



# JERKINS

LEADERSHIP ACADEMY

1201 Martin Luther King Ave  
Web: [www.jerkinsacademy.com](http://www.jerkinsacademy.com) Email:  
[emitchell@jerkinsacademy.com](mailto:emitchell@jerkinsacademy.com)  
[admission@jerkinsacademy.com](mailto:admission@jerkinsacademy.com)

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**ADMISSIONS POLICY:** I/We understand that my/our child's attendance at Jerkins Leadership Academy (JLA) is a privilege and not a right. If at any time my/our child's conduct, academic progress or cooperation with JLA's authorities is not in keeping with JLA's requirements, I/we understand that the school administration reserves the right to dismiss my/our child. Further, I/we agree that in the event that I/we cannot continue to support JLA relating to the progress of my/our child, I/we agree to withdraw my/our child from CCALL in a quiet and orderly fashion. I/We understand and accept that if I/we withdraw or are requested to withdraw my/our child, there will be no refund of enrollment fees and tuition reimbursement, if applicable, will be prorated in accordance with JLA policy. JLA is a private nondiscriminatory school and reserves the right to enroll and/or withdraw students at our discretion.

**PARENT-STUDENT HANDBOOK:** As a parent/guardian, I/we have read and accept all regulations of the school as presented in the JLA Parent/Student Handbook, including the and fully support the Board of Directors, administration, and staff in observance of such regulations and support the learning environment created by JLA. I/We understand and acknowledge that JLA has the right, without prior notice, to modify or amend policies and practices within the limits and requirements imposed by law.

**FINANCIAL AGREEMENT:** I/We agree to pay all tuition and fees for my/our child for the 2024-25 academic school year. I/We agree to fulfill all financial obligations promptly. A \$25.00 late fee will be assessed to all accounts not paid by the due date. A \$30.00 fee will be assessed for returned payments. All fees are NON-REFUNDABLE. Tuition reimbursement will be prorated upon early withdrawal in accordance with JLA policy. Tuition will be paid in equal monthly payments. Tuition will be paid in 10 or 12 equal monthly payments, beginning in August. Tuition paid in full by August 31st will be given a \$200.00 discount.

**PAST DUE ACCOUNTS:** I/We understand my/our child will not be permitted to continue attending school if our account becomes 45 days or more past due. I/We understand that in order to re-enroll our child, our account must be current. In the event of legal action on this account, I/we agree to pay any and all costs of such suit, collection and attorney fees. I/We understand and agree that late payments and unpaid accounts are subject to late fees and interest charges as outlined in the Tuition Payment Agreement.

**DAMAGES:** I/We agree to assume full financial responsibility for damages caused by my/our child.

**PLACEMENT:** I/We understand that JLA has full discretion in the class placement of my/our child.

**SPECIAL NEEDS:** I/We understand that by signing this Parent Contract that JLA has a very limited ability to accommodate children with special needs (physical, educational, behavioral & dietary), and these needs will be taken into consideration during the review process prior to admission. All applicable federal and state laws will be reviewed and adhered to during the admissions process.



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**EARLY WITHDRAWAL:** I/We understand that if I/we withdraw our my/child before the end of the school year, prorated tuition fees must be paid in full, past due fees, lost or damaged property must be replaced or paid for to receive report card(s) and/or student records. Enrollment fees are non-refundable.

**COMMUNICATION:** I/We understand that I/we will be responsible for reading school newsletters, emails, and other school communication concerning my/our child's grades/homework, events, and other school information.

**DISCIPLINE AND CONDUCT:** I/We agree to support the school in the discipline of my/our child as outlined in the JLA Parent/Student Handbook. I/We further agree to require our child to show respect for those in authority over them in the school such as administrators, teachers, assistants, custodians, and staff. I/We understand that a student who persists in unacceptable conduct will not be permitted to remain in school.

**RELEASE OF STUDENTS:** I/We hereby attest that I/we have legal physical custody of my/our child and that no other person has legal physical custody of my/our child. I/We acknowledge and agree that JLA may release my/our child into the custody of any person possessing legal physical custody of my/our child or to any person duly authorized in writing by any person possessing legal physical custody of my/our child. I/We promise to notify JLA immediately in writing of any change regarding which persons have legal physical custody of the student and any change regarding the authority of JLA to release the student to the persons designated above. Additionally, I/we promise to notify JLA immediately in writing of the existence of any custody dispute involving the child, including any custody dispute existing at the time of this Agreement.

