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# NIPMAC CONSTITUTION

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and

## BY LAWS

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January 26, 2025

## Record of Updates

1. Feb 2024. Article 9, Section 1 D in Constitution: Reference to AMA members being allowed to fly a MAAC fields removed as all members must have MAAC membership Approved by majority vote at February's meeting.
2. Aug 2024. Article 2, Dues in Bylaws, Para A: Reference to Regular Membership Dues. Approved by majority vote at August's meeting.
3. Nov 2024 Article 9, Section 2(C), (E), removed as not necessary. Approved by majority vote at November meeting.
4. Nov 2024 Article 5, Section 4 Changed quorum size from 5 regular members to 30% size. Approved by majority vote at November meeting.
5. Apr 2025 Reword Article 2, Dues in Bylaws Para (A) to (F). Approved by majority vote at March meeting.
6. Apr 2025 Removed Addendum C.
7. Apr 2025 Reword lease contract agreement in item#12 in Addendum B

# CONSTITUTION

## Prologue

*AMENDED NOVEMBER 2002*

The *Nipissing Miniature Aircraft Club* was formed on October 10, 1974 by 12 modelers from North Bay and Sturgeon Falls. These were: Ray Brisson, Bob Cooke, Howard Mayer, Harvey Norman, Murray Norman, J.J. Paquette, Daniel Beauchemin, Germain Beauchemin, Ralph Bolitsky, Marcel Bourque and guest Vic Thompson.

The founding President was Mr. Ralph Bolitsky. The club received its Charter from the Model Aeronautics Association of Canada in 1975. The organization was affiliated with the Royal Canadian Flying Clubs Association, the organization controlling all Canadian model flying. It in turn is affiliated with the Federation Aeronautique Internationale (FAI). The world governing body in aviation, both full size and model.

NIPMAC's primary function is to help all club members and potential members fully enjoy the hobby and sport. Friendship and a helping hand from all members shall be apparent features of this club.

The following constitution and By-Laws are intended to guarantee the rights, position and duties within the Club. The Constitution and By-Laws were duly passed by the Club on October 9, 1986. They offer an operating framework but, like Clubs and Associations of this type, the spirit of the Club, shall be as stimulating as the goodwill that each member puts forth.

NB. The Royal Canadian Flying Association is no longer in existence. The organization is now called the "Aero Club of Canada" (ACC).

**CONSTITUTION AND BY-LAWS  
of the  
NIPISSING MINIATURE AIRCRAFT CLUB**

**ARTICLE 1**

**NAME**

The name of this association shall be Nipissing Miniature Aircraft Club Incorporated. The abbreviation of this name shall be NIPMAC (Inc.). Where in this Constitution and By-Laws the word "Club" is used, it shall mean the Nipissing Miniature Aircraft Club Incorporated, except where the context otherwise requires.

**ARTICLE 2**

**INSIGNIA**



The insignia of the Club shall be

The colours of the Club shall be **DARK BLUE** and **YELLOW**.

**ARTICLE 3**

**OBJECTIVES**

The Objectives of the Club shall be:

- (a) To promote friendship and camaraderie among the members;
- (b) To foster a spirit of group interest and co-operation among the members;
- (c) To provide encouragement, support and assistance, as appropriate, to all members and, in particular, to the novice in the building and flying of his miniature aircraft;
- (d) To support the Constitution, preserve the ideals and extend the principles of this Club;
- (e) To promote safety in the sport.

**ARTICLE 4**

**OFFICERS**

**Section 1:** The Officers of the Club shall be:

**President, Vice-President, Secretary and Treasurer.**

**Section 2: PRESIDENT**

It shall be the duty of the President to preside at all meetings and inform the Club of the proceedings of such meetings. He/She shall see to it that all the Constitution and By-Laws and all resolutions of the club are upheld. Also see that the Club co-ordinates its activities to carry out its objectives in the most efficient and appropriate manner. He/She shall be the official interpreter of the Constitution and By-Laws and those rulings shall be final. He/She shall be a member of all Standing Committees of the Club. And shall have the right to sign cheques issued by all accounts of the Club. He/She shall have the power to authorize an expenditure which he/she feels sure the members of the club would approve of at the following meeting. Expenditure must be of an urgent matter which cannot be deferred until next Club meeting. He/She shall act or appoint a member to act as the official spokesperson and Public Relations officer for the Club.

