

HYES PTO Meeting MINUTES  
Highland and Fritz Elementary Schools

Date: 9/13/23

Time: 6:30pm

Meeting Place: Fritz Library

Attendees: See attached

Call to Order: 6:30pm

**EXECUTIVE COMMITTEE REPORTS**

**Secretaries' Report - Kelly Rainey and Erica Vitale**

Review of minutes - approved by Priscilla Upchurch and Allison Scott.

**Presidents' Report - Allison Scott and Erin Huckle**

- Halloween Event
  - Survey was sent out to families to decide on event
    - Trunk or Treat - 64.8%
    - Monster Mash - 35.2%
  - Date set for Trunk or Treat 10/20/23, rain date 10/27/23 (Sheehan)
  - Will be soliciting volunteers for the event. Car decorators should be different from the volunteers for the event.
- Raise Craze
  - Starting next Monday 9/18 and will run for 2 weeks. Everything is all set up on the website for kids to register. We have the individual prizes (for kids who do 3 acts of kindness or raise \$20) but will wait until the end to hand them out.

**Vice Presidents' Report - Stephanie Sheades and Tanya White**

- QU will let us know about January dates soon.
- Sweetheart Dance will be Feb 3rd (snow date 02/24) at Sheehan; available 4pm - 10pm; need to figure out the exact time for the event.

**Treasurer's Report - Priscilla Upchurch and Erica Ung**

Opening balance: \$15,471.77

Closing balance: \$15,012.15

- The dates for this balance go from 07/01-08/31/23.
- A few small expenses for our website and finance manager.
- \$350 to help purchase recess equipment for Highland

**Principal's Report Highland - Emily Banach**

- Shout out to the teachers for coming back!!!
- Working on routines, procedures, and expectations.
- Behavior assembly was done virtually last week. Behavior reminders will be given at Town Meetings.
- Preschool has started; 36 students
- Bus evacuation video is coming.
- Assessment window for 1st and 2nd grade is open. K window will open in October.
- Food donation program is run by the SLP. Nonperishables are going to Masters Manna.
- Open House was last night; well attended, but fewer participants than last year.
- Car wash to support Student Activities Fund.
- Weekly communication will go out on Friday mornings through Parent Square.
- Dot Day–9/15
- Hispanic Week is coming up.
- Picture Day–10/5

#### **Principal's Report Fritz–Eric Carbone**

- Thank you to parents who helped “stuff the staff lounge.”
- Successful start to the year, although hot!
- Only 13 sections this year.
- Assembly to discuss expectations; Gator Gold
- Fritness Center–incentive program; air hockey, foose ball, arts and crafts, etc
- Open House is tomorrow night @ 6:30.
- Please read the Gator Gazette weekly; sent through Parent Square.
- New area–Relaxation Station; sensory related items; an area where kids can practice self-regulation.
- School Pictures 9/28
- Book Fair 9/25-27
- All certified teachers will be getting 100 Scholastic Dollars to spend on their classroom supplies/books.

#### **Highland Teacher Rep Report –Allison Denya/Deb Hajjar**

- Kids are getting used to the routines.
- Nice start to the year.
- Working on assessments.
- Safety Patrol will start soon (starting with 2nd graders)
- K-kids–starting next month.

- Craft Fair–12/2; need crafters;
  - homemade items only, no vendors!
  - \$70 with table/\$55 BYO table
  - last year we only had 35 crafters vs 60/70 pre-Covid
  - still undecided about opening the kitchen

### **Fritz Teacher Rep Report -Lori Parisi and Laura McCall**

- Getting ready to start assessments for student placements.
- MGF Live! Miss Felegian and Mrs. Robinson are running the news program for announcements each day. Lots of jobs for students to fill; camera people, anchors, writers, etc.
- K-Kids–first meeting next Tuesday.

### **Committee Reports**

#### **Plant Sale:**

- Runs from 09/15-10/31; partnered with Beaumont Farms
- Mention one of our schools and the PTO will receive a portion of all sales

#### **Ice Cream Social:**

- Rescheduled due to early release to Wednesday 09/20, rain date Thursday 9/21

#### **Book Fairs:**

##### **Highland -**

- 10/4-10/6
- Flyers to be sent home and Sign-Up Genius for volunteers to be put out soon

##### **Fritz -**

- 09/25-09/27
- Flyers will be sent my home along with sign up genius link to volunteer

#### **Lyman Orchards Pies/Cookies:**

- Runs from 09/25-10/13
- Flyers will be sent home next week

#### **Trunk or Treat:**

- Reached out to Nicole Scinto regarding event; correspondence will be sent out looking for volunteers to sign up to decorate their trunks and help with event
- We plan on having a DJ
- The event will be free, but we will be asking for families to donate candy leading up to the event. We will purchase some if needed for backup.

- Allison Denya will be a contact for donations from Stop and Shop.

**Other Business/Questions**

Road Race–10/8; HYES PTO will have a team for a one mile race; a portion of the proceeds will go to the PTO.

**Next Meeting: 10/11/23**

**End:** 7:17pm

**Attendees:**

Erica Ung

Kelly Rainey

Lori Parisi

Laura McCall

Michael Ward

Allison Denya

Debbie Hajjar

Stephanie Doyle

Marisa Remick-Ovvell

Tanya White

Joanne Nottingham

Charlotte Stopa

Erin Huckle

Priscilla Upchurch

Erica Vitale

Stephanie Sheades

Allison Scott

Eric Carbone

Emily Banach

Robert Stacy