



Board of Directors' Meeting Minutes

November 6, 2024

VOTING MEMBERS PRESENT

Mr. Kurt Davis (Chair)
Mr. Gary Evans
Mr. James Futch
Dr. Janet Goodman
Ms. Kerry McCarty (Secretary/Treasurer)
Ms. Traci Martin
Ms. Keri Orvin (Vice Chair)
Dr. Chris Roppe

VOTING MEMBERS ABSENT

Mr. Lonnie Roberts
Ms. Sarah Waters
Mr. Derrin Wheeler
Mr. Sidney Wildes

NON-VOTING MEMBERS PRESENT

Ms. Jessica Boatright (virtual)
Mr. Matt Carter (virtual)
Dr. Ryan Flowers
Mr. Scottie Graham
Mr. Marty Mullis (virtual)
Mr. Oakley Perry
Ms. Sarah Beth Swain
Mr. Perry White

NON-VOTING MEMBERS ABSENT

Mr. Kevin Ellis
Mr. Dell Keith

SPCCA STAFF

Ms. Jamey Collins (CEO)
Ms. Amanda Towns (On-site Coordinator)

GUESTS

Dr. Glenn Deibert

CALL TO ORDER & WELCOME

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, November 6, 2024, at 1:35 p.m. Mr. Kurt Davis called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Mr. James Futch.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. Gary Evans, a second by Ms. Keri Orvin, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Mr. James Futch, a second by Dr. Chris Roppe, minutes of the September 4, 2024, SPCCA Board of Directors' meeting were unanimously approved.

BUDGET UPDATE (Handout Provided)

Ms. Kerry McCarty, Secretary/Treasurer, provided the SPCCA budget update to the Board which covers the period of July 2024 through September 2024. Ms. McCarty stated that our budget is healthy and on track. We are at the 25% mark of the year and have only spent/encumbered 20% of the budget.

One change you'll notice is a note on the Phone Services line indicating, "adjusted 10/2024 per Appling County School System to \$50/month." We originally budgeted \$100/month for our phone bill based on prior estimates. However, the most recent bill was miscalculated and would have significantly exceeded our budget. After Appling corrected the bill, we can expect \$50/month moving forward, plus any long-distance charges. Additionally, they issued a credit, bringing the total for July, August, and September back to ~\$50/month. Unless otherwise requested, we will not submit an amended budget to the Board and instead will add the excess funds to the carryover.

NEW PROGRAM PRESENTATION AND VIDEO: ELECTRICAL LINEWORKER

Ms. Jamey Collins introduced Mr. Jon Barefoot and two of his dual enrollment students to the Board of Directors.

Ms. Collins shared the new Electrical Lineworker program video with the Board of Directors and thanked Coastal Pines Technical College for their assistance with the videos.

Mr. Barefoot gave a brief overview of his course program and outlined some of the hands-on activities planned for the semester. Two students then shared their personal goals for the program and discussed how they intend to apply the knowledge to their chosen career paths. Several great questions were asked by board members to the students after their presentations.

CHIEF EXECUTIVE OFFICER/SPCCA STAFF REPORT

Introduction of New SPCCA and CPTC Staff

Ms. Jamey Collins introduced Ms. Amanda Towns as the new On-Site Coordinator for SPCCA. Ms. Towns brings a wealth of knowledge from her extensive dual enrollment experience in her previous position. She is also a quick learner when it comes to the additional duties and responsibilities that her new role entails. Ms. Towns informed the board of some plans that were already being made to help provide support to the 3 school systems.

Ms. Collins also introduced Ms. Ashton Earley to the Board of Directors. Ms. Earley is a new hire at Coastal Pines Technical College, serving as the Admissions Counselor and Recruiter/High School Coordinator for Appling, Bacon, and Jeff Davis Counties. We collaborate closely with Ms.

Earley to address the needs of SPCCA and its students. She has been doing an outstanding job with outreach and recruitment, and we are thrilled to have her on the team! Ms. Earley gave an overview of some events scheduled to promote the programs at SPCCA.

Amended Bylaws (Handout)

At our last meeting, the Board voted to amend section 3.1 in the SPCCA Bylaws by adding "Bacon County Board of Education" and "Jeff Davis Board of Education" immediately after "Appling County Board of Education" in the sentence. Additionally, we replaced "post-secondary institutions" with "Coastal Pines Technical College." A copy of the amended bylaws was provided to the Board of Directors.