**Section 3: VICE-PRESIDENT:**

It shall be the duty of the Vice-President to assist the President in the discharge of his/her duties

and, in the absence of the President, assume his responsibilities. He/She shall also be a member of the Executive Committee.

**Section 4: SECRETARY:**

It shall be the duty of the Secretary to keep records of the proceedings of all meetings of the Club, to be kept in a book or books supplied by the Club for that purpose. He/She shall also be a member of the Executive Committee.

**Section 5: TREASURER and MEMBERSHIP CHAIRMAN:**

It shall be the duty of the Treasurer and Membership Chairman to receive applications of new members. He/She shall collect all monies due the Club, and pay all bills contracted by the Club where authorized by the President or by a majority vote of the members present at any Club meeting. Responsibilities also include keeping proper books of accounts of all receipts, expenditures, and memberships. And furnishing a statement once a month, or whenever requested to do so by the President or the Club membership. He/She shall submit his books and records to the authorized auditors before each annual meeting. He/She shall issue copies of the Constitution to new members and copies of the NIPMAC training manual to members requesting one. And shall also be a member of the Executive Committee.

**ARTICLE 5**

**MEETINGS**

**Section 1: ANNUAL MEETINGS:**

An annual meeting shall be held every year on the second Wednesday in November.

**Section 2: REGULAR MEETINGS:**

A regular Club meeting shall be held the second Wednesday of every month except December. If a regular meeting cannot be held, an Executive Meeting shall be held to deal with current business. Three monthly meetings will be dedicated solely to Corporate Business. The remainder can be informal meetings at the discretion of the Executive Committee.

**Section 3: SPECIAL MEETINGS:**

(A) At the President's discretion, a special meeting of the Club may be held at any time after twenty-four (24) hours notice in writing or by telephone is made to every member of the Club. Such a meeting shall be limited to the discussion and disposal only of the business set out in the notice.

(B) Special meetings and meetings of the Executive Committee may be called by a submission in writing to any three (3) members of the Executive or Officers of the club.

**Section 4: QUORUM:**

A quorum shall be of no less than thirty (30) percent of the current total membership of regular members (not honorary), two of which must be a member of the Executive Committee

**ARTICLE 6**

**EXECUTIVE COMMITTEE**

**Section I:** The Executive Committee shall consist of **the President, the Vice-President, the Secretary, Treasurer, Airport Manager, Contest Director, Social and Entertainment Committee Chairman, and the Newsletter Editor.**

**Section IA:** The Executive Committee shall also be the directors of the corporation.

**Section 2:** The Executive Committee shall have general supervision of the Club finances.

**Section 3:** Members shall be elected to the Executive Committee by the Club at the Annual meeting, or whenever a vacancy arises.

**Section 4:** The President shall be Chairman of the Executive Committee.

**Section 5:** The Executive Committee shall meet at the discretion of the President.

**Section 6:** Majority of the members of the Executive Committee shall constitute a quorum.

**Section 7:** All By-Laws must be proposed by majority recommendation of Club Members.

**Section 8:** The Executive Committee shall review all infractions by the members. The rules and regulations of the club shall be applied when determining an infraction.

**Section 9:** The Executive Committee shall approve the appointment of all new instructors.

**Section 10:** The Executive Committee shall appoint a chairperson of elections to present a list of possible candidates for consideration at the November elections Others may be nominated at the Annual Meeting.

