



Board of Directors' Meeting Minutes
August 13, 2025

VOTING MEMBERS PRESENT

Mr. Kurt Davis (Chair)
Mr. Gary Evans
Mr. James Futch
Dr. Janet Goodman
Ms. Traci Martin
Ms. Kerry McCarty (Secretary/Treasurer)
Mr. Lonnie Roberts
Dr. Chris Roppe
Ms. Sara Waters (virtual)

VOTING MEMBERS ABSENT

Mr. Landon Chavis
Ms. Keri Orvin (Vice Chair)
Mr. Sidney Wildes
Mr. Derrin Wheeler

NON-VOTING MEMBERS PRESENT

Ms. Jessica Boatright
Dr. Ryan Flowers (virtual)
Mr. Oakley Perry
Dr. Sarah Beth Swain
Mr. Perry White (virtual)

NON-VOTING MEMBERS ABSENT

Mr. Matt Carter
Mr. Kevin Ellis
Mr. Marty Mullis
Mr. Scottie Graham

SPCCA STAFF

Ms. Jamey Collins (CEO)
Ms. Amanda Towns (On-site Coordinator)

GUESTS

Ms. Sabrina Phelps (TCSG Program Manager)

CALL TO ORDER

The Southern Pines College and Career Academy (SPCCA) Board of Directors met Wednesday, August 13, 2025, at 1:35. Mr. Kurt Davis called the meeting to order and welcomed everyone. A quorum of voting members was present.

INVOCATION

The invocation was provided by Dr. Chris Roppe.

APPROVAL OF AGENDA

Upon a motion to approve by Mr. Gary Evans, a second by Mr. Lonnie Roberts, the Board unanimously approved the agenda for the meeting.

APPROVAL OF MINUTES

Upon a motion to approve by Ms. Tracy Martin, a second by Dr. Janet Goodman, minutes of the May 7, 2025, SPCAA Board of Directors' meeting were unanimously approved.

APPROVAL OF EXECUTIVE SESSION MINUTES

Upon a motion to approve by Mr. Gary Evans, a second by Dr. Janet Goodman, executive session minutes of the May 7, 2025, SPCAA Board of Directors' meeting were unanimously approved.

Mr. Lonnie Roberts inquired about the effective date for the salary scale to begin. It was determined that the date listed was a clerical error and should reflect July 1, 2026 rather than 2027. The same board members as noted above approved this correction.

BUDGET UPDATE (Handout Provided)

Ms. McCarty informed the Board that two budget documents were sent via email prior to the meeting. The first document provided a detailed report for the month of June and included the final figures for how the year ended. The second document was the FY26 Operational Budget reflecting proposed amendments, which were also outlined in the accompanying email.

At 100% of the budget year completed, we only encumbered 83% of our budget. The carryover for FY25 came to a total of \$39,792.59. This is more than projected, primarily due to savings in salary and benefits, as there were several months with only one staff member on the payroll. SPCCA finished the year with a surplus of \$39,792.59. Adding that to the prior year surplus of \$109,669.80, SPCCA will carry forward \$149,462.39. As previously discussed, these funds will carry forward and serve as a resource for any unexpected needs of the Career Academy.

Mrs. Kerry McCarty discussed the potential need to amend the FY26 budget to account for the following adjustments: the approved salary increase for Ms. Amanda Towns and the state-mandated increases in employer contributions to Teacher Retirement (TRS) and State Health. These increases were not known at the time the operational budget was approved in March.

Mrs. McCarty clarified that partner contributions would remain unchanged, as they have already been paid for FY26. However, she noted that a portion of the carryover funds could be utilized to cover the increase in salary and benefits, if it pleases the Board.

The original budgeted line item for salary and benefits was \$207,474. The revised amount, which includes Ms. Towns' raise and the increases in TRS and State Health, would total \$215,914. This updated figure was provided by the Appling County School System's Chief Financial Officer, based on the state-mandated changes effective in FY26.

