

**Request for Design Approval  
TRLA Architectural Committee**

PLEASE PRINT

Owner name \_\_\_\_\_ Date \_\_\_\_\_

Property address \_\_\_\_\_ Subdivision \_\_\_\_\_

Mailing address (if different)  
\_\_\_\_\_

Work/Home phone \_\_\_\_\_ Email \_\_\_\_\_ Unit/Block/Lot # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

On the reverse side of this form, please describe the proposed additions (or changes) to your property.

Include a sketch of your property showing dimensions, location of additions or changes, and the distance to property lines from the proposed addition. Also include two copies of your building plans that must include a proposed foundation plan, the floor plan and describes what type of roofing material is planned and the color.

**NOTES**

1. Requests from an owner with delinquent assessment accounts will be denied on the basis of the account delinquency. Once the assessment account is in a current status, the Architectural Committee will promptly review and act on the request.
2. The owner understands and agrees that no work on this request shall commence until written approval by the Architectural Committee is received.
3. Once approved, construction must be completed within the approved construction time and must be done in a way that does not unreasonably interfere with neighboring properties.
4. Applicant has the responsibility for the removal, in a timely manner, of any debris resulting from construction.
5. Construction must meet all Covenants, Conditions and Restrictions, and the By- Laws as recorded for the Timberlake Ranch Landowners' Association. In addition, construction must meet all zoning, building codes and laws of the county and State of New Mexico. Applications for a State Building Permit can be made to the Construction Industries Division, Regulation and Licensing Department.

Offices	Addresses	Phone	Fax:
Albuquerque	5500 San Antonio Dr. NE Albuquerque, NM 87109	505/222-9800	505/765-5670
Las Cruces	505 S. Main St. Suite 150 Las Cruces, NM 88004	505/524-6320	505/524-6319
Santa Fe	2550 Cerrillos Road Santa Fe, NM 87505	505/476-4700	505/476-4685

6. The owner understands each lot is limited to one single-family residence.

7. Misrepresentation of any items in this request, either oral or written, may void any approval by the Architectural Committee.

I have read this form, the TRLA Amended and Restated Bylaws (2007), and the TRLA Second Amended Covenants, Conditions & Restrictions (2019), and by signing this form I now indicate that this proposed construction meets all the requirements as set forth therein:

Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_