## **ARTICLE 7 COMMITTEES**

**Section 1:** There may be the following Committees:

- (a) Membership Committee
- (b) Field Maintenance Committee
- (c) Contest Committee
- (d) Instructor's Committee
- (e) Social and Entertainment Committee
- (f) Newsletter Committee

**Section 2:** The above committees shall always be subject to the authority and control of the Executive, and shall present a report to the Club as to their progress and achievements whenever requested to do so by the President, Executive or Officers of the Club.

**Section 3:** The Executive Committee of the Club may from time to time appoint such special committees for specific purpose as may be necessary. Committees may also be chosen by open nomination.

### **Section 4: FIELD MAINTENANCE COMMITTEE:**

The Chairman of the Committee shall be the Airport Manager. It shall be the duty of the committee to maintain all the flying fields of the Club (including temporary fields for special events) in good condition. They shall seek assistance by the general membership to maintain our flying fields. They shall plan, organize and direct all work days of the Club.

### **Section 5: SPECIAL EVENTS & SOCIAL COMMITTEE:**

It shall be the duty of this committee to plan, seek out, and run all special events for the Club be it a static or a flying event.

### **Section 6: INSTRUCTOR'S COMMITTEE:**

The Chairman of the Committee shall be the Chief Instructor. The committee shall promote a proper flight program, train new instructors, and administer flying interests. Any qualified pilot may train a non-pilot.

## **Section 7: NEWSLETTER COMMITTEE**

It shall be the duty of this committee to seek information from the membership, other committees and officers to publish monthly a newsletter to be sent to all members. This newsletter could also contain other pertinent and relevant information concerning hobby activities of other associated Clubs. The chairman of this committee shall be known as the Newsletter Editor.

## **ARTICLE 8:**

### **ELECTION OF OFFICERS AND MEMBERS OF EXECUTIVE COMMITTEES**

#### **Section 1:**

(A) The Chairman of Elections will be appointed by the Executive Committee. He/She shall not be eligible for election to any elected office and he/she shall not be the current President. He/She shall cast the deciding vote in the event of a tie vote by the membership. He shall relinquish the chair at the conclusions of elections.

(B) The Officers of the Club and elected members of the Executive shall be nominated by open nominations at the annual meeting or by the nominating committee.

(C) Any member receiving majority vote of the Club is elected to office without further ballot.

(D) The Executive is empowered to make all other rules and regulations pertaining to nominations and elections, and to do all things necessary for the conduct of same.

**Section 2:** The Election of Officers and Executive Committee members having been duly carried out, the new officers and members shall enter upon their duties at the beginning of the calendar year.

**Section 3:** Officers and Committee Chairman shall be permitted to hold the same office for as many terms as the Club desires.

**Section 4:** In the event of a vacancy occurring in any of the executive offices of the Club during the year such vacancy shall be filled as soon as possible by nomination and election at the Club Meeting.

**Section 5:** A - No member shall be eligible for nomination and election to the Executive Committee unless their dues are paid up for the coming year (their year in office).

B – Members whose dues are not paid up for the coming year may not vote, nominate or participate in the election process.

## **ARTICLE 9**

### **MEMBERSHIP**

#### **Section 1: REGULAR MEMBERSHIP**

(A) All Club Members must be current paid-up members of M.A.A.C.

(B) All Club Members must obey all rules, regulations and uphold the Constitution.

(C) All Club Members should attend meetings, supply work when requested and able to do so.

#### **Section 2: NEW MEMBERS**

(A) The Executive Committee shall prescribe a form of application to be filled in by the applicant.

(B) A prospective member may become a temporary member with full privileges provided the proper forms and fees are given to a member of the Executive Committee. Full membership status will be granted at the next club meeting if all other requirements have been met.

(C) The application form of a prospective member must be accompanied by the appropriate dues and an application fee. Noted dues are specified in the By-Laws.

