**HYES PTO Meeting Minutes**

**Highland and Fritz Elementary Schools**

**Date: October 11, 2017**

**Time: 6:30 pm**

**Meeting Place: Fritz Elementary School**

**Attendees: See attached Sheet Call to Order: 7:47pm**

**PTAC**

**Executive Committee Reports**

 Presidents’ Report- Chris/Nilvio-

* Chris-Letters from BOE and Superintendent- thanking us for the donations to each school.
* Chris- Youth services and food fundraisers through K-kids will Holiday for Giving. Will be picked up on 12/6.
* Chris- Cards from former teachers thanking us for gifts.
* Nilvio- District asked we hold off on looking at apps for parents.
* Chris/Nilvio- by next meeting we should have a “Welcome to PTO” email. We’ve had a technology lag as per Chris.
* Highland had Ice Cream Social (approx 300 ppl). Up 63% compared to last few years.

 Vice President’s Report-Shannon/Ane-

* Shannon Absent
* Ane- mum fundraiser success
* Ane- Shannon trying to do a mom and me event at Swim and Play. Chris raised concerns regarding this venue.
* Book fair good. Open house numbers were low.

Treasurers’ Report- Marybeth/Megan-

* Review treasurer’s report

Secretaries’ Report- Lynn/Kelly

* Approve last month’s minutes. Sinead, Debbie
* Membership (Kelly) above last year. We are over $2k

Highland Teacher Rep Report – Ms.Denya/Mrs.Hajjar-

* (Debbie Hajjar) 1st K-Kids mtg today. 47 kids signed up. Playdo drive will start for YNNH. Holiday for Giving will start. Painting rock for town.
* (Debbie Hajjar) Last week was kick off for One Book, One School with Charlie and the Chocolate Factory. Every Wed is Wonka Wed. Once a month is a special day (e.g. pj day, purple day). At assembly handed out golden tickets.
* (Allison Deny) Teachers were given $150 to spend at Scholastic. This is from fall fundraiser.

Fritz Teacher Rep Report-Ms.Mezzi/Ms. Tyrrell–

* (Sinead) Fritz teachers got $100 to spend at Scholastic
* (Sinead) Teachers got the extra mums on sale
* (Sinead) Coins for Classroom fundraiser raised $1800. Tied it in to real life application for money skills.

Principal’s Report Highland – Ms. Reed- absent

* Allison reported for her: HES collected coins $780 for hurricane victims.
* Veteran’s day celebration
* K-kids
* Safety patrol starts tomorrow.
* Parent-teacher conferences scheduled
* One book One school started
* Math night scheduled
* Mrs. Reed is in Washington D.C. to be part of a celebration for principals.

Principal’s Report Fritz – Mrs. Poisson –

* Piggybacked on coins for classrooms
* Open house reviewed
* Parent conferences coming up
* Installed visitor badges on lanyards.
* Fire alarm system in building- faulty amplifier in PPS wing. Fire Marshall support, with Dr. Menzo to have a plan to alert people in that wing.
* 74 students signed up for K-kids. Mrs. Cavanough and Ms. Malone are teachers for this. Will do a rotation plan for the kids to participate by grades.

**Committee Reports**

* Monster Mash-Lynn/Michelle/Natasha— Oct 27th, booked Sheehan. Received confirmation. Requires “certified crowd control” person. Jimmy (DJ) confirmed on 9/13. Provide check request to treasurers. Flyers went out and are being returned. (Allison/Debbie, plz send home with Jake on Friday. Tracy/Sinead, plz send home with Haley on Friday.) Spoke with Patty C re: food. PTO manager working? Will need to enter and confirm attendees. Need to put out word re: A-L snack, M-Z drinks. Natasha and I need helping getting into PTO closet during the day to check what’s there.
* Fall Fundraiser- **Nick- doubled on line sales this yr. $17000 gross sales. About $8kprofit.**
* Sky Zone- **Nick- last one didn’t get enough numbers. Antoher one next week-**
* Pie sales – **nilvio- deadline is Monday. Cheryl is running it.**

**Other Business/Questions**

* **PTO social media for pick-ups, meeting, deadlines, etc- discussion. Nick will do it.**
* **Parent concern- is there a way to find out if bus routes are going to be combine. Mary said to call Michelle at Durham Bus to ask. They don’t notify schools. Parents need to speak up concerns to bus co.**

**Next Meeting: Wednesday, 11/15 @ HES @6:30**

**End: 8:40 Nivlio, Nick**

**Attendees:**

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