**HYES PTO Meeting Minutes**

**Highland and Fritz Elementary Schools**

**Date: April 10, 2019**

**Time: 6:30 pm after PTAC**

**Meeting Place: Fritz Elementary School**

**Attendees: See attached Sheet**

**Call to Order: 6:48 pm**

**Executive Committee Reports**

Presidents’ Report-

Nominations for PTO Board - Nominations will be accepted until the end of this meeting

Vice President’s Report-

* Nick - Contracts for Fall Fundraiser have been signed
* Ane’ Can we add a nursing line item for budget - to be used for clothes when accidents happen

Treasurer's’ Report

* Priscilla gave report - no questions.

Secretaries’ Report-

Principal’s Report Highland

* Friday, May 3 - Kindergarten Orientation - 9:30 Need Tour Guide and PTO rep
* Reading Night was awesome (Road trip theme)
* Family Arts Night taking place on April 11 (Similar Road trip theme)

Principal’s Report Fritz.

* Looking at services for students - making sure we are accommodating students needs - other districts have been asked about how we accommodate students
* McGowen Literacy Night went well - PTOs didn’t have tables to sell books at event. This decision was made by the Librarians.
* 5th grade students will be going to Stonebridge on April 11
* SMART balance begins late April - Computer Labs on April 25

Highland Teacher Rep Report

* Folders have been ordered for kids
* K-kids - Taking broken crayons to company - they melt and remake crayons for kids in need. West Side Market project - decorating paper bags for Earth Day. Will get a list of needs from Wallingford Animal Shelter for a drive
* Variety Show -Show will go on! Pack Show! However, we need to pay for a lighting system supervisor. Sheehan has a new light system that requires someone to over see it. Ms. Denya will get a quote. Will need to pay for two nights; rehearsal and show. Nilvio suggested paying for this; Board has approved. We think it is $42 an hour.

Fritz Teacher Rep Report

* Parent Orientation - June 3 9:15 - Need PTO rep - Nilvio will be there
* Fidget - Cheryl and Elli working on a proposal for fidget
* Sensory Tool Box - Many Teachers use this already A box where students can take a sensory break - very beneficial for kids - Many rooms have noise cancelling headsets

**Committee Reports**

* **Pie Fundraiser-** Ane - Thursday, November 7th Pick-up (Let Mary know so she can leave for new principal) - Sort that day; they come frozen. Pick-up 4-6 pm
* **Ice cream social** - Cheryl - Friday, September 27 - Confirmed by Vickie
* **Cammie McGovern book sale**- Allison - 69 copies sold. Author has signed copies. We sold it for $5 a book. Fritz sold most in district- Name of book - Just My Luck. Sales are now closed. HYES PTO paid for our kids books
* **Store Rewards**- Megan - Priscilla possibly taking over
* **Spring plant sale**- Priscilla/Megan - May 6-10 - both schools - need volunteers. Will send reminder/request for volunteers
* **Book fair** - Money came in Fall/Dollars will come in spring. Very few volunteers, need more. We have people taking vacation days to run these events. Can we get High School students to volunteer? Probably not - events are during the day. Can we do Book fair in 3 days instead of 4? Look into this. Perhaps no re-visits. Nick - Idea; can we do a partnership with the Rotary Club - follow up with this. **Scholastics Dollars - teachers cannot split money; will need to use by May 1st - Suggested by Nilvio - approved by PTO**

**Other Business/Questions-**

* **Katie Robison, Highland/Fritz Vocal Music Teacher, would like to discuss the possibility of the PTO helping to purchase a new portable sound system for Fritz School. Katie has been working with Rich Ives to put together a quote that she would like to share.** 
  + System upgrade is needed - Cost about $4,051 - Katie will send an updated quote when she receives it.
  + Will like to have this upgrade down soon.
  + Not a lot of money in Technology budget per Mary, but might be able to help.
  + System is portable and offers a wireless microphone.
  + PTO board will discuss and respond as soon as possible to this request.
* **Field Day -** Shirts order next week -
  + PTO will include box to buy from Food services - send notice 2 weeks prior to events
  + Kelly will set-up committee meeting
  + Volunteers is all set for Field Days
* **Camera Request -** New Digital Camera for both school to use - need quote
* **Principal Search** - Mary is leaving to take new opportunity in June. Need the name of a parent or a few parents to be on search committee for new Fritz principal. Rebecca Carr volunteered.
* **Nominations for board positions** - closed. Voting will take place during May meeting

**Next Meeting: Highland Elementary 6:30pm, 5/8**

**End: 7:52 - motion to end, A Denya, second, D Hajjar**

**Attendees: Did not take attendance**