**HYES PTO Meeting Minutes**

**Highland and Fritz Elementary Schools**

**Date: December 12, 2018**

**Time: 6:30 pm after PTAC**

**Meeting Place: Fritz Elementary School**

**Attendees: See attached Sheet**

**Call to Order: 6:56 pm**

**Executive Committee Reports**

 Presidents’ Report-

* Holiday Shoppe - Going on at Highland, next week at Fritz. Thank you to all of the volunteers, Vickie and Mary, and all staff (front desk, custodial) \*Need Volunteers for Fritz for Tues, Wed, Thurs. Penguin patch will give funds to kids who cannot afford items. Usually Fritz makes more than Highland.
* QU Basketball game - sold about 20 tickets; have to go through sheets to find more. PTO gets $7 a ticket. On Sun., 1/6/19
* PTO Newsletter almost complete; will be sent out and posted by December 17. Possibly 2x/yr (midway and at end of year)
* Bazaar Permits are in and located in Fritz closet.

 Vice President’s Report-

* Let Nick know about FB posts you want coming up

 Treasurer's’ Report

* Review of budget

 Secretaries’ Report-

* January Calendar--Is anyone opposed to skipping the calendar for January, as it is a slow month? The only important dates are the meeting and the QU basketball game, both of which would/could be posted on FB and the principals’ newsletters. Approved to skip January.
* Review and approval of minutes by Nicholas and Allison. Will change basketball game date from 1/5/19 to 1/6/19.

Principal’s Report Highland

* Math Night--stations to visit; STEM activities
* Town meeting; Highland has been selected to receive $500 for sci/tech from Exxon
* Holiday Shop--ends tomorrow; children are excited about purchases
* Author Debra Freedman scheduled for 3/29 to do 2.5 assemblies; book signings and book orders

Principal’s Report Fritz

* 5 Teachers were parent choice awards recipients at end of November
* Tech trip opportunity from STEM- teachers get training for Lego We Do; will start program in new year.
* K-Kids participated with Holiday for Giving with good support from teachers, students, and families. K-Kids will meet next week and continue to make cards for Masonicare.
* Coat Drive very successful and have already collected over 100 coats
* Penguin Patch will be next week. Students can shop during recess time with adult supervision from lunch/recess aides.

Highland Teacher Rep Report

* Teachers have received their Scholastic funds/orders

Fritz Teacher Rep Report

* Teachers have received their Scholastic funds/orders
* Planners for next year have been ordered due to online discount after Thanksgiving

**Committee Reports**

**Other Business/Questions-**

* Sweetheart Dance- Do we have chair/committee? Date possibly 2/8 per Nilvio. Allison will chair with others. Tessa and Jill will volunteer. Will confirm photographer topic.
* Craft Fair was a huge success. New crafters were very happy and good feedback was provided. Due to an issue the question is: next year do we need to identify who is a fill in person. Perhaps lanyards? Perhaps volunteers just watch table, but no transactions. Also, perhaps change contract to include PTO is not responsible for lost/stolen items.
* Perhaps PTO create SignUp.com account. Free for non-profit organization

**Next Meeting: Highland Elementary 6:30pm, 1/9**

**End: 7:45 (Motion by Nick and Allison)**

**Attendees:**

**Nicholas Passariello Nilvio Perez**

**Priscilla Upchurch Rosie Perez**

**Victoria Reed Mary Poisson**

**Kelly Rainey Sarah Lindberg**

**Allison Scott Jill Grabowski**

**Sinead Mezzi Lynn LaValley**

**Allison Denya Kim Levine**