New Board Member Vacancy (Action Item)

Mr. Kurt Davis shared that a new Board member was proposed to fill the vacancy on the SPCCA Board of Directors. Mr. Gary Evans nominated Mr. Landon Chavis from the Jeff Davis Hospital. Mr. Evans presented some background information on Mr. Chavis. He stated that Mr. Chavis is an incredibly talented, driven, and community focused individual. Ms. Jamey Collins shared that she and Mr. Evans have spoken with Landon and he is eager to serve, if the Board so wishes.

Upon a motion to approve by Mr. James Futch, a second by Ms. Keri Orvin, the new SPCCA Board member proposed was unanimously approved, effective immediately.

Update from CEO Conference/Governor's Workforce Development Summit

In September, Ms. Jamey Collins had the opportunity to attend the CEO Conference and Governor's Workforce Development Summit. She shared some key insights from the training:

- Richard Woods, Georgia's Superintendent of Schools, expressed his enthusiasm for the state's focus on connecting students with career technical education. He noted that CTAE pathway completers have a graduation rate of 98%, compared to 85% for non-pathway completers. He is advocating for state testing to be completed before 11th grade so that students can concentrate more on their career technical classes.
- Governor Kemp highlighted that Georgia has been the number one state for business for the past decade. He emphasized that while we have a capable workforce, they need proper direction. He is optimistic about the steps we are taking to prepare this generation for the workforce.
- The work-based learning program was a significant topic at the conference. Many companies are lowering their age requirements from 18 to 17 to take advantage of training opportunities and invest in their work-based learning students. For instance, Kubota shared that they hire 60% of their work-based learning students full-time and begin investing in them at an early age.

TCSG Annual Report

Ms. Jamey Collins shared that each year, SPCCA must submit a report to TCSG reflecting data from the previous fiscal year. Last week, we submitted the 2024 Georgia College and Career Academy's Annual Report. This report includes training records for the SPCCA Board, information on student pathways, enrollment and graduation statistics, details about our

business and community partners, and our MOU with TCSG. SPCCA employees track this data throughout the year, making the upload process seamless when it's time to submit our report.

Presentations

In September, Ms. Jamey Collins had the opportunity to present information about SPCCA to the Jeff Davis Rotary Club. There was a productive discussion about our programs and their potential to support the local workforce and retain skilled workers in our communities.

Classroom Visits at ACHS (Ashton Earley)

Ms. Earley informed the Board of Directors about her visit to the 9th grade college and career readiness class at Appling County High School. This visit was requested by the school counselors and the dual enrollment coordinator to streamline the dual enrollment paperwork process for students planning to take dual enrollment courses in the future. Ms. Earley shared that this process started last year in Appling by request and it was so helpful that they requested it again. She shared that she is happy to assist any of our high schools with this process, if needed.

SPCCA Group Tours

SPCCA has been busy hosting student tours! We have welcomed several groups from Jeff Davis High School and are excited to host another group in a couple of weeks. A few weeks ago, Appling County High School brought their 9th-grade college and career readiness students, and they plan to send the remaining half in the spring. We enjoy hosting these tours, as we believe they are the best way to market and promote our programs. There is nothing quite like students experiencing it firsthand.

OPEN DISCUSSION

Ms. Jamey Collins shared the new Heavy Equipment Operator video with the Board. This video was not yet ready at our last meeting when we showcased the new Heavy Equipment Operator program.

Mr. Scottie Graham inquired about when parents become involved in the dual enrollment process and whether they receive information about the programs available at SPCCA. Ms. Sarah Beth Swain responded that parents are informed through various channels, including parent nights, registration events, dual enrollment parent meetings, the Parent Remind system, and by signing a dual enrollment parent agreement as part of the funding application process.

Mr. Kurt Davis inquired about the age at which students are eligible to participate in Work-Based Learning, specifically regarding the change from 18 to 17. Ms. Keri Orvin explained that this is largely dependent on insurance coverage and whether the employer's insurer will cover 17-year-old students. Mr. Gary Evans added that they have been in discussions with their insurance provider and have successfully obtained approval for 17-year-olds to work and be covered under their insurance.

Mr. Kurt Davis expressed his gratitude to Coastal Pines Technical College for their support in developing the new program videos for SPCCA. We value and appreciate our partnership with them and are grateful for the resources they provide.

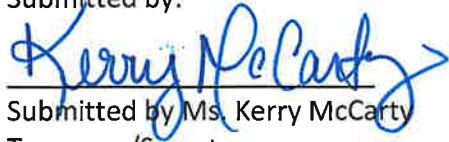
NEXT MEETING DATE

The next Board of Directors' meeting is scheduled for December 4th, 2024, at 1:30 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:18 p.m.

Submitted by:



Submitted by Ms. Kerry McCarty
Treasurer/Secretary