**HYES PTO Meeting Minutes**

**Highland and Fritz Elementary Schools**

**Date:  November 15, 2017**

**Time: 6:30 pm**

**Meeting Place: Highland Elementary School**

**Attendees:  See attached Sheet                                Call to Order:  6:35pm**

**Executive Committee Reports**

Presidents’ Report- Chris/Nilvio-

Penguin Patch Holiday Shop—need 6 to 8 volunteers per class

Fritz--set up in D01, 12/4; shopping Tues, 12/5 to Thurs 12/7

Highland-set up in A14, 12/11; shopping Tues, 12/12 to Thurs, 12/14 (revisits on the 14th, early release)

Penguin Patch points can be spent in March

\*\*\*Nilvio will need a new chairperson in 6 years!!!!

Mixed Bags are in and ready for pick up on 12/7, along with Gift Cards--Fritz 6-8

Mixed Bags can be ordered online through the end of the year.

Father/Daughter Dance--we will be looking for many volunteers to help out

Lyman Pies--$2,500 (more than last year)

Monster Mash--made more than we budgeted for

Closet--needs to be reorganized

Vice President’s Report-Shannon/Ane- shared by Mary Beth--

Shutterfly and Spirit Wear links are up and running

Fritz teachers are placing scholastic orders

Craft fair--still need bakers; principals will send out blast about bakers for craft fair

Treasurers’ Report- Marybeth/Megan-

* Review treasurer’s report--Money in from Book Fair, Craft Fair, Fall Fundraiser, Membership
* Money out for Field Trips, Invention Convention, Cultural Arts at Fritz
* Box Tops--another submission, between $200 and $300.

Secretaries’ Report- Lynn/Kelly

* Approval of last month’s minutes--Nick and Nilvio approved

Highland Teacher Rep Report – Ms.Denya/Mrs.Hajjar-

K-kids--Lots of Play-doh to donate to Yale Children’s Hospital, can still be sent in; probably will be delivered next week

Town wide initiative--choose kindness (presented at school assembly)

“Kindness Rocks” --K-kids will be painting kind words on the rocks

made posters for Holiday for Giving to hang in the school

possibly doing scarves for Masters Manna

Principals’ reports will go before teachers’ report in agenda from now on.

Fritz Teacher Rep Report-Ms.Mezzi/Ms. Tyrrell–

Teachers who received parent awards-- Karen Stonier, Cara Edwards, Michele Jones, Jen Leonard, Sinead Mezzi

Principal’s Report Highland – Ms. Reed-

Veteran’s Day Assembly went well; The Poppy Lady book was read, decorations were made

Holiday for Giving 11/27-12/1

Math Night--Good turnout, about 60 families

American Education Week this week

Getting 10 more Ipads with PTO funds

Looking to get 2 Buddy Benches by the end of the year

Principal’s Report Fritz – Mrs. Poisson – presented by Sinead Mezzi

Oct--Hispanic Cultural Heritage Month--students explored Latin music, culture, and language through dance; organized by Mrs. Calkins; funded by PTO

Master Strings Classes have begun; conducted by Gail Reynolds, district strings consultant, and Mrs. Wahl, instrumental music teacher

10/27--3rd gr visited Science Center in Hartford

Monster Mash--successful; many positive comments made by families; great job to everyone who participated in the planning/running of the event

11/2--Gr 4 and 5 students went to Sheehan for marching band demonstration

Wallingford Rotary Club members visited 11/6; distributed dictionaries to 3rd graders and thesaruses to 5th graders

Veterans Day Celebration--school wide assembly to honor local Veterans, 11/8

Fall Parent Conferences 10/26 & 11/8

K-kids--collecting non-perishables for Holiday for Giving, through 12/6

American Education Week 11/13-11/17

Nature’s Classroom--74 5th graders attended; 19 students will participate in other activities at school

Coat Drive--grade 3 is collecting until 12/15; donation to Masters Manna

Chromebooks and a cart were purchased by PTO

**Committee Reports**

* Monster Mash-Lynn/ Natasha—  Great success! Still have money to give to treasurers for deposit
* Fall Fundraiser- **Nick-** online sales doubled, profit $8,000
	+ online ordering will be encouraged next year; orders can be sent to home addresses
* Pie sales –**$2,500**
* Membership Update- Kelly-   AtoZ  Directories is our new database. Info was transferred over from our old database, but there were so many families that are no longer at the two schools, so the database was wiped clean.  The database holds more info than we need it to and has more functions than we need, so all parents are listed under one household. It is now updated with all members who submitted membership forms.  (Those who paid on PayPal did not submit their email addresses  so we don’t have them.) Welcome email has been sent. Membership is approx. $2k, and $300 in donations.
* Membership for 2018-2019--Keeping same membership drive, sharing video of what PTO does for the school, perhaps Sheehan student could do one as a video project.
* Emails will only be sent by the PTO co-secretaries; please send info in a timely manner if you’d like a blast sent to PTO members
* Facebook updates will go through Nick; notifications have been very helpful
* McTeacher night. --teachers are interested in it and have been asking about it; Chris will call for date; Allison and Sinead will coordinate sign-ups
* Website- **Nick-** website is up and running, spirit wear link is on there, company takes care of everything; gift cards and coupons for $10 off to be given out to principals for possible raffles
* Holiday Shoppes- **Nilvio-** see above
* Logos/Spirit Wear- **Chris**--info to be sent home soon

**Other Business/Questions**

Jen Worthington--battling cancer, PTO will be sending a card and a gift card for groceries

HYES PTO Name--The changing of the PTO name was discussed.  The possibility of changing HYES PTO was discussed by the board last year and again at the summer budget meeting.  It was then decided to retain the HYES name.  Due to recent inquiries regarding the school’s name change, members of the board again reviewed the benefits of renaming.  A ballot vote by board members was taken.  Members voted unanimously to retain HYES PTO name, regardless of the school’s name change from Yalesville to Mary G. Fritz.  (Board members who could not attend the meeting, Tracy Tyrrell and Mary Poisson, voted earlier in the day.)

Book Fair dates for Highland--April 30th to May 4th

**Next Meeting:  Wednesday, 12/13 @ HES. PTAC/PTO @6:30**

**End:  7:56pm**