HYES PTO Meeting **MINUTES**

Highland and Fritz Elementary Schools

Date: **October 9th, 2019**

Time: **Following the 6:30 pm PTAC Meeting**

Meeting Place: **Fritz Elementary School**

Attendees: **See attached sheet**

Call to Order: 6:58pm

**Executive Committee Reports**

**Secretaries’ Report-Kelly Rainey/Tracy Shortell**

Review of minutes--Nick and Deb approved

**Presidents’ Report-Nilvio Perez/Allison Scott**

**Vice Presidents’ Report- Ané Miller/Nick Passariello**

* Fundraising update- fundraisers have been “tricky” this year. New ideas for next year? Maybe we should switch things up each year. Should we consider a “buy out” option?
* We need parent input! Kelly will set up a Google Form Survey that lists all fundraisers and lets parents choose which fundraisers they are interested in.
* Other ideas
  + Raise Craze--fundraiser that promotes acts of kindness. Parents and families donate money to kids who do acts of kindness. Nick will propose the idea at the next meeting. Should be rolled out around March.
  + Butter Braids--Nicole will look into.
* Reminder to enforce deadlines for fundraisers and events
* Stationery Budget Line Item--
  + - Blue paper will be purchased for PTO communications; Priscilla will look into.
    - Envelopes, stamps; currently these are purchased by Priscilla--approval to buy stamps, envelopes, and address labels

**Treasurer's Report-Priscilla Upchurch**

* Open and closing balances--$14,800 opening, $2,365.91 closing
* Book Fairs--(Fritz $1,300), Fall Fundraiser ($5,700), Ice Cream Social (will be on October’s summary) and Membership (approx $2,000)

**Principal’s Report Highland-Vickie Reed (reported by Allison Denya)**

* Author Visit--students enjoyed Susan Verde’s visit on 9/18. Students learned about her life and did yoga. She shared her new book, I am Love.
* Red Cross Hurricane Dorian Relief--$300 collected
* Safety Patrol--2nd Graders were chosen for the first round
* Author Visit--Oct 29th; Grace Lynn (new book, Big Bed for Little Snow)
* Halloween Safety Program--presented on 10/30 by the WPD
* Halloween Parade--afternoon of 10/31
* Veteran’s Day program--plans are underway

**Principal’s Report Fritz-Eric Carbone**

* **Thank You**

Families that came to Open House

PTO Plant Sale volunteers

PTO Lyman Orchards Pie Sale volunteers

* **Parent Teacher Conferences**

Parents/Guardians should expect to hear about baseline data, transition into new grade, social functioning, areas for growth

* **Veteran’s Day Assembly**

Forms sent home

Consider sharing a photo for our slideshow

**Upcoming School-Wide Dates**

* Oct. 14th - No School Columbus Day
* Oct. 17th - 2 Hour Early Release PD
* Oct. 18th - Monster Mash @ Sheehan 6 p.m.
* Oct. 24th & 30th - Fall Evening Conferences 5 p.m.
* Nov. 5th - No School Election Day
* Nov. 8th - Veteran’s Day Assembly
* Nov. 12th No School - Veteran’s Day

**Highland Teacher Rep Report -Allison Denya/Deb Hajjar**

54 K-kids (1st and 2nd graders)--kicking off Play Doh drive for children at Yale New Haven Hospital. Kids are learning what it means to do something for someone in need.

**Fritz Teacher Rep Report -Tracy Tyrrell/Katie Davis**

* Thank you note from Pam Cucinelli for clothing donations
* K-kids--Oct 29th, first meeting
* Chorus and Play Rehearsals are in full swing
* Sensory Bins and Sensory Wall--where do we stand on this purchase?
  + $1,500 for 20 kits, one for each classroom
  + Cheryl and Elly need to email the PTO with current information
* Tracy will talk to Katie Robison about the status of the speaker system request.
* Congrats to Mrs. Stokes on her baby boy! Jamie Sanzo will be her long term sub.

**Committee Reports**

* Fall mums fundraiser (Allison Scott)--brought in $967 profit (compared to $733.50 last year)
* Book Fairs (Ané and Cheryl Tansley)--fall book fairs collectively brought in $3000 in cash; spring book fair profits will be taken in Scholastic Dollars to distribute to teachers for setting up their classrooms in the fall of 2020. Deadlines will be given!
  + Having the Book Fair with the Ice Cream Social was very helpful.
  + New Highland Bookfair Chair beginning Fall 2020--Erin Huckle.
* Ice Cream Social was more successful than in years past--could be because it was held later in Sept and on a Friday.
* Mixed Bags (Boon Supply) Fundraiser--not going as well as expected. Extended dates with Boon Supply until 10/15.
* Gift Card Fundraiser—Chair: Priscilla, forms out in early Nov., due 11/19
* Craft Fair Update--Dec 7th; about 30 crafters so far; usually more at this point. Formal confirmation letters will be sent out to vendors in November. Michelle Metzger will be running the kitchen, but this is her last year. Tracy Tyrrell will shop for the grocery items. Dessert table coordinator is needed; apple crisp volunteers also needed. Volunteers are needed for the day of the fair. Nick will reach out to Sea Cadets as volunteers.
* Penguin Patch--redemption period is Oct 15th--Oct 30th. Principals will receive information and be able to use points.

**Other Business/Questions**

Wallingford Jubilee 350--more information will be presented at the next meeting by Eric.

**Next Meeting: Wednesday, November 13th**

**Highland 6:30pm**

**End: 8:24pm**

**Attendees:**

Priscilla Upchurch Bekka Carr Allison Scott Tracy Shortell

Ane Miller Allison Denya Debbie Hajjar Kelly Rainey

Tracy Tyrrell Sarah Lindberg Nilvio Perez Liz Murphy

Katie Davis Nicole Scinto Eric Carbone