



MEETING MINUTES

VPP Power Generation Call

Date / time 11/18/2021 1:30 PM | *Meeting facilitated by* Alexander Miller and Kelli Heflin

1. Roll Call Via Chat Function

2. Welcome by Kelli Heflin
3. Safety Moment – Greg Wilhelm, Ontelaunee Power Plant
 - a. “I’m just a Bill” parody relating to process that safety suggestions follow to become implemented.
4. VPP Updates – New Applications, New Approvals, Re-Approvals, etc.
 - a. Holter Dam and Thompson Falls facilities received recertification through virtual process.
5. VPP Element – Ray Delfing, WTI
 - a. Annual Self-Evaluation
 - i. Include all pages and tables on self-evaluation submittals. If not required or applicable indicate this on the table or form.
 - ii. Lot of evaluations do not have accurate site/corporate information on Table A-1.
 - iii. Each union at a plant site must have their own Table A-2 filled out (4 unions on site-4 Table A-2s required)
 - iv. Each contractor that works over 1000 hours in a calendar quarter has to have their own Table B-2 submitted
 - v. Injury/Illness rate increases need to have contributing factors identified and corrective actions described. Injury/Illness rates that exceed the BLS average require a rate reduction plan and implementation.
 - vi. Section D Narrative-all elements and sub elements need to be evaluated by including improvements, deficiencies, and recommendations that include responsible party and target dates for completion. Include the status of prior year recommendations. Each of these sub elements are rated during the evaluation by OSHA. Remember that just because a sub element is evaluated as effective there can still be recommendations to continuously improve the sub element.



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- vii. Section F should be a series of statements that describe new events, activities, improvements, etc. that positively impacted safety. Include dollar amounts when possible.
- viii. Section G Remember to include impacts to the site during the entire VPP participation period and the impact over the past calendar year.
- ix. Section I identifies “looking forward” improvements to the SHMS.
- x. Resources – include who your site’s “phone a friends” are – local VPP manger, local OSHA compliance personnel, VPPPA resources, this group, etc.

Comments – VPPPA targeting the release of electronic self-evaluation platform for members to use in the December 2021/January 2022 timeframe.

Start this process early!! Have multiple people involved at the site level on the self-evaluation.

6. Special Presentation – Cheryl Yee, SMUD

- a. Employee involvement in the VPP process and overall SMS. Employees given ownership of programs through Joint Labor Management Safety Committee and Subcommittees by writing detailed charters. Ownership led to employee involvement. Structured process used to address challenges and implement improvements identified in GAP analysis.

7. Group Discussion- OSHA Covid 19 ETS

- a. Is your company proceeding with preparations during the stay?
- b. Vaccine and testing challenges
 - i. Many of these decisions and planning tend to be handled by HR groups or higher-level ETS dedicated groups.
 - 1. Here is the app developer contact:
 - 2. Bruce Seidel Bruce.Seidel@1stincidentreporting.com He’s the ‘sales’ person—his son is the developer, but Bruce is the one who presented the new platform to me
 - 3. <https://www.sap.com/programs/covid-vaccinations.html> - Chris Magnuson
 - 4. Qualtrics is the route proposed



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5. SMUD – App Based for Screening – Waiting for Cal OSHA / Fed OSHA

8. Committee Updates

- a. Newsletter Committee
 - i. Looking for additional volunteers.
 - ii. Next Letter release in January.
 - iii. Looking for new Contributions for upcoming newsletter.
- b. Planning Committee
 - i. Summary from 11/10/2021 meeting
 - ii. volunteers identified for the quarterly meetings next year.

9. Benchmarking Group

- a. Proposed moving forward on specific topics including
- b. fall protection solutions around transformers
- c. training programs for qualified electrical workers
- d. pandemic preparedness
- e. safety committees at smaller sites.

10. Open floor for questions and suggestions.

- a. Greg Wilhelm – complemented safety newsletter content and quality
- b. 2022 National VPPPA annual conference in Washington DC- calls for presenters has been posted.
- c. Hardhat stickers are okay as long as defects are not covered up-inspect from inside.
 - i. Rich Brown - <https://www.osha.gov/coronavirus/ets2>
 - ii. <https://www.osha.gov/laws-regs/standardinterpretations/2009-10-27>

11. Next Meeting — Sept 18th

- a. Group Discussion Topic Suggestions
- b. VOLUNTEERS:
 - i. Safety Moment – Chris Trevino
 - ii. VPP Element – Chris Trevino
 - iii. Note Taker – Jennifer Pembleton



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2022 Meeting Schedule

February 17th

May 29th

August 18th

November 17th
