

DEER CREEK FARM HOMEOWNERS ASSOCIATION, INC.

NOTICES

The following Notices policy was adopted by the Board of Directors of the Deer Creek Farm Homeowners Association, Inc. ("Association"), pursuant to C.R.S. 38-33.3-209.5, at a regular Meeting of the Board of Directors

EFFECTIVE DATE: April 20, 2015

There are four types of Notices:

- 1) Notice for Annual Membership & Special Meetings : Requires a minimum of 30 days or a maximum of 50 days. The notice is to be delivered via US Mail. It will include the location, date, time and a list of agenda items to be addressed. Proxies may be included if required.
- 2) Notices for Board Meetings: Requires a 7 day minimum notice. The notice is delivered via email and will include location, date, time and may include agenda.
- 3) Notices for Violations: The notice is to be sent out via email or US Mail. A minimum of a 7 day notice is required. The Notice will include the location, date, and time of the Hearing to allow for other members to attend. A description of the violation will be included in the Notice along with the agenda. Depending upon the type and complexity of the violation, subsequent notices may be required.
- 4) Notice for Conflict of Interest: A notice for a Hearing will be sent out within 5 days of the Board being notified of a potential conflict of interest. A minimum of 3 day notice is required. See Conflict of Interest section in the Policy & Procedures section for other requirements.

The undersigned hereby certifies that the foregoing policy was adopted and made a part of the minutes of the meeting of the Board of Directors of the Association conducted on the 2 day of March, 2015.

DEER CREEK FARM HOMEOWNERS ASSOCIATION, INC.

BY: Daniel J Rosales
(Signature)
Daniel J Rosales President
(Print Name) (Title)