#### **Section 3: TYPES OF MEMBERSHIP**

##### **(A) REGULAR MEMBERSHIP**

##### **(B) FAMILY MEMBERSHIP:**

Family Memberships are available in the Club under the following rules of qualifications:

- (i) The term "Family" includes your spouse and children living at home under the age of 18 (except Junior members whose membership is free).
- (ii) A separate application form shall be filled by each member of the family who wishes to become a member of the Club.
- (iii) Each such applicant must be a member of the Model Aeronautics Association of Canada;
- (iv) Each of these application forms shall be accompanied by the application fee specified in the By-Laws;
- (v) All members shall have a vote and voice.

#### **(C) HONORARY MEMBERSHIP:**

On recommendation of the Executive, the Club may approve an individual for honorary membership in the Club. Proposed honorary members shall be placed before the membership by the Executive at a regular meeting of the Club. A majority vote of those present, shall be required for approval. Article 10, Section 1A, 2B, 2C and 4 shall not apply to honorary memberships, but Article 14 and By-Law No. 11 shall apply to honorary memberships. An honorary member may attend all Club Meetings and functions and will receive all Club communications and be issued an honorary membership name-tag he/she shall have no voice or vote in Club policy.

#### **(D) LIFE MEMBERSHIP:**

On recommendation of the Executive, the Club may approve an individual for a life membership in the Club. Proposed life members shall be placed before the membership by the Executive at a annual meeting of the Club. A majority vote of the member present shall be required for approval. A life member will not be required to pay NIPMAC dues as long as he/she is an active member of the club and shall enjoy all the privileges of membership.

The Club may approve an individual for life membership if He/She has provided a benefit to the Club that far exceeds the normal volunteer work or contributes to the welfare of the Club.

Life memberships shall be limited to no more than 5% of the total membership at that time.

#### **Section 4: DUES:**

Dues are to be paid in one payment, at the annual meeting (or accompany the application form in the case of a new member). Dues and are to be paid to the Membership Chairman/Treasurer. At no time can dues be in arrears. To be in arrears means automatic suspension from the Club. Under exceptional circumstances the Executive Committee shall be empowered to authorize a postponement of payment of dues for a period to be determined by the Executive Committee. Dues shall be established in the By-Laws.

Each member shall arrange and paid their M.A.A.C due.

### **ARTICLE 10**

#### **SUSPENSION AND EXPULSION**

**Section 1:** Only the Executive Committee may suspend or dismiss a member.

**Section 2:** The Membership may recommend that a member be suspended or dismissed.

**Section 3:** The following are valid reasons for dismissal: IF

- (a) The member is not a paid-up member of the Model Aeronautics Association of Canada;
- (b) The member has not paid his dues according to Article 10, Section 4;
- (c) The member does not abide by the Constitution and By-Laws, rules and regulations;
- (d) The Executive Committee with the approval of the Club majority sees fit to declare the member "undesirable".

**Section 4:** The following are valid reasons for suspension. IF



- (a) The member does not contribute to the welfare of the Club;
- (b) The member fails to show friendship, respect and courtesy towards the Public and members of the Club.
- (c) The member fails to obey the Flying Field Rules;
- (d) The Executive Committee for any other reason sees fit to do so.

**Section 5:** The suspension shall be of duration as the Executive Committee sees fit.

*A suspended member may, **not:***

- (a) Use Club facilities;
- (b) Vote at meetings.

**Section 6:** Any member expelled from the Club who may later desires to be again admitted to the Club may do so in the same manner as a new member. But his application may only be approved by an eighty-five (85%) per cent majority of the members of the Club. Further, if the reason for dismissal was for non-payment of dues, those debts must also accompany the new application. There shall be no application fee.

**Section 7:** Members expelled from the Club must return all property of the Club in their possession.

## **ARTICLE 12 RESIGNATIONS**

**Section 1:** Any member may resign; however, he is required to forfeit all dues and return all Club property.

**Section 2:** Resignation of Officers or Chairman-ships must be done in writing to the President or Secretary of the Club stating the reason for resignation.

## **ARTICLE 13 REINSTATEMENT**

**Section 1:** A former member in good standing who resigned from the Club may rejoin the Club upon payment of annual dues only.

