesel Electrical/Electronic Systems Technician	3	2	6	11
Diesel Engine Service Technician	-	-	2	2
Education Paraprofessional	-	1	4	5
Electric Vehicle Professional	2	-	-	2
NCCER Basic Electrical Systems Technician	10	-	-	10
Nurse Aide	6	-	5	11
Salon and Spa Support Specialist	9	-	-	9
Total	51	5	31	87

Ms. Jamey Collins shared with the Board of Directors that SPCCA, our CPTC high school coordinator, and our three high school partners are having discussions on how we can better recognize these graduates moving forward. Currently, the technical certificate of credit (TCC) is mailed/emailed to the student. Ms. Jamey Collins is hopeful that moving forward these TCC's can be presented to students in a more meaningful way that brings not only recognition to the student, but also to market our programs to future students.

Mt. Zion Learning Center and Christian School

Ms. Jamey Collins shared with the Board of Directors about her opportunity to present to middle and high school students at Mt. Zion Learning Center and Christian School located in Jeff Davis County on Wednesday May 15th. Her topics of discussion were dual enrollment, SPCCA, and post-secondary options through Coastal Pines Technical College. The students and teachers asked a lot of good questions and are planning to come to SPCCA/CPTC for a tour next school year.

New Board Members (Action Item)

Three new Board members were proposed to fill vacancies on the SPCCA Board of Directors: (1) Mr. Scottie Graham from Triple H Specialty Company - nominated by Mr. Kurt Davis, (2) Mr. Oakley Perry from Jeff Davis County Development Authority – nominated by Mr. Kurt Davis, and (3) Mr. Perry White from Community Bank of Georgia – nominated by Ms. Keri Orvin. It was also recommended we move Mr. Gary Evans from a non-voting to a voting Board member effective July 1st.

Upon a motion to approve by Ms. Keri Orvin, a second by Ms. Traci Martin, the three new SPCCA Board members proposed were unanimously approved, effective July 1, 2024.

CEO Job Posting Details for Consideration (Action Item)

The Board discussed different options available when determining how to fill the Chief Executive Officer (CEO) position this fall. After some discussion, based upon anticipated enrollment increases expected Fall 2024 and Fall 2025, the consensus of the Board was to advertise the position as 10-months full time.

Upon a motion to approve by Ms. Kerry McCarty, a second by Ms. Traci Martin, the Board unanimously agreed for the CEO position to be advertised at 10-month full-time, the newly elected Executive Committee to serve as the search/interview committee for the CEO position, and that Dr. Glenn Deibert assist with the search/interview process, as needed.

Election of Officers (Action Item)

Per the SPCCA By-Laws, each year the Board of Directors is required to elect new officers. This generally takes place the last meeting of the fiscal year and the new officers become effective July 1.

This year, the initial nominations were handled electronically for each of the three officer positions: (1) Chair, (2) Vice-Chair and (3) Secretary/Treasurer. Mr. James Futch opened the floor for the nomination of officers for Board Chair, Vice Chair and Secretary/Treasurer.

The following individuals who received the most nominations for each office were as follows:

Chair:	Vice-Chair:	Secretary/Treasurer:
<u>Mr. Kurt Davis</u>	<u>Ms. Keri Orvin</u>	<u>Ms. Kerry McCarty</u>

A motion was made by Dr. Chris Roppe to accept the Board members with the greatest number of nominations for each FY2025 officer position made through the online nomination process. After some discussion, and no additional nominations presented, Mr. James Futch (Board Vice-Chair) declared nominations from the floor were closed. Dr. Janet Goodman seconded the nominations and a voice vote was taken by Vice-Chair Futch and candidates were unanimously voted into office as follows:

*Chair: Kurt Davis
Vice-Chair: Keri Orvin
Secretary/Treasurer: Kerry McCarty*

OPEN DISCUSSION

Dr. Glenn Deibert thanked the current Executive Committee (officers) for their service to SPCCA and the Board of Directors. Numerous Board members expressed their gratitude and appreciation to those who have served and also to Dr. Glenn Deibert for his outstanding work as the CEO. Dr. Glenn Deibert stated that he would be available to help in any way needed moving forward (after his retirement) to ensure a smooth transition for his replacement and SPCCA.

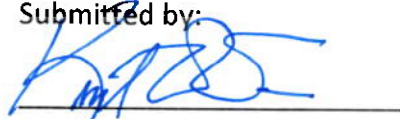
NEXT MEETING DATE

The next Board of Directors' meeting is scheduled for August 7th, 2024, at 1:30 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:32 p.m.

Submitted by:



Mr. Kurt Davis

Treasurer/Secretary