



## Power Generation VPP Planning Meeting

December 5<sup>th</sup>, 2024 @ 1430 ET (1230 MT)

1. Welcome
2. Agenda Review
  - a. Deliverables
    - i. 4 Note Takers
    - ii. 4 Safety Minute Presentations
    - iii. 4 VPP Element Topics
    - iv. 4 Newsletter Article Authors
  - b. Committees
    - i. Newsletter
    - ii. Benchmarking
  - c. Enhancements?
  - d. Suggestions?
3. Deliverables
  - a. Note Takers
    - i. Compile notes for meeting minutes
    - ii. Volunteers
      1. Q1 – Mark Muranda
      2. Q2 – Heather Sinak
      3. Q3 Dustin Johnson
      4. Q4 – Lisa Reyna
  - b. Safety minute presentations (3 needed for 2023)
    - i. 5 minutes on a short safety topic of your choice
    - ii. Volunteers

1. Q1 Dustin Johnson
2. Q2 Marc Sullivan
3. Q3 Mark Miranda
4. Q4 Heather Sinak

c. VPP element Presentations (3 needed for 2022)

- i. 25-35 minutes on an VPP requirement, element, or sub-element of your choice

ii. Topic Suggestions

- 1.

iii. Volunteers

1. Q1 Michael Circle (Communication Element 1)
2. Q2 Kelli Heflin (psych safety)
3. Q3 Trevin Anderson (Internal Audits)
4. Q4 Dustin Johnson (Hazard Prevention)
5. Backup John Condry (hierarchy of controls)

**iv. OSHA does recognize these presentations for SGE credits**

d. Newsletter Article Authors (4)

- i. 250 - 500 word article covering a safety topic of your choice

ii. Topic Suggestions

1. Becoming a nuclear VPP site?

iii. Volunteers

1. Q1 Alex Miller
2. Q2 Justin Maynard
3. Q3 Rob Coit
4. Q4 Kelli Heflin

4. Committees and Enhancements

a. Newsletter Committee

- i. Looking for more volunteers to assist in developing and publishing the “On the Grid” – Contact Michael Circle

ii. Need content

iii. Suggestions and Feedback

b. Benchmarking

- i. Auditing – what audits are being done and how?

ii. Best practice sharing

iii. How do we share learnings after an incident?

5. Suggestions to improve meetings / discussion topics

- a. Increase sharing best practices and event learning

- i. Incorporate into general discussion and get information before meeting.
- b. Consider breakout sessions for increased engagement.

### **Proposed 2025 Meeting Schedule**

February 13 <sup>th</sup>	May 15 <sup>th</sup>
August 7 <sup>th</sup>	November 13 <sup>th</sup>

Meeting Times are set for 1430 EST.