## **ARTICLE 14:**

**Section 1:** Members shall follow all the rules and regulations as set forth in the By-Laws. These are for the safety and enjoyment of all the members.

## **ARTICLE 15 AMENDMENTS**

**Section 1:** Articles, Sections and Sub-Sections contained in this Constitution may be amended by a 2/3's (two- thirds) majority vote of those present at an annual meeting.

**Section 2:** All constitutional changes will be submitted in writing for review to the Executive no later than the September Executive meeting. Discussion by the membership on the proposed changes will follow during the October general meeting and final vote by the membership at the annual general meeting.

**Section 3:** By-Laws may be amended at any general meeting by a 2/3's (two-thirds) majority vote.

# **BY LAWS**

## **NIPISSING MINIATURE AIRCRAFT CLUB**

### **ARTICLE 1**

#### **MEETINGS:**

- (A) Normally, regular meetings of the Club shall be held every month at the hour of 18:30. **On the last Wednesday of the month or as revised by the Executive.**
- (B) The business part of the meeting shall be limited to one hour. This part of the meeting may be extended by an approved motion from the floor.

### **ARTICLE 2**

#### **DUES:**

- (A) Regular Member annual dues shall be \$95 and if a member pays after December 31st of the previous year the dues will be \$115
- (B) Junior Member (under 18 years as of January 1) dues are waived
- (C) Student Members (enrolled in a full time post-secondary program) fees are one half of Regular Member
- (D) Family Members (same household) fees are reduced 20% for subsequent members (after the first Regular Member dues.)
- (E) New Regular Member dues shall be \$95 between January 1st and August 31st, and joining after August 31st the dues are \$115 and this includes the dues for the following year. These pilots have previously been MAAC members and hold MAAC Wings.
- (F) Student Pilots – are required to submit 50% of New Regular Member dues following not more than three introductory sessions. Once the Wings program is complete the remaining 50% of dues (in addition to MAAC membership) is required prior to being a Regular Member.

### **ARTICLE 3**

#### **GUESTS:**

Members may introduce guests at any of the meetings of the Club. These guests shall have no voice nor vote on Club policy.

### **ARTICLE 4**

#### **COMPENSATION:**

Any Club member may serve in Club positions and participate in activities to run and maintain the Club, without remunerations.

### **ARTICLE 5**

#### **ORDER OF BUSINESS:**

The Executive Committee shall have an agenda for all meetings.  
Reports from the executive members  
Old Business  
New Business  
Etc. (See Addendum A)

## **ARTICLE 6**

### **MOTIONS PROTOCOL:**

- A No member of the Executive may table or second a motion.
- B The President or Chairman may only vote on a motion in order to break a tie vote.
- C Motions must be seconded.
- D All motions must be allowed a discussion period.
- E After discussion the Chairman may ask for a vote or motion from the floor to hold the vote at a later date, so that the matter may be further studied.

Motions must be brought to the attention of the executive prior to the executive meeting (second Wednesday after the general meeting) in writing. The motion will then be placed in the newsletter exactly as it was tabled along with executive thoughts on the matter. The motion will then be voted on at the meeting and hopefully discussion time will be more constructive and ultimately shorter.

The exceptions to the above rule are items of an emergency or urgent matter. The President or Chairperson at that specific meeting will rule on the nature of such a motion.

## **ARTICLE 7**

### **AUDIT:**

- (A) The books and accounts of the Club shall be audited prior to the annual meeting by two (2) members who are not members of the Executive Committee.
- (B) The books and accounts of the Club shall be audited prior to the following meeting, if requested to do so by more than one regular member.

## **ARTICLE 8**

### **RULES OF ORDER:**

The Chairman shall rule on matters of procedure, subject to appeal by members of the Club.