**MEDICAL INSURANCE:** I/We understand that I/we are responsible to maintain adequate medical insurance to cover my/our child's medical needs or emergencies while attending JLA and JLA sponsored activities.

**SCHOOL HEALTH POLICY:** I/We understand that in the event my/our child becomes ill or sustains an injury which is of an urgent nature while in the care of JLA, 911 will be called and the child transported to the nearest hospital for care. If the illness or injury is of a less serious nature, JLA personnel will evaluate and notify the parent/guardian. NO medications will be administered without proper written permission from the physician and the parent/guardian. I/We understand that all medication brought to school must be accompanied with a physician's permission slip. I/We give permission for JLA staff to administer first aid or CPR as deemed necessary.

**LIABILITY:** I/We release JLA and staff from all liability, except negligence, while my/our child is under school care and responsibility.

**PROCEDURE FOR GRIEVANCES:** In the highly unlikely event that I/we are ever unable to resolve a dispute with JLA, I/we agree to attempt to resolve the dispute without litigation. By signing this Agreement, I/we



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agree with JLA that any claim or dispute arising from or related to this agreement and my/our child's attendance at JLA shall be settled by mediation and, if necessary, legally binding arbitration. I/We will attempt to mediate and resolve all disputes within JLA structure as outlined in the JLA Parent/Student Handbook. However, if an agreement is not reached then we will mutually agree to an outside arbitrator. Judgment upon an arbitration decision shall be binding and may be entered in any court otherwise having jurisdiction. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement and expressly waive their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision. In that case, judgment upon an arbitration award may be entered by any court having competent jurisdiction, in conformity with the laws of the State of Florida and venue for the mediation/arbitration will be in the State of Florida. Of course, JLA is required to maintain certain insurance policies. Therefore, this conflict resolution provision is conditioned upon agreement by JLA's insurers that, in light of the particular facts and circumstances surrounding the disputed matter, this provision, and the process it establishes, will not diminish any insurance coverage maintained by JLA.

**FAMILY INFORMATION RELEASE:** I/We understand that my/our name and contact information have been added to JLA's database and I/we may receive school publications as well as information (letters, phone calls, etc.) regarding school activities and enrollment information, etc.

**SCHOOL DIRECTORY INFORMATION RELEASE:** Directory information consists of parent names, student names, addresses, phone numbers, and email addresses. This directory is for social and/or school-related issues only and is not to be used for solicitation. I/We understand that I/we are to respect the privacy of all families attending JLA. If you would like to be exempted from this list, please contact Ernestine Mitchell at [emitchell@jerkinsacademy.com](mailto:emitchell@jerkinsacademy.com).

**MEDIA RELEASE (PHOTOGRAPHY & VIDEO):** I/We understand and agree that any photos and/or video taken during this school year may be used for advertising and/or promotional purposes to include: promotional videos, literature/brochures, JLA Facebook postings, etc. I/we hereby give permission to JLA to photograph and/or video my/our child for publicity. If there is a reason your child cannot be photographed or recorded, you must submit this request in writing to [emitchell@jerkinacademy.com](mailto:emitchell@jerkinacademy.com).

**SCHOOL ACTIVITIES:** In submitting this application for my/our child, it is my/our desire to have him/her attend the school year 2023-24. I/We give permission for my/our child to take part in all school activities, including athletics and JLA-sponsored field trips away from JLA premises, and absolve JLA from any liability to me/us or my/our child because of any injury to my/our child at JLA or during any JLA activity. In case of an accident, allergies or serious illness, I/we request that JLA contact me/us but I/we also waive and release JLA from any liability in regard to these circumstances. If JLA is unable to contact



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me/us or the provided emergency contact when circumstances indicate immediate action is required, the JLA administration may make whatever arrangements deemed necessary in their best judgement.

INDEMNIFICATION: I/We agree and promise to indemnify JLA against any damages arising from any misrepresentation made herein and against any damages arising from the undersigned's failure to timely notify JLA pursuant to the promises set forth in the preceding paragraphs.

By signing this Agreement, I/we state that I/we have read, understand, and agree to be bound by this Agreement and the JLA Parent/Student Handbook including but not limited to Conflict Resolution clause, and I/we have read, understand and agree to be bound by all JLA policies.

**NOTE: BOTH PARENTS (or legal guardians) MUST SIGN THIS AGREEMENT.**

**Father/Guardian:**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mother/Guardian:**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Authorized CCALL Personnel:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date