**HYES PTO Meeting Minutes**

**Highland and Fritz Elementary Schools**

**Date: September 19, 2017**

**Time: 6:30 pm**

**Meeting Place: Highland Elementary School**

**Attendees: See attached Sheet**

**Call to Order: 6:35pm**

**Executive Committee Reports**

 Presidents’ Report-

* Introduction of board
* Membership drive - $15 a family; has begun; members will be added to PTO system on a daily basis; grandparents, aunts, uncles, are all welcome to be members
	+ 39 families have joined
	+ 25 staff members have joined
* Committee Co- Chair Opportunities- opportunities vary
	+ Mother/Son Event
	+ Boys Night Out - Father/Son event
	+ Mixed Bags
	+ Spirit Wear
	+ Restaurant Nights
	+ Monster Mash
	+ Sweetheart Dance
	+ Mother’s Day Plant Sale

 Vice President’s Report-

Nick:

* Website Update - Developed a spotlight section where we can highlight whatever we want right on the main page of the site. Just let Nick know if you would like something added. Just provide information on the type of content you would like to see.
* Facebook - Reminder to notify me about any updates you want to see on the site or Facebook. Typically I will setup events and reminders at whatever interval you request. Provide any specific content you would like to see or keep it general and I will get creative.

 Treasurer's’ Report- Priscilla Upchurch/Megan Malason

 -Priscilla Upchurch will work as a co

 -not much for July and Aug

 -some money came in for Box Tops in summer

 -all money that comes in goes back to schools 100%

 -Amazon Smile currently deactivated but working on it

Secretaries’ Report-

Principal’s Report Highland

 -smooth opening

 -have done fire/lockdown drills

Principal’s Report Fritz

 -Open House next week

 -screening for universal screens for reading and math

 -lots of glitches with Google Docs

 -Nature’s Classroom- Oct 1-3; 78 will attend; 38 staying behind

 -great start for school year

 -changed pick up and walker system

 -Veteran’s Day committee met- asking for PTO funds for refreshments either before or after service; may get Starbucks to donate coffee for 30-40 ppl (avg at Fritz)

Highland Teacher Rep Report

 -finally having consistency with schedules

 -great start

 -hopefully K-Kids will start next month

 Fritz Teacher Rep Report

 -question: at end of last yr- teachers were sent another $100 for Scholastic orders, but nothing received. Being worked on by Ane, and will follow up with Shannon.

**Committee Reports**

· Monster Mash-Lynn

 -need a co-chair that will take it on next wee

 -DJ is set; MTS reserved

 -get out fliers in early Oct

 -Friday, 10/26

Fall Fundraiser Update - Nick

* As of 9/19/2018 we have $2,460 sales on the web site.
* Last coupon collection is 9/21.
* Fundraiser due date is Friday 9/21.

Mixed Bags-Ane

* Starting Sept 21st through Oct 26th

Highland Bookfair-

* Thanks to Cheryl for stepping into the chairperson role
* Was a success, sales over $

Sashi Govin: Director of Adult Education-

 -Lots of Programs for Parents- one specific program is called Family Literacy for parents learning English. Parents learn at child’s school 1hr, individual, then 1hr with child. Available for families with kids K-2. Also another program to teach job and skills to parents. Open enrollment for these programs.

**Other Business/Questions-**

-Can we do a PTO bake sale during election day? Will discuss. Need to confirm with principals. We can buy cookies from Lyman fundraiser and sell them. Jill will chair.

 -Thank you for all that volunteered for back to school social and ice cream social

 -Craft fair: About 30 crafters already registered, which is slower than normal. Deb Hajjar is sending out initial confirmation letters now, and final will come. Maybe in the future due electronic sign up.

**Next Meeting: Highland Elementary; after PTAC; 10/17/18; in Library**

**End: 7:12pm**

 **Attendees:**

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|  **Kelly Rainey** |
| **Sinead Mezzi** |
| **Allison Denya** |
| **Debbie Hajjar** |
| **Priscilla Upchruch** |
| **Allison Scott** |
| **Nicholas Pessariello** |
| **Nivio Perez** |
| **Maria Secord** |
| **Victoria Reed** |
| **Mary Poisson** |
| **Tracy Tyrrell** |
| **Marb Ellen Sansone** |
| **Nichole Scinfo** |
| **Jill Firabowski** |
| **Kim Levine** |
| **Teresa (Tessa) Pilkertan** |
| **Lynn LaValley** |
|  **Ane Miller** |
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