

HYES PTO Meeting **AGENDA**  
Highland and Fritz Elementary Schools

Date: **03/08/23**

Time: **6:30PM**

Meeting Place: **Highland Library**

Attendees: **See below**

Call to Order: **6:34pm**

**Executive Committee Reports**

**Secretaries' Report-Kelly Rainey and Erica Ung**

- Review of minutes-- approved by Eric and Deb Hajjar

**Presidents' Report-Allison Scott**

- PTO members interested in running for the Executive Board need to put it in writing and email the PTO by 4/06.

**Vice Presidents' Report- Allison Scott**

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**Treasurer's Report-Priscilla Upchurch/Sharon Bertrand**

- Opening balance: \$38,273.89; closing balance: \$39,830.64

**Principal's Report Highland-Emily Banach**

- Thank you to those who helped with the Sweetheart Dance and QU Basketball Game.
- Read Across America Week was a lot of fun!
- TOY-Ms. Barrows and POY-Ms. Delmonaco
- Art Walk with Ms Cyr-5-6:00; informal walk through the building
- Teachers are working on report cards; available 3/17
- School wide assembly for an illusionist, to be funded by the PTO

**Principal's Report Fritz-Eric Carbone**

- Thank you for those who helped with the Sweetheart Dance and QU Basketball Game.
- Congrats to those who were a part of the Invention Convention.
- Smarter Balance testing will start 3/29; reading will come first; students will be encouraged to try their best.
- Lockdown Drills are being announced as being done "at some point today," in order to make things more authentic.

- Crisis Team Drill will be happening soon.
- 3/29–PTO’s “Three in One Event!” –Butter Braid Pick Up, Spring Book Fair, Art Walk Through
- 4/5 –Math Night for parents and students
- 3/23–Spring Pictures
- 3/20–Family Literacy Culminating Event at Sheehan

### **Highland Teacher Rep Report –Allison Denya/Deb Hajjar**

- The Literacy Program will be starting next month.
- Students will have a reading log that needs to be signed when they read at home.
- The hallway will be used to showcase the minutes the students read. “Something will be built in the hallway.” (Theme is to be revealed at the kick off event.)
- K-kids will be making cards (Happy Spring) to share with seniors at the Senior Center.
- 4/28–Variety Show–only 14 acts; looking for more acts; looking for a DJ. Priscilla will reach out to a DJ for the 26th (rehearsal and show). Principals will look into payment out of the Principals Account (\$250/school).

### **Fritz Teacher Rep Report –Tracy Tyrrell/Katie Davis**

- Literacy Program kicked off last week.
- TOY–Sarah Pohorilak; POY–Anne Franzik
- Thank you for the leftover snacks that were donated to the schools for students without snacks.

### **Committee Reports**

- Sweetheart Dance - we made \$1,444.48 as of February; with checks cashed after February \$1,255.49. Please send in any other receipts for reimbursement.
- QU Basketball Game -will update final cost when invoice is received.
- Butter Braids - orders due by 03/13; pick up will be 03/29 from 5-7 p.m. at Fritz
- Fritz Book Fair - sign up for volunteers went out; will run from 03/29-03/31
  - Will also be open on 03/29 from 5-7 p.m.
- Highland Book Fair - will run from 04/17-04/19; sign up for volunteers and flyers will be sent out in the upcoming weeks
- Bingo Night - date set for 5/03; committee will communicate details and any funding requests in writing. Will provide an overview at April’s meeting.
  - 120 seats available in the cafeteria; we can set up 10 tables to allow for 80 more people for a total of 200. Google Form to be sent with 175 cap.
  - Raffle prizes to be raffled off
  - Snacks to be given out

- Bingo cards will be purchased
- Pencils/crayons—check the PTO closet
- Prizes?
- Eric and Emily—Bingo callers
- Field Day - Fritz—5/26, Highland 6/2
- Promotion Day will be 5/13 or 5/14, assuming we don't have any more snow days.

### **Other Business/Questions**

- Board has approved a cultural assembly, World of Wonder, for Highland for \$995.00.
- During our May/June meeting we will discuss possible events and fundraisers to host next year.

**Next Meeting: 04/19/23**

**End: 7:38pm**

### **Attendees:**

**Allison Scott**

**Kelly Rainey**

**Priscilla Upchurch**

**Sharon Bertrand**

**Erica Vitale**

**Peter Ferguson-Russell**

**Tanya White**

**Juliette Buccilli**

**Amanda Bruder**

**Natasha Mendes**

**Stephanie Sheades**

**Allison Denya**

**Tracy Tyrrell**

**Deb Hajjar**

**Erin Bickelhaupt**

**Eric Carbone**

**Emily Banach**

**Joanne Nottingham**