



## REFERRAL FEE AGREEMENT

It is hereby agreed by the undersigned parties, a referral fee shall be paid to Referral Realty Services, LLC in the amount of 25 percent (%) of the gross compensation earned by the Receiving Broker on property sold and or purchased by the Referred Client(s), OR \$\_\_\_\_\_ ("Referral Fee"). Along with payment of Referral Fee, Receiving Broker shall furnish to Originating Broker a certified copy of the Final settlement/closing statement. Referred Client has provided consent.

Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_ Email2: \_\_\_\_\_

This referred Client is interested in: Selling ☐ Buying ☐  
The property type is: Residential ☐ Commercial ☐ Land ☐ Business ☐ Other \_\_\_\_\_

Referring Agent Printed Name: \_\_\_\_\_ Email: \_\_\_\_\_

**PLEASE SEND ALL CHECKS TO ORIGINATING BROKER:**

Referral Realty Services, LLC  
2355 W Utopia Rd, Suite 103, Phoenix, AZ 85027  
David Wright, Designated Broker  
[admin@referralrealtyservice.com](mailto:admin@referralrealtyservice.com)

AZ Brokerage Lic. #LC672331000  
(602) 346-9156  
AZ DB Lic. #BR534643000  
EIN# 47-1814621

**Receiving Agent/Broker Information:**

Receiving Agent Name: \_\_\_\_\_  
Agent Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
Brokerage Name: \_\_\_\_\_  
Brokerage Address: \_\_\_\_\_  
Brokerage City, State, Zip: \_\_\_\_\_  
Brokerage Phone: (\_\_\_\_) \_\_\_\_\_  
Brokerage License Number: \_\_\_\_\_  
Designated Broker's Name: \_\_\_\_\_  
Designated Broker Lic#: \_\_\_\_\_ Email: \_\_\_\_\_

This Referral Fee Agreement shall commence on \_\_\_\_\_ and shall end on \_\_\_\_\_ ("Term"). If Referred Client is party to a contract prior to expiration of the Term, Referral Fee will be paid regardless of the closing/settlement date. Referral Fee shall be paid by Receiving Broker no later than ten (10) calendar days following receipt of commission:

- ☐ All transactions involving Referred Client entered into during the term of this Agreement  
☐ Only the first successfully completed transaction involving Referred Client entered into during the term of this Agreement

The Receiving Broker agrees to compensate the Originating Broker within 10 calendar days following the closing of any transaction involving the referred client, in accordance with this agreement as evidenced by the signature below.

\_\_\_\_\_  
Receiving Agent's Signature Date

\_\_\_\_\_  
Receiving Designated Broker's Signature Date

\_\_\_\_\_  
Originating Agent's Signature Date

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**REFERRAL REALTY SERVICES, LLC**

2 Business name/disregarded entity name, if different from above

**REFERRAL REALTY SERVICE**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**2355 W UTOPIA ROAD, SUITE 103**

Requester's name and address (optional)

6 City, state, and ZIP code

**PHOENIX, AZ 85027**

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

OR

Employer identification number

4 7 - 1 8 1 4 6 2 1

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*Kevin J. Smith, CFO*

Date ►

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.