Upon a motion to approve by Mr. Lonnie Roberts, a second by Mr. James Futch, the recommended budget edits were unanimously approved.

CHIEF EXECUTIVE OFFICER/SPCCA STAFF REPORT

Review of Bylaws and Mission Statement (Handouts Provided)

Ms. Collins mentioned that she hoped everyone had a chance to review SPCCA's mission statement and bylaws, which were emailed to the Board members last week. She expressed confidence in the current mission statement and suggested that it should remain unchanged unless there are any objections. There were no objections or recommended edits to the mission statement. Regarding the bylaws, she invited anyone to share any recommendations or edits they might have with the Board.

She noted that, following the resignation of Board member Dell Keith, effective May 22, 2025, the Board should consider reviewing Section 3.2(b), which pertains to the number of "At-Large" Board members.

Ms. Collins recommended that the Board discuss whether to reduce the number of At-Large members from four to three, or to maintain the current number and seek a replacement for the vacant seat.

Mr. Gary Evans inquired why this number had not already been reduced when Wayne County decided not to partner with SPCCA. Mr. Lonnie Roberts reminded the Board that Mr. Dell Keith, a representative from Wayne County, wished to continue serving for one additional year after Wayne's exit, which was why the at-large positions were not reduced at that time. Now that Mr. Keith has stepped down, it is appropriate to move from four at-large members to three, aligning with the three counties partnered with SPCCA.

A motion was made by Mr. Lonnie Roberts, a second by Dr. Chris Roppe, to make the edits above to Section 3.2 (b) to reduce the "At-Large" members from four to three. The Board unanimously approved the recommended edits.

Conflict of Interest (Forms)

Ms. Amanda Towns reminded the Board that all members are required to annually review and sign the SPCCA Conflict of Interest Form. She noted that this year's form is identical to last years. Forms were to be collected following the meeting, and any members not in attendance would receive the form via email to complete and return electronically.

Fall Enrollment Update

Ms. Amanda Towns provided the Board with an update on Fall enrollment for SPCCA. She noted that classes are set to begin next Monday, and we are looking forward to welcoming students. Ms. Towns also shared that she will be conducting Student Orientation sessions within the first few weeks of the semester. These sessions will outline expectations and help students get connected to the SPCCA REMIND group and Facebook group for ongoing communication.

SPCCA SALARY SCALE UPDATE

Dr. Janet Goodman, chair of the committee that developed the new SPCCA salary scale, provided an update to the Board. The proposed plan includes a 2.5% increase every two years, aligning with the state salary schedule, with adjustments reflected in the budget on July 1 and paychecks reflecting the change on September 30. Any increases approved by the Governor for the state teacher salary schedule will also be applied to SPCCA staff during that fiscal year, following Board approval. Dr. Goodman noted that, as always, the Board retains the authority to make changes to SPCCA employee salaries as it deems appropriate.

A motion to approve the SPCCA employee salary scale was made by Mr. Gary Evans and seconded by Ms. Traci Martin. The motion carried unanimously.

OPEN DISCUSSION

As there was no open discussion, the Board moved forward with the training presentation.

BOARD TRAINING

Ms. Jamey Collins introduced Ms. Sabrina Phelps, the TCSG Program Manager for Central and South Georgia College and Career Academies. Ms. Phelps provided the mandatory two-hour Leadership training for SPCCA Board members. The training also focused on strategic planning.

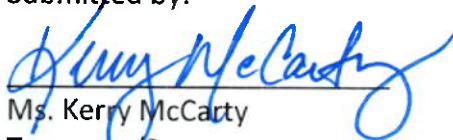
NEXT MEETING DATE

The next Board of Directors' meeting is scheduled for October 1, 2025, at 1:30 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:35 p.m.

Submitted by:



Ms. Kerry McCarty
Treasurer/Secretary