## **ARTICLE 9**

### **MAAC DUTIES:**

- (A) The Club should be represented by one or more members at every Annual MAAC Zone Meeting. These members should gather as many proxies as possible for such meetings.
- (B) The Club shall abide by all rules and regulations of MAAC.
- (C) The Club shall assist MAAC Zone Director.

## **ARTICLE 10**

### **INSTRUCTORS**

#### **Section 1: CHIEF INSTRUCTOR:**

The Executive Committee shall appoint a Chief Instructor as soon as possible after the annual meeting.

#### **Section 2: DUTIES OF THE CHIEF INSTRUCTOR:**

- (a) He shall administer all tests as per the M.A.A.C. Wings Program.
- (b) The Chief Instructor shall appoint and direct club instructors to meet the training needs of the club.
- (c) It shall be the duty of all instructors to instruct and initiate beginners to scrupulously observe the Club's flying field rules and regulations.

#### **Section 3: INSTRUCTORS**

Instructors shall assist beginners to learn to fly safely and prepare them for their pilot test. They shall present their student pilots to the Chief Instructor for administration of that test. Instructors shall be under

the jurisdiction of the Chief Instructor.

## **ARTICLE 11**

### **FLYING FIELD RULES AND REGULATIONS:**

#### **(A) ELIGIBILITY**

The following persons may use our flying field facilities:

- (1) Only paid-up members of the Model Aeronautics Association of Canada (M.A.A.C) or the AMA.
- (2) Paid-up members of the Club. Only qualified pilots who have passed their tests may fly alone.
- (3) A guest of a Club member may also use the field for one day only if this guest resides in the North Bay area.
- (4) Out-of-town guests and out-of-town club members are always welcomed if they are accompanied by one of our Club members who shall be responsible for them.

#### **(B) FLYING:**

- 1) No person may turn **ON** a 72 MHz frequency transmitter unless he/she has a frequency clip for his/her frequency. Club acceptable clip shall be use. Transmitter with 2.4 GHz is exempted.
- (2) Field boxes or any other equipment ~~may~~ shall not be placed on runways or taxi strips.
- (3) Normally, aircraft engines shall be started and adjusted only in the designated pit area.
- 2) Immediately after take-off, the pilot shall leave the runway and stand in the area designated as "pilot area". At no time is the pilot, helper or instructor to remain in the path of aircraft landing or taking off.
- 3) No spectators shall be allowed in designated pit and flying areas, unless in company of a Pilot.
- 4) All hand launches are to be released beyond the point where the aircraft could possibly go into the pits, other flyers or spectators.
- 5) Aircraft shall be flown parallel to the runway away from the pit areas. At no time shall a pilot fly over the pits or parking area.
- 6) A pilot, beginner or instructor making a landing shall **"DUMP"** the aircraft if it appears to be headed towards any person or object it could strike or cause injury. He/She shall inform other pilots who are flying that they are landing.
- 7) Before making a low pass over the runway, the pilot must insure that the runway is clear and inform other pilots flying.

#### **PRIORITY USE OF RUNWAYS:**

- (1) Landing priority shall be given to a Pilot, landing an aircraft dead-stick.  
The runways, in such a situation, shall be kept clear from the moment such a landing is announced until the aircraft has landed and has been removed from the runway. At which time the Pilot, or helper shall yell, **"ALL CLEAR TO LAND"**.
- (2) Radio Controlled aircraft shall have priority on the use of runways.

#### **(D) CLEANLINESS:**

Each person shall be responsible for disposing of his own litter and garbage.

#### **(E) ENFORCEMENT OF RULES:**

It is the duty of all Club members to report to the Airport Manager or other member of the Executive Committee all violations of these By-Laws.

#### **(F) VIOLATIONS:**

Any member of the Executive Committee has the authority to ground a violator on the spot for serious violations. The Executive Committee would determine a suitable period of grounding and inform the violator.

## **ARTICLE 12**

### **FISCAL YEAR**

**Section 1:** The Fiscal year will run from January 1<sup>st</sup> to December 31<sup>st</sup>.

**Section 2:** The Annual General Meeting will be held on the last Wednesday in November.

**PILOT TEST** - As per MAAC Program.

### **ARTICLE 13**

#### **ANNUAL CLUB AWARDS:**

##### **(A) THE RALPH BOLITSKY AWARD:**

Awarded annually to the member who has contributed the most in the past year to meeting the objectives of the Club. As defined in the Constitution, all members may vote for the person whom they think deserves this award. The votes are counted by the President. The Award is to be presented at the Annual Meeting by the President.

##### **(B) THE PHIL TRIPE MEMORIAL AWARD:**

This Award has been donated by friends of Phil. In Memory of this most active Modeler this award is presented each year at the Annual Meeting to the most active Club member, as determined by the Executive.

##### **(C) THE NIPMAC MEMORIAL PLAQUE:**

In memory of all deceased Club members, a Memorial Flying event will be held yearly. The event will include a contest and the winner will receive the NIPMAC Memorial plate.

A keeper trophy is to be given with each award.

### **ARTICLE 14**

#### **ADVERTISING:**

See addendum (C) (for places to advertise NIPMAC meetings events etc.)

### **ARTICLE 15**

#### **EXECUTIVE GUIDELINES:**

See addendum (A) for sample guideline for order of business.

See addendum (B) for sample guideline for the year, (to be used by the new Executive)

See addendum (C) (for places to advertise NIPMAC meetings events etc.)



## Addendum A

### NIPMAC MEETING AGENDA

CLUB MTG. DATE: \_\_\_\_\_ EXEC. MTG. DATE \_\_\_\_\_

PREVIOUS MINUTES

READ OLD MINUTES  
MOTION TO ACCEPT  
WELCOME VISITORS  
SIGN UP REGISTER

REPORTS FROM THE EXECUTIVE MEMBERS:

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OLD BUSINESS:

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NEW BUSINESS:

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EXECUTIVE MEETING DATE SET \_\_\_\_\_

TRAINING TIP BY \_\_\_\_\_ SUBJECT \_\_\_\_\_

SAFETY TIP BY \_\_\_\_\_ SUBJECT \_\_\_\_\_

TERRA FIRMA----- WHO & WHY \_\_\_\_\_ VOTE \_\_\_\_\_

BLOOPER-----WHO & WHY \_\_\_\_\_ VOTE \_\_\_\_\_

WINNER OF 50/50 DRAW \_\_\_\_\_ HOW MUCH \$ \_\_\_\_\_

DEMONSTRATION / TALK BY WHO AND ON WHAT SUBJECT \_\_\_\_\_

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## **ADDENDUM B**

### **NIPMAC NEW EXECUTIVE GUIDELINES FOR THE COMING YEAR**

- 1-New budget comparison ----- Compare actual past year with budget for new year,  
Complete and passed for the February General meeting
- 2-Schedule of events. e.g. ----- Fun fly Events  
Indoor Flying  
Cranberry Day Demonstration Event  
Callander Day Display  
2 Meter Glider event  
Float Fun Fly
- 3-Newsletter Monthly if possible:  
- Delivered to Members by email or Canada Post  
- Next Meeting advertising in Schools, Nugget, Radio, see separate list
- 4-Audit of books End of year December/January as per By-laws **Article 7**
- 5-Agenda Use NIPMAC agenda guidelines for meetings (Addendum A)
- 6-Club Flyers (Advertising) Make up Club Fliers for advertising and years events etc.
- 7-NIPMAC Properties Update list of NIPMAC items owned and who has them
- 8-Advise MAAC after Elections, with new executive's names and addresses, particularly secretaries
- 9-Advise the Zone F Director (Craig Knight: [zd-f@maac.ca](mailto:zd-f@maac.ca)) with the new Executive's names and the event schedule
- 11-MAAC requires that all clubs register with them. This should be completed starting 1 September of a given year, online.
- 12-The terms and dates, for the renewal of the lease are specified in the lease agreement.